



Finance and Administrative Services Department

HUMAN RESOURCES DIVISION / Employee Benefit Services Section

115 S Andrews Avenue, Room 514 • Fort Lauderdale, Florida 33301 • 954-357-6700 • FAX 954-728-2777

May 21, 2018

EMAIL TRANSMITTAL

U.S. Legal Services, Inc.
Attention: Marie M. Forbes, President
8133 Baymeadows Way
Jacksonville, Florida 32256

Re: Contract No. R1048101R1, Group Prepaid Legal Insurance Services

Dear Ms. Forbes:

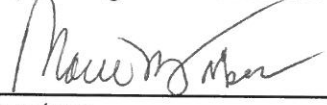
Broward County Bid No. OPN2116245P2, Group Prepaid Legal Insurance Services (REBID) is still in process and additional time may be needed before award of this contract. Broward County is requesting consideration by U.S. Legal Services, Inc. to enter into an interim contract, based upon the same pricing terms and conditions of Contract No. R1048101R1, on a month-to-month basis, for a period not-to-exceed one year, or until award of the new contract, whichever is sooner.

If U.S. Legal Services, Inc. agrees to enter into an interim contract under these conditions, please indicate by affirming below. If approved, an Interim Contract R1048101X1 will begin on July 1, 2018.

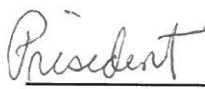
Please return an executed copy of this letter to my attention by email to trgordon@broward.org. Your prompt response by **5:00 P.M. on May 22, 2018** is greatly appreciated. If you have any questions or require additional information, please contact me at 954-357-6726.

X **Yes**, U.S. Legal Services, Inc. agrees to enter into an interim contract for Group Prepaid Legal Insurance Services with Broward County, effective on July 1, 2018, on a month-to-month basis, for a period not-to-exceed one year based upon the same pricing, terms and conditions as set forth in the expiring agreement pursuant to Bid No. R1048101R1.

 No, U.S. Legal Services, Inc. does not agree to enter into an interim contract for Group Prepaid Legal Insurance Services with Broward County.



Signature



Title



Date

Respectfully,

Tracey A. Gordon, Program/Project Coordinator, Senior