

# Transportation Disadvantaged Trip & Equipment Grant Application Form

Legal Name	Broward County Board of County Commi	ssioners d/b/a/ Broward	County Mass Transit			
	Administration					
Federal Employer Identification Number	59-6000531-037					
Registered Address	1 N. University Drive – Suite 3100-A					
City and State	Plantation, FL	Zip Code	33324			
Contact Person for this Grant	Paul Strobis	Phone Number Format 111-1111	954-357-8321			
E-Mail Address [Required]	pstrobis@broward.org					
Project Location [County(ies)]	Broward County	Proposed Project	7/1/2018			
		Start Date				
	Budget Allocation					
	Grant Amo	unt – State Allocation [90%]	\$4,237,931.00			
	Grant A	mount – Local Match [10%]	\$470,881.00			
	Gra	ant Amount – Proviso [90%]	\$0.00			
	Grant Am	ount – Proviso Match [10%]	\$0.00			
		Voluntary Dollar Amount	\$788.00			
	Local Match fo	r Voluntary Dollars [In Kind]	\$88.00			
		Total Project Amount	\$4,709,688.00			
	2 11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					
	Capital Equipment Reque		Φ.Δ			
	Descrip	tion of Capital Equipment	\$ Amount			
			\$0.00			
			\$0.00 \$0.00			
			\$0.00			
ocal Coordinating Board Rev	iew IS Required if Requesting Capita	al Equipment				
t the purchase of capital equi the Local Coordinating B	pment is included in this Application Board.	n Form, the applicatio	n has been reviewed by			
Signature of Local Coordinating	g Board Chairperson	Date				
, the authorized Grant Recipie	nt Representative, hereby certify th hitted in accordance with the 2017-					

Date

Signature of Grant Recipient Representative



## Transportation Disadvantaged Trip & Equipment Grant Service Rates Form

Applicant	Broward County Board of County Commissioners d/b/a/ Broward County Mass Transit
Project Location [County(ies)]	Broward
Service Rate Effective Date	7/1/2018

Grant Agre	ement Service Rates	
Type of Service Transportation Mode	Unit of Measure (Trip or Passenger Mile)	Cost Per Unit
* Ambulatory	Trip	24.08
* Wheel Chair	Trip	41.28
* Stretcher		
Bus Pass – Daily	Pass	
Bus Pass – Weekly	Pass	
Bus Pass – Monthly	Pass	
Reduced Fare Bus Pass - Monthly	Pass	40.00
Regular Fare Bus Pass - Monthly	Pass	70.00
		_

<sup>\*</sup> Ambulatory, Wheel Chair and Stretcher must all use the <u>same Unit of Measure</u> either Trip or Passenger Mile; Cannot mix, all must be the same regardless of Transportation Mode.



# TRANSPORTATION DISADVANTAGED TRIP & EQUIPMENT GRANT STANDARD ASSURANCES

The Grantee hereby assures and certifies that:

- 1. The Grantee has the requisite fiscal, managerial, and legal capacity to carry out the Transportation Disadvantaged Program and to receive and disburse State funds.
- 2. The Grantee is aware that the Trip & Equipment Grant is a reimbursement grant. Reimbursement of funds will be approved for payment upon receipt of a properly completed invoice with supporting documentation.
- 3. Trip & Equipment Grant funds will not be used to supplant or replace existing federal, state, or local government funds.
- 4. The Grantee understands that an approved written eligibility application and eligibility support documentation is required and is to be maintained for each rider who receives a non-sponsored trip or bus pass and such documentation shall be made available upon request by CTD staff or its designee.
- 5. The Grantee is aware that if capital equipment is purchased with these grant funds, equipment must be received by the recipient no later than June 30, 2019.
- 6. The Grantee recipient is aware that the approved project must be complete by June 30, 2019, which means services must be provided by that date or reimbursement will not be approved.
- 7. Capital equipment purchased through this grant shall comply with the recipient's competitive procurement requirements or Chapter 287 or Chapter 427, Florida Statutes.

This certification is valid for the agreement period for which the grant application is filed.

Signature:	Date:
Name: <u>Bertha Henry</u>	
Title: County Administrator	
Agency: Broward County Board of County C	ommissioners/ d/b/a Broward County Mass

Service Area: Broward County, FL

Transit Administration

					_	
	CTC Name:	Broward Co	untv			
Cou						
	County (Service Area): Broward County  Contact Person: Paul Strobis					
		954-357-83				
	eck Applicable  ANIZATIONAL TYP			ORK TYPE:		
	• •	E:		ORK TYPE: Fully Brokered		
ORG	ANIZATIONAL TYP	PE:	NETW	1		
ORG	ANIZATIONAL TYP	PE: I Profit	NETW	Fully Brokered		
ORG	Governmenta Private Non-P	PE: I Profit	NETW	Fully Brokered Partially Brokered		

