



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** April 25, 2019

**TO:** Michael Flowers, Construction Manager  
Broward County Construction Management Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** R1362601P1 – Comprehensive Professional Architectural and Engineering Consultant Services  
**CBE Compliance Evaluation: Work Authorization No.17CMD**  
**Prime Consultant: Saltz Michelson Architects, Inc.**

The Office of Economic and Small Business Development (OESBD) has conducted a review of Saltz Michelson Architects, Inc's CBE participation as of March 31, 2019 for the Comprehensive Professional Architectural Engineering Services agreement for Work Authorization (WA) 17CMD. As part of this contract, professional services are performed through the issuance of work authorizations.

This review is based on information provided by the requesting agency and the prime consultant, Saltz Michelson Architects, Inc. The CBE goal for the project is 16% and Saltz Michelson Architects, Inc.'s commitment is 18%. An overview is provided as follows:

<b>CBE Firm</b>	<b>Reported Amt</b>	<b>Verified Amt</b>
Delta G Consulting Engineers	\$127,444.46	\$ 127,444.46
Federal Engineering & testing, Inc.	\$ 2,375.00	\$ 2,375.00
Holland Engineering	\$ 2,335.35	\$ 2,335.35
JBC Planning & Design Inc.	\$ 1,678.00	1,678.00
Premiere Design Solutions Inc	\$ 13,447.14	\$ 13,447.14
Reliance Engineering, Inc.	\$ 5,067.57	\$ 5,067.57
<b>Total:</b>	<b>\$152,347.52</b>	<b>\$ 152,347.52</b>

RFP No. R1362601P1  
CBE Evaluation for WA 17CMD  
Page 2

- Initial Not-to-Exceed Three-Year Contract Term Amount: \$3,000,000.00
- Work Authorization No.17CMD Amount: \$229,721.00
- Amount Paid to Prime Consultant as of March 31, 2019: \$426,090.71
- Total Payments to CBE Subconsultants as of March 31, 2019: \$152,347.52
- Total CBE Attainment as of March 31, 2019: 35.75% (\$152,347.52/\$426,090.71)

**Compliance Comments**

Saltz Michelson Architects, Inc. has achieved 35.75% CBE participation as of March 31, 2019. The prime consultant's commitment is 18%. Payments were verified through the independent verification process.

The commitment for this project remains at 18%, and OESBD will continue to monitor the project for CBE compliance.

**Cc:** Merlene Kelly, Administrative Officer, Construction Management Division  
Maribel Feliciano, AICP, Assistant Director, OESBD  
Freddy Castillo, Small Business Development Manager, OESBD  
Susan Smith, Small Business Development Specialist, OESBD