



AVIATION DEPARTMENT - Fort Lauderdale-Hollywood International Airport
2200 SW 45th Street, Suite 101 • Dania Beach, Florida 33312 • 954-359-6100

MEMORANDUM

TO: Susan Friend, Director
Accounting Division, Finance and Administrative Services Department

FROM: A. Celina Saucedo, Aviation Chief Administrative Officer *ACS*
Aviation Department

DATE: May 18, 2018

SUBJECT: Request for approval of Aviation employees to attend the Florida Airports Council Conference, in Tampa Bay, Florida, from July 15 through July 18, 2018

This is a request for approval of travel requests for the Broward County Aviation Department ("BCAD") employees listed below, who will be attending the Florida Airports Council ("FAC") Conference, from July 15 through July 18, 2018, in Tampa, Florida.

- Michael Nonnemacher, Aviation Chief Operating Officer
- Celina Saucedo, Aviation Chief Administrative Officer
- Richard Waskiewicz, Director of Maintenance
- Stacy Seibert, Assistant Director of Maintenance
- Nina MacPherson, Airport Manager
- Joseph Gaudio, Airport Manager
- Leonardo Treggi, Business Specialist

The FAC is the largest airport-specific organization in Florida and is considered by industry leaders to be the premier airport organization in the nation. Its annual Conference is the largest and most successful statewide airport event with more than 700 industry professionals in attendance. Next year, BCAD will be hosting the annual conference. As such, BCAD employees are expected to staff a booth in Tampa to promote next year's conference.

FAC's conference also includes meetings of the General Aviation, Environmental, Federal Affairs, Information Technology, and Security committees. BCAD employees participate in the conference and in the committees to learn and network with peers, industry leaders, and consultants on current trends and issues impacting the Aviation industry.

Costs for registration, hotel accommodations and meals are estimated in the amount of \$7,700 and will be paid from BCAD's travel operating budget.

BCAD respectfully requests that this item be scheduled on the June 05, 2018, Agenda of the Broward County Board of County Commissioners. Thank you for your consideration of this request.