



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

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MEMORANDUM

DATE: November 16, 2018

TO: Gregory M. Balicki, Director
Water & Wastewater Engineering Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager *FC*
Office of Economic and Small Business Development

SUBJECT: RLI No. R1025211R1- Continuing Engineering Services for Water Distribution, Wastewater Collection and Stormwater (WDWCSW) Collection Systems
CBE Evaluation for the First Amendment for
Work Authorization: CTA 13-09
Project No. 100839/ 9150 MPS 224, Services During Construction
Prime Consultant: Craven Thompson & Associates, Inc.

The Office of Economic and Small Business Development (OESBD) has conducted a review of Craven Thompson & Associates, Inc.'s (Craven) CBE Participation for RLI No. R1025211R1 Continuing Engineering Services for Water Distribution, Wastewater Collection and Stormwater (WDWCSW). The overall CBE goal for the agreement is 25%. An overview is provided as follows:

CBE Evaluation for Work Authorization (WA) CTA 13-09:

As a part of this contract, professional services are performed through the issuance of work authorizations. Craven Thompson and Associates, Inc.'s proposed CBE participation for Amendment No.1 for WA CTA 13-09 is 51%. An overview is provided as follows:

<u>Craven Thompson & Associates, Prime</u>	<u>Original Participation</u>	<u>Revised Participation</u>
Hillers Electrical Engineering, Inc.	7.3%	15%
Nova Consulting, Inc.	15.7%	36%
Tierra South Florida, Inc.	1.8%	0%
	24.8%	51%

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CBE Evaluation for first amendment WA 13-09
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Evaluation for Work Authorization (WA) CTA 13-09 (cont.):

- WA CTA 13-09 Original Amount and Time: \$278,120.00 and 365 Days
- Proposed WA CTA 13-09 Amendment #1 Amount and Time: \$203,552.00 and 420 Days
- WA CTA 13-09 Revised Amount and Time: \$481,672.00 and 785 Days
- Amount paid to CBE subconsultants for WA CTA 13-09: \$64,285.00
- Amount paid to prime consultant for WA CTA 13-09: \$177,123.26
- CBE Attainment to date for WA CTA 13-09: 36.3% (\$64,285.00/ \$177,123.26)

CBE Evaluation for RLI No. R1025211R1 Continuing Engineering Services Agreement:

- Current Agreement Amount Not to Exceed: \$ 5,000,000.00
- Total Payments to prime consultant to date: \$1,594,585.20
- Total CBE sub consultant payments to date: \$567,109.95
- Overall CBE participation for the agreement to date: 35.56%

Compliance Comments

Craven Thompson & Associates, Inc.'s CBE commitment for WA 13-09 has increased from 24.8% to 51%. Tierra South Florida, Inc. was originally assigned to provide Engineering Services for 1.8% of the total value of the contract but will no longer be providing those services due to them no longer being required. OESBD has contacted Tierra South Florida, Inc. and verified that they are no longer participating on the project. In terms of the overall agreement, Craven Thompson & Associates, Inc. committed to 25% and has attained 35.56% CBE participation to date. The project's current level of completion is 73%. OESBD will continue to monitor Craven Thompson & Associates, Inc.'s compliance with the established overall goal.

cc: Maribel Feliciano, Assistant Director, OESBD
Triliya Baboolal- Abrams, Contract Grant Administrator, WWS
James Vose Jr., Small Business Development Specialist, OESBD