



LIBRARIES DIVISION - Director's Office
100 S. Andrews Avenue • Fort Lauderdale, Florida 33301 • 954-357-7377

MEMORANDUM

DATE: March 20, 2019

TO: Kristin Carpenter, Acting Director
Accounting Division

FROM: Kelvin Watson, Director *Kelvin Watson/jp*
Libraries Division

SUBJECT: 2019 Florida Library Association Annual Conference

I respectfully request approval for 13 Libraries Division staff listed in the attachment who have submitted travel request through PeopleSoft to attend the annual **Florida Library Association Annual Conference** (FLA Conference). The FLA Conference will be hosted in Orlando, Florida from May 15 through May 17, 2019. This group of travelers includes a combination of five conference planning committee members and conference program presenters.

The Division shared information with all Libraries staff on February 1, 2019, regarding the opportunity to attend this conference. The Division recognizes that the FLA Conference is an exceptional forum for professional development. The FLA Conference provides Libraries Division staff invaluable learning opportunities. Attendance will enable Libraries staff to enhance their skills by networking and exchanging professional information with other public library professionals. Due to its proximity to Broward County, this conference affords all staff a greater opportunity for attendance.

Estimated travel expenses in the amount of \$6,719.16 will be funded through donations made to the Broward County Library Trust Fund account. County funding will also be used to support travel expenses in the estimated amount of \$7,004.28. Total cost is estimated at \$13,723.44

On May 8, 2018, the Board of County Commissioners authorized travel for 18 Division staff to attend this conference, held in Orlando, Florida; funding was provided by various Friends of the Broward County Library groups and the Libraries Division.

Your consideration of this request is appreciated.

Attachment

KW/MM

Attachment

Library Division Staff Traveling to
Florida Library Association Annual Conference
May 15, 2019 to May 17, 2019
Orlando, Florida

Baker, Resheba	Attendee
Bryant, Michael	Presenter
De La Barrera, Alina	Attendee
Figueroa, Clara	Registration Committee
Garber, Sergey	Attendee
Grubb, Stephen	Attendee
Jordan, Christopher	Attendee
Manners, Lisa	Presenter
Middleton, Susan	Attendee
Reusze, Katherine	Presenter
Sakhnovsky, Nick	Presenter
Sleet, Wesley	Attendee
Watson, Kelvin	Attendee