

**DELEGATION REQUEST.....BROWARD COUNTY COMMISSION**

Any citizen shall be entitled to be placed on the official agenda of a regular meeting of the Commission and be heard concerning any matter within the scope of the Commission's jurisdiction through a Delegation Request. To make a Delegation Request, please submit a letter or fill out this form and return to **County Administration, Room 409, Governmental Center, 115 S. Andrews Avenue, Fort Lauderdale, Florida 33301** or fax it back to **(954) 357-7360**. Each delegation will be notified of the scheduled appearance date and time. **Please indicate in your Request the manner in which you wish to receive notification.** Back-up materials, if any, must be included with the original Delegation Request in order to allow the Board an opportunity to review the material before the discussion.

**Appearance before the Board of County Commissioners is limited to THREE minutes.**

Hard copies of the agenda will be available in the meeting room, on the day of the meeting, and electronic copies are available in advance at: <http://www.broward.org/commission/welcome.htm>.

<b>NAME OF DELEGATION OR GROUP:</b>	<b>DATE OF REQUEST:</b>
-------------------------------------	-------------------------

<b>NAME OF PERSON REPRESENTING GROUP:</b>	<b>ADDRESS:</b>	<b>PHONE NUMBER:</b>
		<b>EMAIL ADDRESS:</b>

Please indicate (X) how you wish to be contacted: Mailing Address  Email

**SUBJECT YOU WISH TO DISCUSS:**

Use this space for any explanatory comments you feel necessary.

**HAVE YOU EVER CONTACTED ANYONE IN COUNTY GOVERNMENT IN REGARD TO THIS SUBJECT?**  
 YES  NO   
 IF SO, WHO?  
 WHEN?  
 WHAT WAS THE OUTCOME?

**MATERIALS FOR COMMISSION'S REVIEW?**  
 YES  NO

<b>TO BE COMPLETED BY ADMIN.OFFICE ONLY</b>	<b>DATE DELEGATION SCHEDULED:</b>	<b>DELEGATION NOTIFIED? INITIALS:</b>
---	-----------------------------------	---------------------------------------