



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

May 2, 2019

Sent via e-mail  
[cmichelson@saltamichelson.com](mailto:cmichelson@saltamichelson.com)

Mr. Mark Saltz  
**Saltz Michelson Architects, Inc.**  
3501 Griffin Road  
Fort Lauderdale, FL 33312

**RFP No. GEN2116591P1** - Consultant Services for Broward County Main Jail Exterior Glazing Systems Remediation - **CBE Goal: 25%**

Dear Mr. Saltz:

Based on the County Agency's final negotiation with Saltz Michelson Architects, Inc., on May 2, the Office of Economic and Small Business Development (OESBD) received your request to adjust your existing CBE team's participation for the above referenced project. This request included two (2) revised Letters of Intent (LOI) with the CBE firms that will perform the scope of work. OESBD contacted Delta G Consulting Engineers, Inc. who confirmed to be in agreement with its CBE participation adjustment.

OESBD approves the following changes:

<u>CBE Firms</u>	<u>Original %</u>	<u>Revised %</u>
Saltz Michelson Architects, Inc.	50.00%	58.90%
Delta G Consulting Engineers, Inc.	15.00%	4.70%
	<b>65.00%</b>	<b>63.60%</b>

Saltz Michelson Architects, Inc.'s CBE commitment has been reduced from 65% to 63.60%.

Please adjust your Monthly CBE Utilization Reports (MUR) based on the approved revisions and submit your MURs from project award to project completion. Should you have any questions regarding this matter, please contact me at (954) 357-6400.

Sincerely,

Sandy-Michael McDonald, Director  
Office of Economic and Small Business Development

cc: Juan M. Catasús, Project Manager, Public Works Department, CMD  
Maribel Feliciano, Assistant Director, OESBD  
Freddy Castillo, Small Business Development Manager, OESBD  
Oswaldo Casco, Small Business Development Supervisor, OESBD



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**MEMORANDUM**

**DATE:** August 9, 2018

**TO:** Melissa Cuevas, Purchasing  
Purchasing Division

**THRU:** Sandy-Michael McDonald, Director *SMC*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** **RFP No. GEN2116591P1** - Consultant Services for Broward County Main Jail Exterior Glazing Systems Remediation County Business Enterprise (CBE) Compliance Evaluation

The Office of Economic and Small Business Development (OESBD) conducted a review of the respondents' compliance with the CBE Program requirements for the above referenced project. An overview is provided as follows:

The CBE Participation for this contract: 25%

**Met the CBE Requirements:**

<b><u>Firms:</u></b>	<b><u>Category</u></b>	<b><u>Percentage</u></b>
<b>Saltz Michelson Architects, Inc. (Prime)</b>	CBE	50%
Delta G Consulting Engineers, Inc.	CBE	15%
<b>Total</b>		<b>65%</b>
<b>Wiss, Janney, Elstner Associates, Inc. (Prime)</b>		
Atlas Safety & Security Design Inc.	CBE	25%
<b>Total</b>		<b>25%</b>

**Compliance Comments**

Saltz Michelson Architects, Inc. submitted the required documentation and is in compliance with the CBE program requirements of this solicitation.

Wiss, Janney, Elstner Associates, Inc. is in compliance with the CBE requirement of the solicitation. The firm did not originally provide a complete Letter of Intent (LOI) to demonstrate their intended CBE participation, or documentation as proof of their good faith efforts to meet the established CBE goal.

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Glazing Systems Remediation - County Business Enterprise (CBE) Compliance Evaluation

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Wiss, Janney, Elstner Associates, Inc. was given three (3) business days to provide this information. This firm submitted its completed LOI within the required time and is compliant with the solicitation's CBE program requirements.

**CBE Compliance History:**

The following is a report of the proposer's CBE compliance history for projects with CBE goals completed within the last five (5) years of the RFQ's opening date:

OESBD found that no completed projects with CBE goals exist within last five (5) years of the RFP's opening date for any of the respondents.

cc: Oswaldo Casco, Small Business Development Specialist, OESBD