



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** December 3, 2018

**TO:** Gregory M. Balicki, Director  
Water & Wastewater Engineering Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** Overview of CBE Participation for General Consultant Services Agreement RLI No. 20060911-0-EED-1  
CBE Evaluation for the Third Amendment for Work Authorization (WA) HS0745  
Project No. 9184- NRWTP SCADA System Replacement  
Prime Consultant: Hazen and Sawyer, P.C.

The Office of Economic and Small Business Development (OESBD) has evaluated Hazen and Sawyer's (Hazen's) participation for the General Consultant Services Agreement for Water and Wastewater Services (WWS). The overall CBE goal for the agreement is 20%. As a part of this contract, professional services are performed through the issuance of work authorizations.

**Overview of Hazen's CBE Participation for RLI 20060911-0EED-1 General Consultant Services Agreement**

Hazen and Sawyer (Hazen) was awarded this contact in July 2008. Hazen has paid CBE firms \$1,771,965.68 to date for Work Authorizations (WAs) occurring under the current contract. As the prime consultant for this contract, Hazen has been paid a total of \$9,501,563.49 for work completed to date. The current CBE attainment for this contract is 18.6% (\$1,771,965.68/\$9,501,563.49) which is approaching their 20% commitment for this agreement. In July 2018, OESBD requested and received a plan of action from Hazen and Sawyer in terms of how they plan to meet their CBE commitment. Hazen's current estimates for outstanding payments, work yet to be completed and amendments currently being processed to existing work authorizations will increase the total CBE participation by the end of the contract to \$1,970,929. Hazen's total CBE Participation is anticipated to be 20% (\$1,970,929/\$9,773,363) at the end of the contract

**CBE Evaluation for the Third Amendment for Work Authorization (WA) HS0745**

The following is a CBE Evaluation for Work Authorization (WA) HS0745 which is one of the outstanding WAs assigned to Hazen that is currently being evaluated for the proposed third amendment. Hazen's CBE Participation Goal Commitment for WA HS0745 is 10.2%. Hazen has attained 10.95% CBE Participation to date.

An overview of WA HS0745 is provided as follows:

- Original Amount and Time of WA HS0745: \$774,884.00 and 1150 Days
- Amendment No. 1 Amount and Time Extension: \$24,047.80 and 180 Days
- Amendment No. 2 Amount and time Extension: \$0 and 910 Days
- Proposed Amendment No. 3 Amount and time Extension: \$219,000 and 540 Days.
- Revised total amount and total time, inclusive of Amendment No. 3 for WA HS0745: \$1,017,931.80 and 2,780 days.

CBE Participation for WA HS0745:

- Amount paid to prime consultant for WA HS0745 to date: \$795,723.27
- Amount paid to CBE firms for WA HS0745 to Date: \$87,149.24
- CBE participation for this WA to date: 10.95% (\$87,149.24/ \$795,723.27)
- Projected CBE Participation for WA HS0745: 21.32%  
(\$216,983.24/\$1,017,931.80)

**Compliance Comments**

Hazen has committed to 10.2% and has attained 10.95% CBE participation to date for WA HS0745. The 10.2% CBE Goal for WA HS0745 remains the same for the third amendment. OESBD will continue to monitor Hazen and Sawyer's compliance with the established overall project goal.

cc: Maribel Feliciano, Assistant Director, OESBD  
Merle Medina, Const. Project Mgr., WWS  
James Vose, Jr., Small Business Development Specialist, OESBD