

**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

Governmental Center Annex

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**MEMORANDUM**

**DATE:** July 5, 2018

**TO:** Mariana Pitiriciu, Construction Project Management Supervisor  
Aviation Department

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development (OESBD)

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development (OESBD)

**SUBJECT:** RFP No. Z1224902P1 – Professional Consultant Services for Fort  
Lauderdale-Hollywood International and North Perry Airports Building  
Projects  
**CBE Compliance Review – First Amendment**

The Office of Economic and Small Business Development conducted a review of Cartaya and Associates Architects, P.A.'s (Cartaya's) (prime) County Business Enterprise (CBE) participation. An overview is provided as follows:

The CBE Goal for this project is 21%.

Cartaya has committed to 50% CBE participation.

**Participation Performance**

<u>Subcontractor Name</u>	<u>Committed Percentage</u>	<u>Reported Amount</u>	<u>Verified Paid Amount</u>
Cartaya & Associates Architects, P.A.	47.00%	\$386,524.65	\$ 386,524.65
CMS – Construction Management Services, Inc.	1.00%	\$ 62,738.16	\$ 62,738.16
Delta G Consulting Engineers, Inc.	1.00%	\$ 34,201.86	\$ 34,201.86
AirQuest Environmental, Inc.	1.00%	\$ 5,494.64	\$ 5,494.64
<b>Total</b>	<b>50.00%</b>	<b>\$488,959.31</b>	<b>\$ 488,959.31</b>

- Original Contract Amount: \$7,000,000.00
- Total Payments to Prime: \$1,125,013.17
- Total Prime Payments to CBE Subcontractors: \$488,959.31
- Total CBE Participation to Date: 43.46% (\$488,959.31/ \$1,125,013.17)

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International and North Perry Airports Building Projects  
**CBE Compliance Review – First Amendment**

**Proposed First Amendment:** Cartaya's CBE commitment remains 50%.

- Amount of Proposed First Amendment: \$5,000,000.00
- Revised Contract Amount through Proposed First Amendment: \$12,000,000.00

**CBE Compliance Comments:**

The current level of CBE participation on the agreement is 43.46%. Participation was verified through an independent payment verification process.

Cartaya is a CBE-certified prime contractor. The firm has completed 16% of the value of their contract to date. The majority of the scope of work under this consulting agreement will be self-performed by the prime contractor. Per Cartaya, the CBE participation, which spans across multiple projects, will not be occurring until later in the project. Thus far, mostly engineering work has been performed. CBE participation is expected to increase during the construction phases of these projects.

cc: Donna-Ann Knapp, Small Business Development Specialist, BCAD/OESBD