





Finance and Administrative Services Department  
**RECORDS, TAXES, AND TREASURY DIVISION / Treasury Section**  
115 S. Andrews Avenue, Room A400 • Fort Lauderdale, Florida 33301 • 954-357-7245 • FAX 954-357-5731

**MEMORANDUM**

DATE: March 14, 2019

TO: Gary Mehringer, Assistant Director

THRU: Aecha Schot, Accounting Manager 

FROM: Lynouse Telfort, Account Clerk 

SUBJECT: Board Approval Items 04/16/2019

Questions often arise regarding the status of uncashed checks that are presented to the Board to be voided. Based on our experience, the questions generally fall into the following categories:

- Checks that are \$5,000.00 or more
- Checks made payable to the same payee
- Checks made payable to taxing authorities, municipalities, and government agencies

The following are explanations for the **checks listed on Exhibit 1 that are outstanding** and fall into the above-mentioned categories.

**I. Checks that are \$5,000.00 or more**

None.

**II. Multiple Items Issued to the Same Payee:**

Check	Date	Name	Amount
1236654	10/15/18	HOLLYWOOD BEACH HOTEL LLC	\$264.08
1236655	10/15/18	HOLLYWOOD BEACH HOTEL LLC	\$232.24
1236676	10/15/18	M & J GOOD HEALTH LLC	\$31.00
1236677	10/15/18	M AND J GOOD HEALTH INC	\$31.00
1236834	10/29/18	PAUL FELDMAN, P.A.	\$150.00
1236835	10/29/18	PAUL FELDMAN, P.A.	\$150.00

These checks were issued by the *Records, Taxes, and Treasury Division* for tax refunds. The agency is contacting the payees to determine the status of the checks. If lost, check replacement affidavits will be sent to the payees and new checks issued upon receipt of the completed forms.

Check	Date	Name	Amount
1631698	10/04/18	BROWARD COUNTY POLICE BENEVOLENT	\$ 602.00
1632092	10/09/18	BROWARD COUNTY POLICE BENEVOLENT	\$ 301.00

These checks were issued by the *Parks & Recreation Division* for the North Beach Park parking and traffic enforcement detail. The agency is contacting the payee to determine the status of the checks. If lost, check replacement affidavits will be sent to the payee and new checks issued upon receipt of the completed forms.

### III. Checks made payable to taxing authorities, municipalities, and government agencies:

Check	Date	Name	Amount
1634158	10/23/18	CITY OF MIRAMAR	\$560.00

This check was issued by the *Parks & Recreation Division* for swimming instructions. The agency is contacting the payee to determine the status of the check. If lost, check replacement affidavit will be sent to the payee and new check issued upon receipt of the completed form.

The following are explanations for the **checks listed on Exhibit 2 that have been replaced** and fall into the categories shown below:

- Checks that are \$5,000.00 or more
- Checks made payable to the same payee

#### I. Checks that are \$5,000.00 or more:

Check	Date	Name	Amount
1631659	10/04/18	A TO Z STATEWIDE PLUMBING	\$ 16,862.00

This check was issued by the *Facilities Management Division* for plumbing services. The payee claimed that the check was not received. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

Check	Date	Name	Amount
2010709	10/18/18	FNA FLORIDA LLC	\$16,990.21

This check was issued by the *Records, Taxes, and Treasury Division* for tax certificate. The payee claimed that the check was lost. A check replacement affidavit was submitted to the Accounting Division to reissue the check.

#### II. Multiple Items Issued to the Same Payee:

None.

AS/lt