



AGREEMENT SUMMARY

1. Other Contracting Party:
MENZIES AVIATION (USA) INC.

2. Proposed Action:
[X] New Contract [] Amendment, Number [] Renewal [] Extension

3. Document Type (select one):
Terminal Building Lease Agreement

4. Purpose/Description:
Approval of a Terminal Building Lease Agreement ("TBLA") between Broward County and Menzies Aviation (USA) Inc.

5. Special Provisions (select if applicable):
[] Living Wage Program [] SBE Sheltered Market Program
[] Workforce Investment Pilot Program [] M/WBE Program
[] Federal DBE/ACDBE program [] In-Kind Match Required: \$ ___ or ___ %
[] CBE Program [] Cash Match Required: \$ ___ or ___ %

6.a. Effective Dates (for new agreements only):
Start : 06/04/2019
End: 06/03/2024

6.b. Effective Dates (amendments only):
[] No Change
[] End date has changed from ___ to ___.
[] Term has from to .

7. Contract Administrator:
Name: Desmond Wilson
Phone: 954-359-2357

8. Contract Type:
[] Cost reimbursement [] Open-end
[] Firm fixed price [] Time and materials
[] Performance-based [X] Other TBLA

9.a. Contract Value (new contracts)
Table with 2 columns: Description, Amount. Rows: Base amount (\$178,000), Reimbursables, Optional Services, Total contract value (\$890,000).

9.b. Contract Value (amendments only)
Table with 2 columns: Description, Amount. Rows: No change, Actual, Estimated, Original approved contract value, Approved previous adjustments, Value of this action, Amended total contract value.

10. Payment Method
[] Lump Sum Payment
[] Milestone or Progress-Based
[X] Scheduled or Time-Based
[] Other

11. Payment Terms
The estimated annual rent is \$178,000 and will be adjusted according to the rates and charges established in Chapter 39 of the Broward County Administrative Code.

12. Cost Adjustment
[] Not Applicable [] Fixed Percentage - ___% [] Actual Cost
[] CPI or other Index [] Fixed Amount - \$ ___ [X] Other: Chapter 39

13. Equity Program Participation Summary
a. County established M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation goal for this action or project: N/A
b. Contractor-committed M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation goal planned for this action or project: N/A
c. M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation to date: N/A

14. Renewal or Extension Terms:
N/A

15. Termination and Cancellation Provisions
For Cause: The TBLA may be terminated at any time by the County or the Director of Aviation for cause upon 30 calendar days' prior written notice to Menzies Aviation (USA) Inc.
For Convenience: The TBLA may be terminated at any time by the County or the Director of Aviation for convenience upon 30 calendar days' prior written notice to the other party.

16. Deliverables, milestones or scope of this action: N/A

17. List terms, considerations or deviations from standard county form. N/A