




OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT


Governmental Center Annex
115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301
954-357-6400 • FAX 954-357-5674 • TTY 954-357-5664

MEMORANDUM

DATE: July 23, 2018

TO: Gasser Douge, Engineering Unit Supervisor
Aviation Department

THRU: Sandy-Michael McDonald, Director 
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager 
Office of Economic and Small Business Development

SUBJECT: RFP No. Z1225301P1 – Professional Consultant Services for Fort Lauderdale-Hollywood International Airport and North Perry Airport, Utilities and Pavement Projects
CBE Compliance Review – First Amendment

The Office of Economic and Small Business Development (OESBD) conducted a review of Keith and Associates, Inc.'s (Keith's) (prime) County Business Enterprise (CBE) participation. An overview is provided as follows:

The CBE Goal for this project is 20%.
Keith has committed to 20% CBE participation.

Participation Performance

<u>Subcontractor Name</u>	<u>Committed Percentage</u>	<u>Revised Committed Percentage</u>	<u>Reported Amount</u>	<u>Verified Paid Amount</u>
The Chappell Group, Inc.	3.00%	3.00%	\$ 0.00	\$ 0.00
CMS - Construction Management Services, Inc.	1.00%	1.00%	\$ 25,229.04	\$ 25,229.04
Delta G Consulting Engineers, Inc.*	0.00%	4.00%	\$ 17,901.47	\$ 17,901.47
Florida Engineering and Testing, Inc.	2.00%	2.00%	\$ 16,941.65	\$ 16,941.65
Lakdas-Yohalem Engineering, Inc.*	0.00%	1.00%	\$ 14,690.13	\$ 14,690.13
Premiere Design Solutions, Inc.	3.00%	3.00%	\$ 136,881.63	\$ 136,881.63
Stoner & Associates, Inc.	3.00%	3.00%	\$ 138,675.28	\$ 138,675.28
Walters Zackria Associates**	3.00%	0.00%	\$ 0.00	\$ 0.00

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Participation Performance continued:

<u>Subcontractor Name</u>	<u>Committed Percentage</u>	<u>Revised Committed Percentage</u>	<u>Reported Amount</u>	<u>Verified Paid Amount</u>
DeRose Design Consultants*	5.00%	0.00%	\$ 0.00	\$ 0.00
Cartaya & Associates Architects, P.A.**	0.00%	3.00%	\$ 0.00	\$ 0.00
Total	20.00%	20.00%	\$ 350,319.20	\$ 350,319.20

*DeRose Design Consultants (DeRose) was replaced with Delta G. Consulting Engineers, Inc. and Lakdas-Yohalem Engineering, Inc. subsequent to the submission of initial bid proposals on March 25, 2015.

**Walters Zachria Associates voluntarily withdrew from the project and was substituted with Cartaya & Associates Architects, P.A. on November 13, 2014.

- Original Contract Amount: \$8,000,000.00
- Total Payments to Prime: \$1,513,646.40
- Total Prime Payments to CBE Subcontractors: \$350,319.20
- Total CBE Participation to Date: 23.14% (\$350,319.20/ \$1,513,646.40)

Proposed First Amendment: Keith's CBE commitment remains 20%.

- Amount of Proposed First Amendment: \$4,000,000.00
- Revised Contract Amount through Proposed First Amendment: \$12,000,000.00

CBE Compliance Comments:

The current level of CBE participation on the agreement is 23.14%. Participation was verified through an independent payment verification process.

Two (2) of Keith's CBE subcontractors listed above are reflected as having not been utilized or receiving zero dollars in payment - Cartaya & Associates Architects, P.A. (Cartaya) and The Chappell Group, Inc. (Chappell). Keith has stated that it intends to utilize Cartaya for any building renovation projects that require architectural services. Cartaya & Associates Architects, P.A. (Cartaya) was anticipated to provide architectural services on the Transportation Network Company (TNC) Parking Lot on NE 7th Avenue. However, that project is currently on hold. Chappell was recently engaged to participate on a work authorization under Keith's Agreement. Per Keith, payment for Chappell's services will be reflected in Keith's next payment cycle to its subcontractors.

cc: Donna-Ann Knapp, Small Business Development Specialist, BCAD/OESBD