

**ITEM # 52-A**

**ADDITIONAL MATERIAL**

**10:00 a.m. Regular Meeting**

**AUGUST 14, 2018**

**SUBMITTED AT THE REQUEST OF**

**FINANCE and ADMINISTRATIVE  
SERVICES DEPARTMENT**



Finance and Administrative Services Department

**PURCHASING DIVISION**

115 S. Andrews Avenue, Room 212 • Fort Lauderdale, Florida 33301 • 954-357-6066 • FAX 954-357-8535

## MEMORANDUM

DATE: August 10, 2018

TO: Board of County Commissioners

THRU: Kevin B. Kelleher, Deputy CFO/Deputy Director  
Finance and Administrative Services Department

Digitally signed by  
STEPHEN FARMER  
Date: 2018.08.13  
14:34:05 -04'00'

FROM: Brenda J. Billingsley, Director  
Purchasing Division

BRENDA  
BILLINGSLEY

Digitally signed by BRENDA  
BILLINGSLEY  
DN: dc=cty, dc=broward, dc=bc,  
ou=Organization, ou=BCC, ou=PU,  
ou=Users, cn=BRENDA BILLINGSLEY  
Date: 2018.08.13 13:18:23 -04'00'

SUBJECT: August 14, 2018 - Commission Meeting - Agenda Item No. 52A  
Motion to Award open-end multiple award contracts for Grounds Maintenance  
Services, Groups 3-8, Bid No. BLD2115552B1

In an email dated August 9, 2018, the proposed recommended primary vendor, Weed-A-Way, Inc., for Groups 3 through 5 and Group 6, Grounds Maintenance Services, has requested to be removed from Groups 4 and 5.

Motion A currently reads as follows:

- A. MOTION TO AWARD open-end multiple award contracts to low responsive, responsible bidders, Weed-A-Way, Inc., a certified County Business Enterprise, for Groups 3 through 5, as the primary vendor, MCT Service, LLC, as the secondary vendor, and Jed Lawn Services, as the tertiary vendor, for Grounds Maintenance Services, Groups 3-8, Bid No. BLD2115552B1, for the Broward County Facilities Management Division (FMD), in the annual estimated amount of \$621,916, which includes allowances in the amount of \$15,000; and authorize the Director of Purchasing to renew the contract for two one-year periods, for a three-year potential estimated amount of \$1,865,748. The initial contract period shall begin on the date of award and will terminate one year from that date.

Board of County Commissioners

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The revised Motion A should read:

- A. MOTION TO AWARD open-end multiple award contracts to low responsive, responsible bidders, Weed-A-Way, Inc., a certified County Business Enterprise, for Group 3, as the primary vendor, MCT Service, LLC, as the secondary vendor, and Jed Lawn Services, as the tertiary vendor, for Grounds Maintenance Services, Groups 3-8, Bid No. BLD2115552B1, for the Broward County Facilities Management Division (FMD), in the annual estimated amount of \$163,022, which includes allowances in the amount of \$5,000; and MCT Service, LLC for Groups 4-5 as the primary vendor and Superior Landscaping & Lawn Service, Inc., as the secondary vendor, in the annual estimated amount of \$430,203, which includes allowances in the amount of \$10,000 for Groups 3-5 combined total annual estimated amount of \$593,225; and authorize the Director of Purchasing to renew the contracts for two one-year periods, for a three-year potential combined total estimated amount of \$1,779,674. The initial contract period shall begin on the date of award and will terminate one year from that date.

All other motions and exhibits remain unchanged for this agenda item.

BJB/crb/jf/lg

- c: Bertha Henry, County Administrator  
Monica Cepero, Deputy County Administrator  
George Tablack, CPA, Chief Financial Officer  
Tom Hutka, Director, Public Works Department  
Scott Campbell, Director, Facilities Management Division  
Robert Melton, County Auditor  
Andrew Meyers, County Attorney

**From:** [Swanson, Robin](#)  
**To:** [Ferrell, Jeannette](#); [Byrd, Carla](#)  
**Cc:** [Campbell, Scott](#); [Mitchell, Ian](#)  
**Subject:** HIGH PRIORITY - Ground Maintenance for Groups Four and Five  
**Date:** Thursday, August 09, 2018 1:49:44 PM

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Good Afternoon,

Weed-A-Way has provided us with notice via the email below that they will not be able to service Groups 4 & 5. Please let us know of the next steps.

Regards,

**Robin Swanson**, Contract Grant Administrator Senior  
Facilities Management Division - Contracts Section  
Broward County Public Works Department  
115 South Andrews Avenue, Room 501, Fort Lauderdale, FL 33301  
Office: 954-357-6486, Fax: 954-357-5544  
Email: [roswanson@broward.org](mailto:roswanson@broward.org)



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**From:** WEED-A-WAY INC. <[weedaway@msn.com](mailto:weedaway@msn.com)>  
**Sent:** Thursday, August 9, 2018 12:16 PM  
**To:** Swanson, Robin <[ROSWANSON@broward.org](mailto:ROSWANSON@broward.org)>  
**Subject:** Ground Maintenance for Groups Four and Five

Hello,

We deeply regret that WEED-A-WAY, Inc. will not be able to accept the groups in question which are groups four and five. WEED-A-WAY, Inc. appreciate your cooperation with this matter. Thank you very much for your offer.

Sincerely,

Monday Okotogbo  
President

WEED-A-WAY, Inc.