



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

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**MEMORANDUM**

**DATE:** February 13, 2018

**TO:** Jeff O'Connor, Workers' Compensation Manager  
 Risk Management Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
 Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
 Office of Economic and Small Business Development

**SUBJECT:** No CBE Goal for Workers' Compensation Medical Cost Containment/Case Management Services

The Risk Management Division seeks a qualified vendor to provide professional medical cost containment/case management services, which include First Report of Injury (FROI) Intake, routing injured workers to network medical facilities, medical bill review, bill reporting to the State of Florida via Electronic Data Interchange (EDI), telephonic case management and field case management services. The majority of the services rendered are paid off the expense portion of the Workers' Compensation claims. Additionally, it is standard industry practice to require the vendor to self-perform most of the services, as these services are overseen by the State of Florida's Workers' Compensation statute, which may be bound under certification standards of URAC and AHCA resulting in fines, penalties and interest for deficient work.

Risk management reported that there are no subcontracting opportunities on the project. Additionally, a review of the County Certified Firm Directory revealed that there is no availability of County Business Enterprises (CBEs) that can provide Workers' Compensation Medical Cost Containment/Case Management Services. Therefore, consistent with the Broward County Business Opportunity Act of 2012, Section 1-81.3(b)(2), no CBE goal is applicable to this project. In the event the vendor elects to use subcontractors, the County encourages the vendor to give full consideration to use CBE firms to perform work under the contract.

**This contract is not subject to the Broward County Workforce Investment Program.**

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The review for County Business Enterprise participation is based on our examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Oswaldo Casco, Small Business Development Specialist, OESBD