



AGREEMENT SUMMARY

1. Other Contracting Party: American Express Travel Related Services Company, Inc.

2. Proposed Action:

New Contract Amendment, Number Renewal Extension

3. Document Type (select one):

Other – Participation Agreement

4. Purpose/Description: The purpose of this Participation Agreement is to provide American Express Card authorization and acceptance services to be used in County agency payment acceptance processes.

5. Special Provisions (select if applicable): N/A

<input type="checkbox"/> Living Wage Program	<input type="checkbox"/> SBE Sheltered Market Program
<input type="checkbox"/> Workforce Investment Pilot Program	<input type="checkbox"/> M/WBE Program
<input type="checkbox"/> Federal DBE/ACDBE program	<input type="checkbox"/> In-Kind Match Required: \$ _____ or _____ %
<input type="checkbox"/> CBE Program	<input type="checkbox"/> Cash Match Required: \$ _____ or _____ %

6.a. Effective Dates (for new agreements only):

Start : Effective Date
End: The term shall continue for the duration of the State of Florida contract (including extensions thereto), unless earlier terminated.

6.b. Effective Dates (amendments only): N/A

No Change
 End date has changed from _____ to _____.
 Term has from _____ to _____.

7. Contract Administrator:

Name: Gary Mehringer
Phone: 954-357-5440

8. Contract Type:

Cost reimbursement Open-end
 Firm fixed price Time and materials
 Performance-based Other _____

9.a. Contract Value (new contracts)

Actual Estimated

Base amount	\$600,000
Reimbursables	
Optional Services	
Total contract value	\$600,000

9.b. Contract Value (amendments only) N/A

No change Actual Estimated

Original approved contract value	
Approved previous adjustments	
Value of this action	
Amended total contract value	

10. Payment Method

Lump Sum Payment
 Milestone or Progress-Based
 Scheduled or Time-Based
 Other American Express Travel Related Services Company, Inc. may submit invoices at the end of each monthly billing cycle for authorization and acceptance fees on customer credit card transactions accepted by County agencies.

11. Payment Terms

County shall pay American Express Travel Related Services Company, Inc. within thirty (30) days of receipt of American Express Travel Related Services Company, Inc. proper invoice, as required by the "Broward County Prompt Payment Ordinance" (Broward County Ordinance No. 89-49).

12. Cost Adjustment

Not Applicable Fixed Percentage - ___% Actual Cost
 CPI or other Index Fixed Amount - \$ _____ Other:

13. Equity Program Participation Summary

- a. County established M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation goal for this action or project: **None**
- b. Contractor-committed M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation goal planned for this action or project: **None**
- c. M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation to date: **None**

14. Renewal or Extension Terms:

The term of the Participation Agreement shall continue for the duration of the State of Florida agreement (including extensions thereto), unless earlier terminated.

15. Termination and Cancellation Provisions

For Cause: In the event of Contractor breach or default, Customer may provide opportunity for Contractor to cure, but if breach or default is not cured within ninety (90) calendar days after written default notice to Contractor, customer may terminate as of the date of receipt of the written default notice.

For Convenience: Customer may terminate at any time with ninety (90) calendar days' written notice to Contractor.

16. Deliverables, milestones or scope of this action:

None.

17. List terms, considerations or deviations from standard county form.

None. State of Florida agreement.