



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT  
Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** September 25, 2018

**TO:** Gregory M. Balicki, Director  
Water & Wastewater Engineering Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** Overview of CBE Participation for General Consultant Services Agreement RLI No. 20060911-0-EED-1  
CBE Evaluation for the Fourth Amendment for Work Authorization (WA) HS0760  
Project No. 9196- NRWWTP Generator 4 Replacement  
Prime Consultant: Hazen and Sawyer, P.C.

***This memorandum supersedes the August 13, 2018 memorandum.***

The Office of Economic and Small Business Development (OESBD) has evaluated Hazen and Sawyer's (Hazen's) participation for the General Consultant Services Agreement for Water and Wastewater Services (WWS). The overall CBE goal for the agreement is 20%. As a part of this contract, professional services are performed through the issuance of work authorizations.

**Overview of Hazen's CBE Participation for RLI 20060911-0EED-1 General Consultant Services Agreement**

Hazen and Sawyer (Hazen) was awarded this contact in July 2008. Hazen has paid CBE firms \$1,771,331.93 to date for Work Authorizations (WAs) occurring under the current contract. As the prime consultant for this contract, Hazen has been paid a total of \$9,472,624.72 for work completed to date. The current CBE attainment for this contract is 18.7% (\$1,771,331.93/\$9,472,624.72) which is approaching their 20% commitment for this agreement. In July 2018, OESBD requested and received a plan of action from Hazen and Sawyer in terms of how they plan to meet their CBE commitment. Hazen estimated in July 2018 that outstanding payments, work yet to be completed and amendments currently being processed to existing work authorizations will increase the total CBE participation by the end of the contract to approximately \$1,982,100.00. Hazen's total CBE Participation is anticipated to be 20.9%

(\$1,982,100.00/\$9,472,624.72) at the end of the contract which will exceed their overall CBE commitment.

**CBE Evaluation for the Fourth Amendment for Work Authorization (WA) HS0760**

The following is a CBE Evaluation for Work Authorization (WA) HS0760 which is one of the outstanding WAs assigned to Hazen that is currently being evaluated for the proposed fourth amendment. Hazen's CBE Participation Goal Commitment for WA HS0760 is 22%. Hazen has attained 18.2% (\$90,752.62/\$498,508.32) CBE Participation to date.

An overview of WA HS0760 is provided as follows:

- Original Amount and Time of WA HS0760: \$417,192.00 and 870 Days.
- Amendment No. 1 Amount and Time Extension: \$0.00 and 510 Days.
- Amendment No. 2 Amount and time Extension: \$99,154.00 and 0 Days.
- Amendment No. 3 Amount and time Extension: \$0.00 and 764 Days.
- Proposed Amendment No. 4 Amount and Time: \$46,336.00 and 365 Days.
- Revised total amount and total time, inclusive of Amendment No. 4 for WA HS0760: \$562,682.00 and 2,509 days.

CBE Participation for WA HS0760:

- Amount paid to prime consultant for WA HS0760 to date: \$498,508.32
- Amount paid to CBE firm (Hiller's Electrical Engineering, Inc.) for WA HS0760 to Date: \$90,752.62
- CBE participation for this WA to date: 18.2% (\$90,752.62/ \$498,508.32)

**Compliance Comments**

Hazen has committed to 22% and has attained 18.2% CBE participation to date for WA HS0760. The 22% CBE Goal for WA HS0760 remains the same for the fourth amendment. OESBD will continue to monitor Hazen and Sawyer's compliance with the established overall project goal.

cc: Maribel Feliciano, Assistant Director, OESBD  
Steve Doyle, Const. Project Mgt. Supervisor, WWS  
James Vose, Jr., Small Business Development Specialist, OESBD