



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

Governmental Center Annex  
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**MEMORANDUM**

**DATE:** May 16, 2019

**TO:** Rachel Davidson, Contract/Grant Administrator  
Construction Management Division

**THRU:** Sandy-Michael McDonald, Director *SMC*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** **RLI No. R0911701R1** - Comprehensive Professional Engineering Consultant Services - **CBE Evaluation for First Amendment to WA # 11FMD**  
Government Center Annex - HVAC Renovations

The Office of Economic and Small Business Development (OESBD) has conducted a review of EAC Consulting, Inc.'s CBE participation to date. The CBE goal for the project is 20%, and EAC Consulting, Inc. committed to 20% CBE participation. An overview is provided as follows:

<u>CBE Firms</u>	<u>Reported Amount</u>	<u>Verified Amount</u>
Cartaya & Associates Architects PA	\$ 46,868.76	\$ 46,868.76
Hillers Electric Engineering, Inc.	\$ 29,839.03	\$ 29,839.03
Montgomery Consulting Group, Inc.	\$ 42,193.04	\$ 42,193.04
PMCM2, LLC	\$ 5,627.44	\$ 5,627.44
R.J. Behar & Company, Inc.	\$ 30,523.29	\$ 30,523.29
S & F Engineers, Inc.	\$ 62,407.84	\$ 62,407.84
Stoner & Associates, Inc.	\$ 35,792.94	\$ 35,792.94
The Chappell Group, Inc.	\$ 0.00	\$ 0.00
<b>Total:</b>	<b>\$253,252.34</b>	<b>\$253,252.34</b>

- Original two-year term not-to-exceed amount: \$2,000,000.00
- Three one-year extension not-to-exceed amount: \$1,000,000.00 per year.
- Total not-to-exceed five-year amount: \$5,000,000.00
- Total amount paid to the prime contractor per MUR dated 5/10/19: \$772,830.73
- Total verified amount paid to CBE firms per MUR dated 5/10/19: \$253,252.34

- **CBE attainment to date: 32.77%** (\$253,252.34 / \$772,830.73)
- Work Authorization No. 11FMD amount approved by the Director of Purchasing on March 11, 2015: \$65,412.89
- Work Authorization No. 11FMD 1<sup>st</sup> Amendment amount: \$62,812.20
- Work Authorization No. 11FMD Total amount: \$128,225.09

**Compliance Comments:**

EAC Consulting, Inc. committed to 20% CBE participation under this RLI. To date, EAC has attained 32.77% CBE participation. Payments to CBE subcontractors were verified through an independent payment verification process.

Broward County Construction Management Division confirmed that work authorizations that require environmental consulting services have not been issued. Consequently, EAC has not been able to utilize The Chappell Group, Inc., who is one of the CBEs listed under this agreement. Additionally, Construction Management reported that it does not anticipate future Work Authorizations (WA) requiring Environmental services.

EAC's CBE participation commitment remains at 20%. OESBD will continue to monitor this project for CBE compliance.

**cc:** Maribel Feliciano, Assistant Director, OESBD  
Oswaldo Casco, Small Business Development Specialist, OESBD