



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: February 5, 2019

TO: John Bruno, Chief Information Officer
Enterprise Technology Services

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager *FC*
Office of Economic and Small Business Development

SUBJECT: RLI R0865206R1 Enterprise Time and Attendance System
CBE Evaluation for the Sixth Amendment to the Agreement

Kronos Incorporated (Kronos) committed to 10% participation on this project. The Office of Economic and Small Business Development (OESBD) has conducted a review of Kronos' CBE participation as of January 27, 2019. An overview is provided as follows:

<u>CBE Firms</u>	<u>Verified Amount</u>
A.L. Jackson & Company, P.A.	\$ 29,920.00
PKing Consulting, Inc. —	<u>\$118,020.00</u>
Total:	\$147,940.00

- One year Agreement with four (4) one-year renewal terms: \$2,159,930.00
- Amendment 1 - 5: \$2,440,066.00
- Payments to Prime to Date: \$3,216,853.95
- Payments to the Prime applicable to the CBE goal: \$428,210.96
- Payments to CBE subcontractors: \$147,940.00
- CBE Participation Percentage: 34.5% (\$147,940.00/\$428,210.96)
- Proposed Sixth Amendment: \$3,640,000.00

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Compliance Comments:

Due to the proprietary nature of the software and services required, the CBE goal is applicable to training, implementation and professional services on the overall agreement and subsequent amendments to the agreement. Kronos has achieved 34.5% CBE participation. Payments to the CBE firms were verified through the independent payment verification process.

The purpose of the Sixth Amendment to the agreement is to provide an extension of maintenance, hosting services, and optional services (excluding training) for a five-year term and a three-year optional renewal. ETS has reported there are no planned training and implementation required as a part of the Sixth Amendment's scope of work; however, if such services are exercised, the 10% CBE goal will apply.

Kronos submitted a Final Monthly Utilization Report dated January 27, 2019. However, Kronos is still required to submit Monthly Utilization Reports for the remainder of the contract.

cc: Nichole Francis, Small Business Development Specialist, OESBD