



# SHELTERED MARKET REVIEW FORM

Project Title: Drug Testing Supplies Agency Contact: Polly Cacurak

This form is to review projects estimated within the Sheltered Market Solicitation threshold (< \$250K fixed or initial term). This form **does not apply** for sole source projects, qualified vendor list projects, or for any federal, state, or other grant-funded projects.

**TYPE OF CONTRACT : Check one and include dollar amount**

- Fixed Contract Estimate: \$ \_\_\_\_\_
- Initial Contract Term Estimate: \$ 100,000.00 (amount per year/initial term, not including renewals)

**TYPE OF PURCHASE: Check one and include all applicable NAICS code(s):**

- Commodity  Commodity and Service (ex. supply and install)
- Contract Service  Construction Project (ex. supply and install, with licensing)

NAICS CODES: 621511

**SOLE BRAND SOLICITATION:**

Is this is a Sole Brand solicitation?  Yes  No  
 If Yes, is there a limited distribution vendor list?  Yes  No; If Yes, **attach a list of sole brand vendors.**

**SUPPORTING INFORMATION FOR REVIEW:**

Scope of Work: Purchase test kits for urine drug testing including cups and dip sticks. Also purchase drug test saliva kits.

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Has this commodity/services been previously provided to the County?  Yes  No

List Vendor Name/Names if previously supplied: Pharmacare is currently supplying

**--THE FOLLOWING DOCUMENTS MUST BE ATTACHED--**

- Specifications  Insurance Requirements Document from Risk Management
- Licensing Requirements\*  Additional Applicable Supporting Documentation\*\*

\*If Not Applicable, this must be stated in writing \*\*e.g. Sole Brand/Source Request, Sole Brand Vendors List, etc.

***This Section to be completed by Office of Economic and Small Business Development only:***

Solicit to **Sheltered Market**\*\*\*  Yes  No

\*\*\*If no SBE vendor applies or this is not awarded from the Sheltered Market solicitation, then:

- Solicit to **Non-Sheltered Market. No goals will apply** to this solicitation.
- Solicit to **Non-Sheltered Market. Goals may apply** to this solicitation. Using agency must submit a Request for Goals at that time.

Approved by:

Print Name and Title: Saway H McDonald  
 Office of Economic and Small Business Development

Date: 2/13/18