



Office of Economic & Small Business Development
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MEMORANDUM

DATE: October 13, 2009
TO: Staci Montefusco, Project Manager III
Aviation Department
FROM: Freddy Justino Castillo, Manager
Office of Economic & Small Business Development
SUBJECT: Bid No. NX08306CAF Canopy Replacement at Departure Level of Terminals 2, 3 and 4 at FLL - Change Order No. 1
Compliance Evaluation

The Office of Economic & Small Business Development has evaluated BMA Construction, Inc. participation to-date and concurs with the Aviation Department's recommendation to approve proposed Change Order No.1. An overview is provided, as follows:

The CBE Goal for the project is 15%.

CBE Participation

<u>Firms</u>	<u>Category</u>	<u>Committed Amount / %</u>	<u>Reported Amount</u>	<u>Verified Amount / %</u>
BMA Construction, Inc. (Prime)	CBE	\$104,925.00/15%	\$32,466.11	\$32,466.11/4.64%
Key Electric, Inc.	CBE	\$ 69,950.00/10%	0	0
		\$174,875.00/25%	\$32,466.11	\$32,466.11/4.64%

- Contract Amount: \$ 699,500.00
- County Payments to Prime to Date: \$32,466.11
- Payments to CBE Firms to Date: \$32,466.11
- Participation Based on Contract Amount: 4.64% (\$32,466.11/\$699,500.00)

Proposed Change Order No.1:

The CBE goal remains at 15%

Change Order No. 1 incorporates additional tasks into the current agreement, increasing the scope of work and extending the contract time.

Proposed Charge Order No. 1 Amount: \$114,938.16

- Revised Contract Value: \$814,438.16

CBE Compliance Comments:

The CBE participation based on contract amount is 4.64%. In a letter dated December 16, 2008 BMA Construction, Inc. indicated that it made a mistake on the Schedule of Participation by stating that its subcontractor Key Electric would perform 10% of the electrical scope of work on the project. The Aviation Department confirmed that there is only one percent (1%) of electrical work in the scope of the project. Therefore, Key Electric's participation was revised to one percent (1%). The Office of Economic and Small Business Development (OESBD) contacted Key Electric and the subcontractor confirmed its one percent (1%) participation on the project. As a result, the original committed goal of 25% is reduced to 16%. The Office of Economic and Small Business Development concurs with the Aviation Department's recommendation to approve Change Order No. 1.

cc: Norman E. Taylor, Director, Office of Economic & Small Business Development
Shelia Pitts-Howard, Assistant to the Director, OESBD
Christopher L. Atkinson, Manager, OESBD
Marcia Young, Manager, OESBD
Adrienne Britto, Specialist, OESBD
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