


OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

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MEMORANDUM

DATE: November 20, 2017
TO: Kurt A. Petgrave, Services and Capital Planning
 Transportation Department
FROM: Sandy-Michael McDonald, Director *SM*
 Office of Economic and Small Business Development
SUBJECT: RLI No. V1018717R1
 Consultant Services for A/E Services for the Transit Division
DBE Evaluation for WA No.17.04 – Project Management Services

The Office of Economic and Small Business Development (OESBD) has conducted a review of **Premiere Design Solutions, Inc.**'s DBE participation to October 31, 2017. The DBE goal for the project is 15% and Premiere Design Solutions, Inc. committed to 36% DBE participation. An overview is provided as follows:

<u>DBE Firm</u>	<u>Reported Amount</u>	<u>Verified Amount</u>
Premiere Design Solutions, Inc. (Prime)	\$1,218,896.58	\$1,218,896.58
Rocamar Engineering Services, Inc.	62,901.88	62,901.88
S & F Engineers, Inc.	49,637.82	50,153.17
Genesis Enterprises and Engineering Services	15,432.85	11,530.96
Cherokee Enterprises, Inc.	0.00	0.00
Total:	\$1,346,869.13	\$1,343,482.59

- Work Authorization amount: \$418,783.68
- Reimbursable Expenses amount: \$10,000.00
- Total Maximum Payment Amount: \$428,783.68
- Total amount paid to the Prime vendor as of October 31, 2017: \$1,678,908.32
- Total amount paid to the DBE subcontractor: \$1,343,482.59
- DBE participation attainment: 80.02% (\$1,343,482.59/\$1,678,908.32)

Compliance Comments:

Premiere Design Solutions, Inc. (PDS) committed to 36% DBE participation and has attained 80.02% DBE participation to October 31, 2017.

Payments reported on the DBE Monthly Utilization Report (MUR) to Premiere Design Solutions, Inc., Rocamar Engineering Services, Inc., S & F Engineers, Inc. and Cherokee Enterprises, Inc. were verified through an independent payment verification process. Genesis Enterprises and Engineering Services is no longer in business; however, payment to this subcontractor was verified by OESBD to September 14, 2016.

PDS reported that Cherokee Enterprises, Inc.'s Letter of Intent (LOI) is to provide environmental engineering services and that the issued Work Authorizations (WA) by Broward County's Transportation Department (BCTD) have not required any environmental work, resulting in Cherokee not having any work assignment. BCTD confirmed that none of the WA have included environmental engineering services to date. OESBD confirmed that Letters of Intent (LOI) presented by PDS have work description assignments for each of the DBE subcontractors and that Cherokee Enterprises, Inc.'s Letter of Intent (LOI) is to provide environmental engineering services.

The goal for this RLI remains at 36% DBE participation. OESBD will continue to monitor this project for DBE compliance to project conclusion.

cc: Freddy Castillo, Small Business Development Manager, OESBD
Oswaldo Casco, Small Business Development Specialist, OESBD