



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

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MEMORANDUM

DATE: January 8, 2019

TO: Stephen Greco, LEED AP, Expansion Project Administrator
Broward County Construction Management Division

THRU: Maribel Feliciano, AICP, Assistant Director
Office of Economic and Small Business Development *MF*

FROM: Freddy Castillo, Small Business Development Manager
Office of Economic and Small Business Development *FC*

SUBJECT: R0930411R1 – New Facilities for Human Services Department:
Broward Addiction Recovery Center Central and Nancy J. Cotterman Center
Broward County, Florida
CBE Compliance Evaluation: Work Authorization No. 09 - Saltz Michelson Architects, Inc.

The Office of Economic and Small Business Development (OESBD) has conducted a review of Saltz Michelson Architects, Inc’s CBE participation as of October 31, 2018. The CBE goal for the agreement is 20% and is applicable to basic services. Saltz Michelson Architects, Inc. committed to a 20% CBE commitment. An overview is provided as follows:

<u>CBE Firm</u>	<u>Reported Amt</u>	<u>Verified Amt</u>
Chen Moore & Associates	\$ 90,319.23	\$ 90,217.39
CMS – Construction Management Services, Inc.	\$ 14,348.00	\$ 14,348.00
DeRose Design Consultants, Inc.	\$ 81,913.84	\$ 81,913.84
Francis Engineering, Inc.	\$ 5,000.00	\$ 5,000.00
The Spinnaker Group, Inc.	\$ 58,510.02	\$ 58,510.02
Tierra South Florida, Inc.	<u>\$ 15,917.57</u>	<u>\$ 15,917.57</u>
Total:	\$266,008.66	\$265,906.82

- Agreement amount: \$1,721,497.00 (basic services)
- Amendment #1 and Amendment #2 amount: \$139,353.00 (basic services)
- Third Amendment amount: \$480,605.03 (basic services)
- Revised Amount for Basic Services: \$2,341,455.03
- Amount paid to the prime consultant as of October 31, 2018: \$1,598,514.31
- Total payments to CBE subconsultants as of October 31, 2018: \$265,906.82
- Total CBE participation as of October 31, 2018: 17% (\$265,906.82/\$1,598,514.31)

Compliance Comments

Saltz Michelson Architects, Inc. has achieved 17% CBE participation as of October 31, 2018, which reflects a 3.0% deficit of the 20% commitment.

Saltz Michelson Architects, Inc. submitted a Plan of Action on December 17, 2018 describing the firm's intent to cure the deficit and attain the 20% commitment. The Plan of Action proposes that CBE subconsultants will begin work on Saltz Michelson Architects, Inc. amended contract in April or May 2019. MURs submitted after this time frame shall reflect Saltz Michelson Architects, Inc's intent to cure the 3.0% deficit.

Payments stated in this review were verified through the independent verification process.

The commitment for this project remains at 20%, and OESBD will continue to monitor this project for CBE compliance.

Cc: Sandy-Michael McDonald, OESBD Director
Susan Smith, Small Business Development Specialist, OESBD