



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT  
Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** January 30, 2019

**TO:** Ellie O' Connell, Senior Contract Grants Administrator  
Water and Wastewater Services, Operations Division

**THRU:** Sandy-Michael McDonald, Director *SAC*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** No CBE Goal for Water Meter Fittings and Water Line Accessories

Water and Wastewater Services (WWS) is seeking a qualified contractor to provide Water Meter Fittings and Water Line Accessories. A review of the Certified Firm Small Business Directory revealed there is one (1) County Business Enterprise (CBE) firm available that can meet the requirements of the solicitation; therefore, consistent with the Broward County Business Opportunity Act of 2012, as amended, Sec. 1-81.3 (1) (a), if there are fewer than two (2) certified CBEs available to participate in a specific project, no CBE goal will be applicable. However, in accordance with Sec. 1-81.10 (a) (1) of the Broward County Business Opportunity Act, as amended, if a responsive, responsible bid is received from a certified CBE firm that is within ten percent (10%) of the lowest bid received from a non-CBE, the CBE shall be offered the opportunity to match the lowest responsive, responsible bid.

For Request for Proposals (RFPs), in accordance with Sec. 1-81.3 (a) (2) of the Broward County Business Opportunity Act as amended, if upon completion of final rankings by the Evaluation Committee, a non-CBE proposer is the highest-ranked proposer, and a responsive, responsible CBE proposer receives a score that is within five percent (5%) of the score obtained by the NonCBE proposer, the highest-ranked responsive, responsible CBE proposer shall be considered the highest-ranked proposer and shall have the opportunity to proceed to negotiations with the County for award of the contract. **This contract is not subject to the Broward County Workforce Investment Program.**

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes.

The above assigned goal for County Business Enterprises is based on our examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency.

If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Maribel Feliciano, Assistant Director, OESBD  
James Vose, Jr., Small Business Development Specialist, OESBD