

**SUMMARY OF TRAVEL**

Board Meeting Date: March 5, 2019

Meeting Travel Dates: April 6, 2019 to April 9, 2019

Location: Calgary, Alberta, Canada

Reason for Agenda Item: International Travel Outside of the U.S.

Department: Libraries Division

Purpose of Travel: Attend the Public Library Association (PLA) Board Meeting

Note: Libraries Director Kelvin Watson is an elected Director at Large for the PLA Board of Directors. PLA Bylaws require attendance to the Board meetings. This meeting is the first meeting in 2019 and is expected to be the only international travel.

<u>Estimated Cost of Travel</u>		<u>\$2,100</u>
PLA Travel Reimbursement (Airfare and 3 hotel nights)	\$1,300	
Cost to County (Meals and incidentals)	\$800	