






Environmental Protection and Growth Management Department
ENVIRONMENTAL ENGINEERING AND PERMITTING DIVISION
1 North University Drive, Mailbox 201, Plantation, Florida 33324 • 954-519-1483 • FAX 954-519-1412

MEMORANDUM

DATE: December 27, 2018

TO: The Honorable Mayor and Members
Broward County Board of County Commissioners

THROUGH: Henry Sniezek, Director 
Environmental Protection and Growth Management Department

FROM:  Sermin Turegun, Director 
Environmental Engineering and Permitting Division

SUBJECT: Fiscal Year 2018 Tree Preservation Trust Fund Annual Report

INTRODUCTION

Section 27-413 of the Broward County Code of Ordinances states, "The Broward County Tree Preservation Trust Fund has been created in the general trust fund of Broward County for the purpose of accepting and disbursing the contributions made to the Board as part of tree removal licenses...". Section 27.188d of the Broward County Administrative Code states, "The Accounting Division, with the assistance of EPGMD, shall prepare and submit an Annual Report to the Board for the projects funded and disbursements made from the Tree Preservation Trust Fund." This memorandum (with attachment) constitutes the Tree Preservation Trust Fund Annual Report for Fiscal Year 2018.

BACKGROUND

The Tree Preservation Trust Fund was established in September, 1983. Administration of the fund is the responsibility of the Environmental Protection and Growth Management Department (EPGMD) under the guidance of a staff committee composed of representatives from the Public Works Department, the Parks and Recreation Division, and EPGMD. The Committee reviews requests for funding and initiates projects dealing with rights of way, parks and other sites that enhance the tree canopy of the County. Once the projects are approved, EPGMD coordinates the installation and monitoring of the projects to ensure long term viability.

DISBURSEMENTS FOR FISCAL YEAR 2018

Disbursements for Fiscal Year 2018 totaled \$89,398. Below is a list of projects that have been approved for expenditure.

<u>Project</u>	<u>Approved Funding</u>	<u>Expenditure</u>	<u>Status*</u>
Water Matters Day 2018	\$18,000	\$17,860	C
City of Oakland Park	\$40,475	\$40,475	C
Neighborhood Entryways	\$25,078	\$10,200	C
Secret Woods	\$3,200	\$3,200	C
Highway and Bridge Maintenance	\$14,370	\$14,300	C
Habitat Connectivity Project	\$68,430	\$3,363	O
Municipal Services Tree Giveaway	\$3,400		O
Naturescape Carbon Capture	\$12,500		O
Quiet Waters Park	\$108,507		O
Wilton Manors Phase VI	\$25,618		O
Water Matters Day 2019	\$10,854		O
WGICE Project	\$10,000		O

* C- Completed; O- Ongoing (procurement and/or installation started)

SUMMARY

Attached is the Fiscal Year 2018 financial statement for the fund, prepared by the Accounting Division. Total revenue for the referenced time period was \$44,465. Total funds disbursed during the referenced time period was \$89,398. The total fund balance as of September 30, 2018, was \$608,208. Projects ongoing and in the conceptual design phase are estimated to total \$153,416, leaving a reserve for future projects in the amount of \$454,792.

Attachment: Accounting Division 2018 Financial Statement Memorandum dated December 26, 2018

cc. Bertha Henry, County Administrator
 Monica Cepero, Deputy County Administrator
 Andrew J. Meyers, County Attorney
 Robert Melton, County Auditor



Finance and Administrative Services Department
ACCOUNTING DIVISION

115 S Andrews Avenue, Room 221 • Fort Lauderdale, Florida 33301 • 954-357-7140 • FAX 954-357-7693

MEMORANDUM

Date: December 26, 2018

To: Leonard Vialpando, Deputy Director
Environmental Protection and Growth Management Department

Thru: Kristin Carpenter, Assistant Director
Accounting Division

From: Tiffany Bedran, Accounting Manager
Accounting Division



Digitally signed by TIFFANY
BEDRAN
DN: cn=ty, o=Broward, ou=BC,
ou=Organization, ou=BC,
email=ty@broward.com, c=US
BEDRAN
Date: 2018.12.28 08:23:56 -0500

Re: Financial Statements – Tree Preservation Trust Fund

Attached are the “Tree Preservation Trust Fund” financial statements for the year ended September 30, 2018.

Attachments:

cc: Peter Burke – Environmental Engineering and Permitting
Michael Orfanedes – Parks and Recreation
Ron Rollins – Highway Construction and Engineering
Jennifer Steelman- Office of Management and Budget

**Broward County Board Of County Commissioners
Tree Preservation Trust Fund
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(Unaudited)**

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**Broward County Board Of County Commissioners
Tree Preservation Trust Fund
Balance Sheet
September 30, 2018
(Unaudited)**

Assets:

Cash and Cash Equivalents	\$ 608,208
Total Assets	\$ 608,208

Fund Balance:

Committed	\$ 608,208
Total Fund Balance	\$ 608,208

**Broward County Board Of County Commissioners
Tree Preservation Trust Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Fiscal Year Ended September 30, 2018
(Unaudited)**

Revenues:

Interest Income	\$ 2,620
Contributions	41,845
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Total Revenues	44,465

Expenditures:

Miscellaneous Expenditures	89,398
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Deficiency of Revenues over Expenditures	(44,933)
Fund Balance October 1, 2017	653,141
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Fund Balance September 30, 2018	<u><u>\$ 608,208</u></u>