



AGREEMENT SUMMARY

1. Other Contracting Party:

THE BOYS & GIRLS CLUBS OF BROWARD COUNTY, INC.

2. Proposed Action:

[X] New Contract [ ] Amendment, Number [ ] Renewal [ ] Extension

3. Document Type (select one):

Agreement

4. Purpose/Description:

The agreement between Broward County and the Boys & Girls Clubs of Broward County, Inc. (BGC) to operate and lease two facilities for children and youth at the Reitman Center and Carver Ranches Club. Under the terms of the agreement the County provides funds for program services; maintenance of each facility; and capital funds as necessary for major repairs.

5. Special Provisions (select if applicable):

[ ] Living Wage Program [ ] SBE Sheltered Market Program
[ ] Workforce Investment Pilot Program [ ] M/WBE Program
[ ] Federal DBE/ACDBE program [ ] In-Kind Match Required: \$ \_\_\_\_\_ or \_\_\_\_\_ %
[ ] CBE Program [ ] Cash Match Required: \$ \_\_\_\_\_ or \_\_\_\_\_ %

6.a. Effective Dates (for new agreements only):

Start : 8/17/2018
End: 9/30/2023

6.b. Effective Dates (amendments only):

[ ] No Change
[ ] End date has changed from \_\_\_\_\_ to \_\_\_\_\_.
[ ] Term has from \_\_\_\_\_ to \_\_\_\_\_.

7. Contract Administrator:

Name: Silvia Beebe
Phone: 954-357-6396

8. Contract Type:

[X] Cost reimbursement [ ] Open-end
[ ] Firm fixed price [ ] Time and materials
[ ] Performance-based [ ] Other \_\_\_\_\_

9.a. Contract Value (new contracts)

Table with 2 columns: Description, Amount. Rows: Actual/Estimated, Base amount (\$1,673,725), Reimbursables, Optional Services, Total contract value (\$1,673,725).

9.b. Contract Value (amendments only)

Table with 2 columns: Description, Amount. Rows: No change/Actual/Estimated, Original approved contract value, Approved previous adjustments, Value of this action, Amended total contract value.

10. Payment Method

[ ] Lump Sum Payment
[ ] Milestone or Progress-Based
[ ] Scheduled or Time-Based
[X] Other

11. Payment Terms

BGC must submit to County by March 15 of each year an annual program services description and budget that includes the dollar amount for the contracted services for the Carver Ranches and Reitman Facilities and an update to the Five-Year Capital Program. BGC will submit invoices monthly for one-twelfth (1/12) of the approved annual program services budget for each facility by the 5th day of each month. BGC must submit a copy of its general ledger for Program Services expenditures in the next monthly invoice after BGC has incurred the expenditures. At the end of each Fiscal Year, County will reconcile all general ledgers submitted by BGC against the total amount County paid BGC. The annual total expenses (based on the monthly total of each general ledger submitted) must equal the total amount County paid BGC. Upon request, BGC must reimburse County the difference if the total amount County paid BGC exceeds the total amount of expenses submitted for the Fiscal Year. BGC is required to submit an invoice on the 15th of each month with supporting documents of capital improvement expenditures.

12. Cost Adjustment

[X] Not Applicable [ ] Fixed Percentage - \_\_\_% [ ] Actual Cost
[ ] CPI or other Index [ ] Fixed Amount - \$\_\_\_\_\_ [ ] Other:

13. Equity Program Participation Summary

a. County established M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation goal for this action or project: N/A
b. Contractor-committed M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation goal planned for this action or project: N/A
c. M/WBE, SBE, CDBE, CBE, DBE or ACDBE participation to date: N/A

14. Renewal or Extension Terms:

Initial term (8/17/2018 – 9/30/2023) and two (2) Five-year Option Periods (Option 1: 10/1/2023-9/30/2028, Option 2: 10/1/2028 – 9/30/2033) for a total of fifteen (15) years and forty-six (46) days

15. Termination and Cancellation Provisions

Human Services Department staff recommends termination for convenience by either party not less than ninety (90) days from written notice to allow adequate time to relocate Club Members and vacate the premises.

16. Deliverables, milestones or scope of this action:

The Outcomes of the Boys & Girls Clubs of Broward County, Inc., agreement are: 1) Club Members participate in the community in a manner that positively impacts the community; 2) Club Members remain safe while attending activities; and 3) Club Members improve social and emotional functioning.

17. List terms, considerations or deviations from standard county form.

None