

**PROJECT NUMBER: 18-LSTA-B-02**

**LIBRARY SERVICES AND TECHNOLOGY ACT GRANT  
AMENDMENT NUMBER 1 TO THE GRANT AGREEMENT  
BETWEEN**

**THE STATE OF FLORIDA, DEPARTMENT OF STATE  
AND**

**Broward County Board of County Commissioners for and on behalf of Broward County  
Libraries Division**

This Amendment is to the Library Services and Technology Act Grant Agreement between the State of Florida, Department of State, Division of Library and Information Services, hereinafter referred to as the DIVISION, and the Broward County Board of County Commissioners for and on behalf of Broward County Libraries Division hereinafter referred to as the "Subgrantee."

The parties entered into a grant agreement dated October 19, 2018, for implementation of a Library Services and Technology Act Grant. The parties now mutually desire to amend certain terms and conditions of the grant agreement.

In consideration of the covenants contained herein, it is agreed as follows:

1. All sections of the original grant agreement not specifically amended by this or a prior written amendment and all prior written amendments are hereby reaffirmed.
2. Section 1.b) of the grant agreement is hereby revised as follows (strikethroughs indicate deletions, and underlining indicates additions):
  - b) The Subgrantee agrees to provide the following **Deliverables** related to the Scope of Work for payments to be awarded.

Payment 1:

- The first payment will be a fixed price advance in the amount of 25% (\$20,433) of the grant award.

Payment 2, Deliverable/Task 1:

- The second payment will be a fixed price in the amount of 25% (\$20,433) of the grant award.

Broward County Libraries Division will have:

1. Hired Project Welcome Consultant.
2. Created an outcome-based assessment tool that is appropriate for each impacted activity of the project.

To document evidence of completion of the deliverables Broward County Libraries Division will provide:

1. Executed work agreement for Project Welcome Consultant.
2. Examples of the required outcome-based evaluation questions, along with written details of where the questions are located in any survey questionnaires used.

Payment 3, Deliverable/Task 2:

- The third payment will be a fixed price in the amount of 25% (\$20,433) of the grant award.

Broward County Libraries Division will have:

1. Purchased translation equipment.
2. Expanded basic English Café classes to 10 libraries.

To document evidence of completion of the deliverables Broward County Libraries Division will provide:

1. Copy of invoice for translation equipment.
2. Spreadsheet showing dates/times/location of classes and number of attendees.

Payment 4, Deliverable/Task 3:

- The fourth payment will be a fixed price in the amount of 20% (\$16,347) of the grant award.

Broward County Libraries Division will have:

1. Implemented general Program Welcome trainings for staff.
2. Translated standard library materials into Spanish, Creole and Portuguese.
3. Produced Project Welcome marketing materials.
4. ~~Produced four (4) Project Welcome Videos.~~
5. 4. Purchased two (2) Facebook ads promoting Project Welcome related programs and services.
6. ~~Purchased equipment needed to implement "telepresence interpreter" service.~~

To document evidence of completion of the deliverables Broward County Libraries Division will provide:

1. Spreadsheet showing dates/times/location of staff trainings and number of staff trained.
2. Sample copies of broad range of translated library materials.
3. Sample copies of marketing materials along with invoices for production.
4. ~~Electronic files of Project Welcome Videos along with invoices for production.~~
5. 4. Screenshots of two (2) Facebook ads and invoices for the ad purchases.
6. ~~Invoice for "telepresence translation" equipment.~~

Payment 5, Deliverable/Task 4:

- The fifth payment will be a fixed price in the amount of 5% (\$4,087) of the grant award.

Broward County Libraries Division will have:

1. ~~Expanded basic English Café classes to a cumulative total of 20 locations.~~
2. ~~Created the Project Welcome Ambassador Training Guide.~~
3. ~~Presented the first Project Welcome Ambassador Training Class.~~
4. ~~Purchased two (2) additional Facebook ads promoting Project Welcome related programs and services.~~
5. ~~Conducted eight (8) Project Welcome outreach events.~~

To document evidence of completion of the deliverables Broward County Libraries Division will provide:

1. ~~Spreadsheet showing dates/times/location of classes and number of attendees.~~
  2. Sample copies of the Project Welcome Ambassador Training Guide materials.
  3. ~~Spreadsheet showing dates/times/location of Project Welcome Ambassador Training Class and number of attendees.~~
  4. ~~Screenshots of two (2) Facebook ads and invoices for the ad purchases.~~
  5. ~~Spreadsheet showing dates/times/location of outreach events and number of attendees.~~
3. This amendment shall be effective upon execution by both parties.

THE GRANTEE

DEPARTMENT OF STATE

By: \_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_

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Typed Name and Title of Authorized Official

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Typed Name and Title

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Date

Reviewed and approved as to form:  
Andrew J. Meyers, County Attorney

By: Scott Andron 5/16/19  
Scott Andron  
Assistant County Attorney

By: Danielle W. French 5/16/19  
Danielle W. French  
Deputy County Attorney