



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT

Governmental Center Annex

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MEMORANDUM

DATE: August 21, 2018

TO: Tracey Gordon, Program/Project Coordinator, Senior Human Resources Division

THRU: Sandy-Michael McDonald, Director 
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager 
Office of Economic and Small Business Development

SUBJECT: No CBE Goal for Group Dental Preferred Provider Organization (DPPO) Insurance

This memorandum supersedes the previous memorandum dated March 2, 2018

The Human Resource Division is seeking a vendor to provide 100% employee paid group dental insurance to benefit-eligible employees, retirees and their eligible dependents. This insurance product involves the collection and maintenance of protected health information. The solicitation is requesting coverage under a Dental Preferred Provider Organization (DPPO). A review of the Small Business Directory revealed that currently there are no certified County Business Enterprise (CBE) firms in the directory that can provide the service requirements of the solicitation. Therefore, consistent with the Broward County Business Opportunity Act of 2012, as amended, Sec. 1.83 (1) (a), if there are fewer than two (2) certified CBEs available to participate in a specific project, no CBE goal will be applicable. However, in accordance with Sec. 1-81.10 (a) (1) of the Broward County Business Opportunity Act, as amended, if a responsive, responsible bid is received from a certified CBE firm that is within ten percent (10%) of the lowest bid received from a non-CBE or non-SBE firm, the CBE or SBE shall be offered the opportunity to match the lowest responsive, responsible bid. The CBE or SBE firm shall be deemed the lowest responsive, responsible bidder.

This contract is not subject to the Broward County Workforce Investment Program.

This assessment is made based upon the examination of the scope of work as submitted to the Office of Economic and Small Business Development by the using agency. Please contact the office at (954) 357-6400 with any concerns.

cc: Marcia Young, Small Business Development Specialist, OESBD