



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**  
**Governmental Center Annex**

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**MEMORANDUM**

**DATE:** May 18, 2018

**TO:** Karolynn Willman, Ground Transportation Airport Manager  
Aviation Department

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** RFP No. R1122905P1 – Airport Shuttle Bus and Other Transportation Services at the Fort Lauderdale-Hollywood International Airport, Keolis Transit America  
**Compliance Evaluation – Threshold Increase**

The Office of Economic and Small Business Development (OESBD) has conducted an evaluation of Keolis Transit America's (Keolis') ACDBE participation for the Airport Shuttle Bus and Other Transportation Services Agreement. An overview of the evaluation is as follows:

The ACDBE goal was 15%.  
Keolis committed to 15.30% ACDBE participation.

**ACDBE Participation Performance:**

<b><u>ACDBE Subcontractor</u></b>	<b><u>Commitment Percentage</u></b>	<b><u>Reported Paid Amount</u></b>	<b><u>Verified Paid Amount</u></b>
Maruti Fleet & Management, LLC	14.00%	\$ 4,275,084.00	\$ 4,375,513.72
NAPM Enterprises, Inc.	1.00%	\$ 422,332.00	\$ 425,991.50
Dickey Consulting Services, Inc.	0.30%	\$ 133,900.00	\$ 136,900.00
<b>TOTAL</b>	15.30%	\$ 4,831,316.00	\$ 4,938,405.22

Original Agreement Amount (inclusive of renewal options): \$49,114,495.00  
First Amendment Amount: \$0 (reallocation of Airport Economy Parking bus route)  
Second Amendment Amount: \$250,601.00  
Current Agreement Amount: \$49,365,096.00  
Total Payments to Keolis: \$41,473,525.23  
Total Payments to ACDBE Subcontractors: \$4,938,405.22  
**Total ACDBE Attainment:** 11.91% (\$4,938,405.22/\$41,473,525.23)

**Proposed Threshold Increase:** Keolis' committed ACDBE participation remains 15.30%.  
The proposed budget threshold increase will increase the contract amount by \$16,013,942. Total proposed agreement amount will be \$65,379,038.00.

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**Compliance Evaluation – Threshold Increase**

**ACDBE Compliance Comments:**

The current level of ACDBE participation on the agreement is 11.91%. This level of attainment is 3.39% (15.30% - 11.91%) less than the management company's committed level of participation. Participation was verified through an independent payment verification process.

On March 12, 2018, OESBD received a correspondence from Keolis requesting the substitution of its ACDBE subcontractor, Maruti Fleet & Management, LLC (Maruti). OESBD approved the substitution on May 3, 2018. Keolis has since submitted a proposed plan of action, dated May 9, 2018, to meet its 15.30% ACDBE commitment for the remainder of the project. The plan proposes to replace Maruti with a new ACDBE subcontractor and add three new ACDBE subcontractors. The OESBD is currently in the process of reviewing this plan to ensure that the proposed subcontractors are eligible to be counted towards meeting Keolis' ACDBE commitment on the agreement.

The OESBD will continue to monitor this agreement for compliance with the requirements set forth in 49 CFR Parts 23 and 26 and Broward County's ACDBE Program Plan.

Cc: John Pokryfke, Airport Operations Director, BCAD  
Donna-Ann Knapp, Small Business Development Specialist, BCAD/OESBD