

From: "Herring, Petrina" <PetrinaHerring@fdle.state.fl.us>
Date: July 19, 2018 at 5:17:26 PM EDT
To: "Herring, Petrina" <PetrinaHerring@fdle.state.fl.us>
Subject: FL FY17 Byrne JAG - Response Requested

Dear Byrne JAG Partners:

As you are aware, FDLE submitted Florida's FY17 Byrne JAG application last year and recently received notice of award. Prior to completing the state's certifications required to accept the award, FDLE must first receive the Chief Legal Officer (CLO) certification from local governments that intend to receive funding through our subawards. **FDLE must receive the CLO certification from anticipated local subrecipient jurisdictions in order for Florida's Attorney General to complete the state's CLO certification. Please note this must be signed by the Chief Legal Officer for the unit of government, not by an agency attorney.**

FDLE typically administers each of our Byrne JAG awards via formula allocations in two cycles: JAG-Countywide (JAGC) and JAG-Direct (JAGD). Although we don't usually initiate the JAGD cycle until the JAG-Countywide is complete, it is necessary we begin both simultaneously this year in light of these new certification requirements.

Instructions for submitting the 8 U.S.C. 1373 Certifications

- Each unit of local government must submit both a Chief Legal Officer (CLO) and Chief Executive Officer (CEO) certification to the Office of Criminal Justice Grants in order to receive a subaward. The required certifications may be found [here](#).
 - **Cities and counties that intend to apply for their FDLE JAG allocation must submit a CLO certification to criminaljustice@fdle.state.fl.us by August 3rd.**
 - The CEO certification will be due to FDLE with the submission of signed application packets.
- Only one CLO and CEO certification is required from each unit of government. For example, a city receiving a JAGC allocation from the county as well as a JAGD allocation from FDLE will only need to submit one copy of each certification. FDLE will apply them to all applicable subawards and grant programs.
- Additionally, any local government receiving a FY17 JAG direct award from DOJ that has already completed these certifications for their federal award may forward a copy of the executed certifications to the email address above to satisfy the requirement for their subaward.

For potential JAGC Subrecipients:

- [FY17 JAGC allocations](#) were posted on FDLE's Grants Office website last year with instructions for the countywide planning and approval requirements (e.g. the "51% process").
- Counties that have not already submitted the [Certificate of Participation](#) to FDLE identifying their County Coordinator should do so by **August 15th**. The County Coordinator will serve as the primary contact for their 51% process and oversee all applications under their allocation.
- Counties that have not already submitted their "51% letters" to FDLE should do so as soon as possible.

For potential JAGD Subrecipients:

- FY17 JAGD allocations are included in the attached funding overview.
- A unit of local government that receives a direct award from DOJ's Bureau of Justice Assistance may not also receive a JAGD award from FDLE.
- FDLE will provide the SIMON announcement code to each eligible grant contact in the near future. This announcement code is required to submit an application in our grant system.

Thank you again for your understanding and patience as we have worked over the past year to communicate the impacts these delays have had on us, our state, and our local partners. Your cooperation with this process is appreciated, and I apologize for the quick turnaround on the request for CLO's. We will continue to keep you updated on the status of these funds. Please contact me or our JAG unit at (850) 617-1250 with any questions.

Petrina

Petrina Tuttle Herring, Bureau Chief
 Office of Criminal Justice Grants
 Florida Department of Law Enforcement