

## Water Control District No. 2 Advisory Board Membership Application

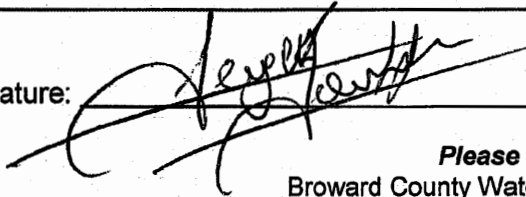
Name: Richard Saint-Eloi \_\_\_\_\_

Please describe neighborhood association or waterway related experience in an attached resume.

Please comment on why you wish to be appointed to serve:

I have always been interested in neighborhood associations since I moved to Broward in 1994. I believe that one should always be interested in, not only the beautification of where he/she lives, but always be concerned about the constant improvement of the communities where children evolve and older people spend their golden ages. I have been the president of my association for a great number of years ensuring the safety and well-being of my neighbors while creating a seamless bridge between the residents, management company and the city entities. My extensive experience in construction and construction management along with years of contingency member and manager during the various hurricanes in the South Florida area at Citibank would allow me to be of great support and addition to the Advisory Board for District # 2.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

5/16/19

**Please submit to:**

Broward County Water Management Division  
Attn: John Crouse  
2555 W. Copans Road  
Pompano Beach, FL 33069  
Fax: 954-831-3285

For more information please contact John Crouse at 954-831-0765 or [HYPERLINK "mailto:jcrouse@broward.org" jcrouse@broward.org](mailto:jcrouse@broward.org)

## Richard Saint-Eloi

### EXPERIENCE:

#### **2008 - Present SRJ Construction Corp. - Project Manager**

Attend pre-bid conference for various municipalities, cities and counties for upcoming projects.  
Prepare and review technical engineering specifications and design for various commercial and residential projects.  
Prepare and submit bid estimates and packages. Secure funding for awarded projects.  
Conduct pre-construction meeting with owners and various trade sub-contractors for project planning.  
Manage construction projects and prepare progress reports.  
Prepare and submit construction scheduling flowcharts.  
Ensure safety measures and procedures are followed per OSHA guidelines.  
Manage workflow, material order/delivery, and crew scheduling for proper and timely project execution.  
Prepare and submit project documentation and close out packages to project owner.  
Prepare and submit in-progress and final project payment requisitions to various government entities.  
Perform Home Inspections for the City Of Lauderhill, Neighborhood Enrichment Division

#### **2007 - Present Hammock Estates HOA - President**

Conduct and preside over Board meetings and closely work with the Property Management Company.

#### **2006 - Present Dimigio Enterprise, LLC – General Manager**

Property management and rentals.  
Property rehabilitation and project management. Complete repair and renovation, roof, kitchen and bath.

#### **1994 - 2008 Citigroup – Offshore Processing and Funding Analyst Manager**

Manage and coordinate workflow for daily funding of \$ 3-5 billion portfolio of offshore loans and deposits while acting as liaison between operations groups in 63 countries and various treasury units located in Puerto Rico, New York, Delaware and Hong Kong.  
Manage Special Project (System conversion and Continuity of Business in crisis/disaster time).  
Manage the daily operations and servicing 63 countries and responsible for the daily securities trading.  
Prepare monthly reports for Quality Assurance and Audit units. In depth investigation for customers.

#### **EDUCATION 1999 Master of International Business Administration**

Nova Southeastern University, Davie, Florida

#### **1994 Bachelor in Art in Enterprise Economics,**

Florida Atlantic University, Boca Raton, Florida

#### **SKILLS**

**ISO 9001:2000** International Standard Quality Management Systems  
**ISO 9001:2000** Quality Management Systems Internal Auditor Certification from Omnex  
Knowledge of **Construction Scheduling** software packages  
Product knowledge and application techniques of **Sealoflex Waterproofing Systems**  
Windows Installation training, **PGT University**, Tampa Florida  
**Wind Mitigation** Techniques & Training CILB#609327, Gold Coast School of Construction  
**MOT Workzone Traffic Control**: Intermediate Level Certificate  
Fluently speak and write French, Spanish, English and Creole