



AGREEMENT SUMMARY

NAME OF OTHER CONTRACTING PARTY

STATE OF FLORIDA, DEPARTMENT OF STATE, DIVISION OF LIBRARY AND INFORMATION SERVICES

PROPOSED ACTION

NEW ITEM AMENDMENT, NUMBER RENEWAL EXTENSION

DOCUMENT TYPE

Grant Acceptance Agreement

PURPOSE

This grant provides funding for the Libraries Division initiative Project Welcome. Project Welcome will welcome newcomers and English language learners to Broward County offering programs and services that ensure family success.

SPECIAL PROVISIONS (select if applicable)

LIVING WAGE PROGRAM, SBE SHELTERED MARKET PROGRAM, FEDERAL DBE PROGRAM, CDBE PROGRAM, CBE PROGRAM, M/WBE PROGRAM, REQUIRES IN-KIND MATCH, REQUIRES CASH MATCH

EFFECTIVE DATES (new agreements only)

START: Upon full execution
END: 9/30/2019

EFFECTIVE DATES (amendments only)

NO CHANGE, END DATE HAS CHANGED FROM TO, TERM HAS FROM TO

CONTRACT ADMINISTRATOR

NAME: Kelvin Watson, Libraries Director
PHONE: 954-357-7377

CONTRACT TYPE

COST REIMBURSEMENT, OPEN-END, FIRM FIXED PRICE, TIME AND MATERIALS, PERFORMANCE BASED, OTHER

CONTRACT VALUE (new contracts)

ACTUAL, ESTIMATED, Base amount \$81,733.00, Reimbursables, Optional Services \$0.00, Total contract value \$81,733.00

CONTRACT VALUE (amendments only)

NO CHANGE, ACTUAL, ESTIMATED, Original approved contract value, Approved previous adjustments \$0.00, Value of this action \$0.00, Amended total contract value \$0.00

PAYMENT METHOD

LUMP SUM PAYMENT, MILESTONE / PROGRESS BASED, SCHEDULED OR TIME-BASED, OTHER

PAYMENT TERMS

The grant award will be paid to the County in 5 separate payments. Payment 1 will be received upon full execution as an advance in the amount of 25% of the grant award. Payments 2 -5 will be reimbursements based upon successful completion of deliverables in amounts varying from 5% - 25% of the grant award.

COST ADJUSTMENT

NOT APPLICABLE, FIXED PERCENTAGE %, ACTUAL COST, CPI OR OTHER INDEX, FIXED COST \$, OTHER

EQUITY PROGRAM PARTICIPATION SUMMARY

Total County established M/WBE, SBE, CDBE, CBE, or DBE participation goal for this action or project: N/A
Total contractor-committed M/WBE, SBE, CDBE, CBE, or DBE participation goal planned for this action or project:
M/WBE, SBE, CDBE, CBE, or DBE participation to date:

RENEWAL OR EXTENSION TERMS

CONTRACT EXTENSIONS WILL NOT BE GRANTED UNLESS COUNTY PROVIDES SUBSTANTIAL WRITTEN JUSTIFICATION 30 DAYS IN ADVANCE OF EXPIRATION AND RECEIVES APPROVAL.

TERMINATION AND CANCELLATION PROVISIONS

FOR CAUSE: PER ARTICLE 38 OF THE AGREEMENT, THE FUNDER WILL TERMINATE THE AGREEMENT IF THE COUNTY FAILS TO FULFILL OBLIGATIONS AND THAT FAILURE IS NOT CURED WITHIN 15 DAYS OF NOTICE. IN THE EVENT OF TERMINATION, GRANT FUNDS ADVANCED AND NOT EXPENDED ON THE PROJECT IN ACCORDANCE WITH THE GRANT AGREEMENT SHALL BE RETURNED TO THE STATE WITH INTEREST.
FOR CONVENIENCE: NO PROVISIONS FOR TERMINATION FOR CONVENIENCE.

DELIVERABLES, MILESTONES OR SCOPE OF THIS ACTION

Deliverable/Task 1: Hire Project Welcome Consultant; Create outcome based assessment tool. Deliverable/Task 2: Purchase translation equipment; Expand English Café to 10 locations. Deliverable/Task 3: Implement Project Welcome

	trainings; Translated materials in Spanish, Creole, & Portugese; Product marketing materials; Produce 4 Project Welcome Videos; Promote Project through 2 Facebook ads; Purchase equipment. Deliverable/Task 4: Expand English Café to 20 locations; Create Project Welcome Ambassador Training Guide and present Training Class; Promote Project through 2 Facebook ads; Conduct 8 Project Welcome.
LIST TERMS, CONSIDERATIONS OR DEVIATIONS FROM STANDARD COUNTY FORM.	Venue for litigation is Leon County. This agreement is in the State's form.