



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT  
Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** March 22, 2019

**TO:** Nancy Olesen, Senior Purchasing Agent  
Purchasing Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**RE:** **Bid No. PNC2116668C1- Master Pump Stations Upgrade  
County Business Enterprise (CBE) Review**

*This memorandum supersedes the October 19, 2018 memorandum.*

The Office of Economic and Small Business Development (OESBD) has conducted a review of the respondent's CBE participation for the above referenced contract. CBE Participation for this solicitation is calculated on the base bid amount. One (1) bid was received and reviewed. An overview is provided as follows:

The CBE Goal for this project: 25%

**Met the CBE Requirements:**

<u>Firm</u>	<u>Category</u>	<u>Percentage</u>
<b>Cardinal Contractors, Inc. (prime)</b> Brown and Brown Electric, Inc.	CBE	29%

- Contractor's Bid Amount: \$4,161,000.00
- CBE Participation Commitment: 29%

**Compliance Comments**

Cardinal Contractors, Inc. initially submitted a CBE Letter of Intent (LOI) for a non-certified firm to meet the required goal for this project. The firm was given three (3) business days to submit their LOI in accordance with the solicitation's requirements. The firm did provide the required documentation. Therefore, Cardinal Contractors, Inc. is in compliance with the CBE Program Requirements.

cc: Maribel Feliciano, Assistant Director, OESBD  
Merle Medina, Construction Project Manager, WWS  
James Vose, Jr., Small Business Development Specialist, OESBD