



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: March 22, 2019

TO: Nancy Olesen, Senior Purchasing Agent
Purchasing Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager *FC*
Office of Economic and Small Business Development

RE: **Bid No. PNC2116668C1- Master Pump Stations Upgrade
County Business Enterprise (CBE) Review**

This memorandum supersedes the October 19, 2018 memorandum.

The Office of Economic and Small Business Development (OESBD) has conducted a review of the respondent’s CBE participation for the above referenced contract. CBE Participation for this solicitation is calculated on the base bid amount. One (1) bid was received and reviewed. An overview is provided as follows:

The CBE Goal for this project: 25%

Met the CBE Requirements:

<u>Firm</u>	<u>Category</u>	<u>Percentage</u>
Cardinal Contractors, Inc. (prime) Brown and Brown Electric, Inc.	CBE	29%

- Contractor’s Bid Amount: \$4,161,000.00
- CBE Participation Commitment: 29%

Compliance Comments

Cardinal Contractors, Inc. initially submitted a CBE Letter of Intent (LOI) for a non-certified firm to meet the required goal for this project. The firm was given three (3) business days to submit their LOI in accordance with the solicitation’s requirements. The firm did provide the required documentation. Therefore, Cardinal Contractors, Inc. is in compliance with the CBE Program Requirements.

cc: Maribel Feliciano, Assistant Director, OESBD
Merle Medina, Construction Project Manager, WWS
James Vose, Jr., Small Business Development Specialist, OESBD