



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

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MEMORANDUM

DATE: June 14, 2018

TO: Maryann Berchiolli, Purchasing Agent Sr.
Purchasing Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager *FC*
Office of Economic and Small Business Development

SUBJECT: RFP No.TEC2115735P1–Next Generation Integrated Library System (NGS/ILS) & DS - County Business Enterprise (CBE) Compliance Evaluation

This memorandum supersedes previous memorandum dated May 17, 2018.

The Office of Economic and Small Business Development (OESBD) has conducted a review of the respondents' compliance with CBE Program requirements for the above referenced project. An overview is provided as follows:

The CBE goal for this project is 10%.

Met the CBE Program Requirements:

<u>Firms:</u>	<u>Category</u>	<u>Percentage</u>
The Library Corporation (prime) LP Media	CBE	10%
Innovative Interfaces, Inc (prime)	Non-CBE	0%
Sirsi Corporation d/b/a SirsiDynix (prime)	Non-CBE	0%

Compliance Comments:

The Library Corporation submitted an incomplete Letter of Intent (LOI) for this solicitation. The firm was given three business days to provide completed LOI or documentation demonstrating their good faith efforts to meet the CBE goal. The firm responded within the time frame. The Library Corporation provided an executed LOI to utilize a CBE firm as part of their team on the contract. Therefore, The Library Corporation is compliant with the CBE program requirements.

Innovative Interfaces, Inc. submitted an incomplete Letter of Intent (LOI) for this solicitation. The firm was given three business days to provide completed LOI or documentation demonstrating their good faith efforts to meet the CBE goal. The firm responded within the stipulated time frame. Upon review of their good faith efforts documentation, OESBD has determined that they met the quality, quantity and extent in their various efforts to meet the CBE goal requirements for this solicitation in accordance with Section 1-81.5. (d) (2) of the Broward County Business Opportunity Act of 2012, as amended. Innovative Interfaces, Inc. provided documentation as part of their good faith effort affirming they are committing to subcontracting 10% of the services portion of the contract to a CBE firm.

Sirsi Corporation d/b/a SirsiDynix did not submit a Letter of Intent (LOI) for this solicitation. The firm was given three business days to provide completed LOI(s) or documentation demonstrating their good faith efforts to meet the goal. The firm responded with documentation within the stipulated time frame. Upon review of their good faith efforts documentation, OESBD has determined that they met the quality, quantity and extent in their various efforts to meet the CBE goal requirements for this solicitation in accordance with Section 1-81.5. (d) (2) of the Broward County Business Opportunity Act of 2012, as amended. SirsiDynix provided documentation as part of their good faith efforts affirming they are committing to subcontracting 10% of the services portion of the contract to a CBE firm.

The firm recommended for award must provide an executed LOI form to the Office of Economic and Small Business Development before contract award.

cc: Marcia Young, Small Business Development Specialist, OESBD