

Andrew J. Meyers  
County Attorney



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**MEMORANDUM**

**TO:** Commissioner Steve Geller

**FROM:** Andrew J. Meyers, County Attorney

**DATE:** August 23, 2018

**RE:** **Debra Cloffie Parsons-Drake, Reappointment to the Animal Care Advisory Committee in the Category of Full-Time Employee of a Nationally Recognized Animal Welfare Organization**  
**CAO File: 99265/0001**

At your request, we have reviewed the information provided concerning Debra Cloffie Parsons-Drake and determined that she qualifies for reappointment to the Animal Care Advisory Committee in the category of Full-Time Employee of a Nationally Recognized Animal Welfare Organization.

A handwritten signature in blue ink that reads "Andrew J. Meyers".

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County Attorney

AJM/AMK/mm