



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

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MEMORANDUM

DATE: July 31, 2018

TO: Nancy Olesen, Purchasing Agent
Purchasing Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager *FC*
Office of Economic and Small Business Development

SUBJECT: RFP.No.#PNC2116651P1 – Regional Transmission System Master Plan-
County Business Enterprise (CBE) Compliance Evaluation

The Office of Economic and Small Business Development (OESBD) has conducted a review of the respondents' compliance with the CBE Program requirements for the above referenced project. An overview is provided as follows:

The CBE goal for this project is 30%.

Met the CBE Program Requirements:

<u>Firms:</u>	<u>Category</u>	<u>Percentage</u>
Arcadis US, Inc. (Prime)		
Stoner & Associates, Inc.	CBE	2%
Conemco Engineering, Inc.	CBE	5%
Gamboa Engineers, Inc.	CBE	7%
Eckler Engineering, Inc.	CBE	17%
RADISE International, LC	CBE	<u>2%</u>
Total		33%
Black and Veatch Corporation (Prime)		
300 Engineering Group, P.A.	CBE	25%
ADEPT Public Relations, LLC.	CBE	1%
ECR Engineering, LLC.	CBE	6%
Gamboa Engineers, Inc.	CBE	<u>2%</u>
Total		34%

C Solutions, Inc. (Prime)

C Solutions, Inc.	CBE	33%
Tobon Engineering and Development, LLC.	CBE	<u>7%</u>
Total		40%

CDM Smith, Inc. (Prime)

McCafferty Brinson Consulting, LLC.	CBE	<u>30%</u>
Total		30%

Hazen and Sawyer, P.C. (Prime)

Nova Consulting, Inc.	CBE	29%
RADISE International, LC	CBE	<u>1%</u>
Total		30%

Thompson & Associates, Inc. (Prime)

CBE	<u>50%</u>
Total	50%

Compliance Comments:

Arcadis US, Inc., Black and Veatch Corporation, CDM Smith, Inc. and Thompson and Associates, Inc. submitted the required documentation in accordance with the solicitation's requirements and are compliant with the CBE program requirements.

C Solutions, Inc. a certified CBE firm is deemed compliant with the CBE program requirements of the solicitation. The firm did not provide a completed Letter of Intent form to demonstrate their intended CBE participation. C Solutions, Inc. was given three (3) business days to provide their CBE commitment on the required LOI form. The completed LOI form was provided within the required three day period.

Hazen and Sawyer is deemed compliant with the CBE program requirements of the solicitation. The firm provided incomplete LOIs with the solicitation. Hazen and Sawyer was given three (3) business days to provide their CBE commitment on the required LOI form. The LOIs were provided within the required three day period.

CBE Compliance History:

The following is a report of the respondents' CBE compliance history for projects completed within the last five (5) years of the RFP's opening date:

OESBD found that no completed projects with CBE goals exist within the last five (5) years of the RFP's opening date for any of the respondents.

cc: Marcia Young, Small Business Development Specialist, OESBD