



Transportation Department

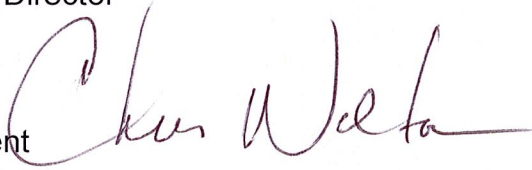
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Our Best.
Nothing Less.

MEMORANDUM

DATE: May 8, 2019

TO: Kristin Carpenter, Acting Director
Accounting Division

FROM: Chris Walton, Director
Transportation Department 

SUBJECT: 2019 Conference of Minority Transportation Officials (COMTO) 48th
Annual National Training Conference and Meeting

I respectfully request approval for nine (9) Transportation Department staff listed in the attachment who have submitted travel requests through PeopleSoft to attend the Conference of Minority Transportation Officials (COMTO) 48th Annual National Training Conference and Meeting hosted in Tampa, Florida from July 13 through July 16, 2019. This group of travelers include volunteers for the 2019 conference and the 2020 conference planning committee members.

On March 19, COMTO's National Board awarded the 2020 National Training Conference and Meeting to Broward County to be hosted by the local COMTO Fort Lauderdale Chapter. Kesha Davis, Assistant to Transportation Department Director, is the local COMTO Chapter President. Conference attendance ranges from 750 to 1,000 persons representing professionals within all modes of transportation. The conference provides invaluable opportunities for attendees to learn first-hand from industry experts and exchange professional information with other industry professionals.

County funding will be used to support the estimated travel expenses in the amount of \$15,849 which includes \$750 per person early bird conference registration fees.

Your consideration of this request is appreciated.

Attachment

CW