Comprehensive Budget \	Norkshee	t	Version 1.4			Broward County Broward County
Complete applicable GREEN cells in	columns 2, 3, 4	, and 7			oounty.	Dioward County
1	Prior Year's ACTUALS from Oct 1st of 2016 to Sept 30th of 2017 2	Current Year's APPROVED Budget, as amended from Oct 1st of 2017 to Sept 30th of 2018 3	Upcoming Year's PROPOSED Budget from Oct 1st of 2018 to Sept 30th of 2019 4	% Change from Prior Year to Current Year 5	Proposed % Change from Current Year to Upcoming Year 6	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
REVENUES (CTC/Operators ONLY)	Do <b>NOT</b> includ	de coordination	contractors!)			
Local Non-Govt						
Farebox Medicaid Co-Pay Received Donations/ Contributions In-Kind, Contributed Services Other Bus Pass Program Revenue						
Local Government			1			EV40.44.79/ increase council by cost partitin increase and growth in trips
District School Board Compl. ADA Services County Cash County In-Kind, Contributed Services City Cash City In-kind, Contributed Services Other Cash Other Cash Other In-Kind, Contributed Services Bus Pass Program Revenue	\$ 21,096,922 \$ 422,610			1.7%	11.7%	FY19 11.7% increase caused by cost per trip increase and growth in trips.
Non-Spons. Trip Program	\$ 3,804,430	\$ 3,890,054	\$ 3,912,361	2.3%	0.6%	
Non-Spons. Capital Equipment Rural Capital Equipment Other TD (specify in explanation) Bus Pass Program Revenue	\$ -					
USDOT & FDOT						
49 USC 5307 49 USC 5311 (Operating) 49 USC 5311(Capital) Block Grant Service Development Commuter Assistance Other DOT (specify in explanation) Bus Pass Program Revenue AHCA						
Medicaid Other AHCA (specify in explanation) Bus Pass Program Revenue DCF						
Alcoh, Drug & Mental Health Family Safety & Preservation Comm. Care Dis:/Aging & Adult Serv. Other DOF (specify in explanation) Bus Pass Program Revenue						
Children Medical Services						
Children Medical Services County Public Health Other DOH (specify in explanation) Bus Pass Program Revenue DOE (state)						
Carl Perkins Div of Blind Services Vocational Rehabilitation Day Care Programs Other DOE (specify in explanation) Bus Pass Program Revenue						
AWI  WAGESWorkforce Board  Other AWI (specify in explanation)  Bus Pass Program Revenue						
DOEA Older Americans Act Community Care for Elderly Other DOEA (specify in explanation) Bus Pass Program Revenue						
Community Services Other DCA (specify in explanation) Bus Pass Admin. Revenue						

Comprehensive Budget  Complete applicable GREEN cells in			Version 1.4			Broward County Broward County
1	Prior Year's ACTUALS from Oct 1st of 2016 to Sept 30th of 2017 2	Current Year's APPROVED Budget, as amended from Oct 1st of 2017 to Sept 30th of 2018 3	Upcoming Year's PROPOSED Budget from Oct 1st of  2018 to Sept 30th of 2019 4	% Change from Prior Year to Current Year 5	Proposed % Change from Current Year to Upcoming Year 6	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
APD Office of Disability Determination						
Developmental Services Other APD (specify in explanation) Bus Pass Program Revenue						
(specify in explanation)  Bus Pass Program Revenue						
Other Fed or State						
XXX   XXX   XXX   XXX   Bus Pass Program Revenue						
Other Revenues						
Interest Earnings  XXXX  XXXX						
Bus Pass Program Revenue  Balancing Revenue to Prevent Deficit	J					
Actual or Planned Use of Cash Reserve						
Balancing Revenue is Short By  Total Revenues =		None \$25,771,874	None \$28,296,660	1.8%	9.8%	
EXPENDITURES (CTC/Operators Of Operating Expenditures Labor	NLY / Do <b>NOT</b> i			2.9%	3.0%	
Fringe Benefits Services Materials and Supplies Utilities Casualty and Liability	\$ 218,507 \$ 1,621,268 \$ 122,119	\$ 1,748,420	\$ 1,920,000	2.0% 7.8% 39.4%	3.0% 9.8% 0.0%	
Taxes Purchased Transportation: Purchased Bus Pass Expenses School Bus Utilization Expenses						FY19 11.7% increase caused by cost per trip increase and growth in trips.
Contracted Transportation Services Other Miscellaneous Operating Debt Service - Principal & Interest	\$ 21,393,411 \$ 1,321,140			1.2% 0.0%	10.7% 0.1%	1 1 1 3 11.7 /s increase caused by cost per trip increase and grown in trips.
Leases and Rentals Contrib. to Capital Equip. Replacement Fund						
In-Kind, Contributed Services Allocated Indirect	\$ -	\$ -	\$ -			
	\$ -	\$ -	\$ -			
Allocated Indirect  apital Expenditures  Equip. Purchases with Grant Funds  Equip. Purchases with Local Revenue  Equip. Purchases with Rate Generated Rev.	\$ -	\$ -	\$ -			
Allocated Indirect  apital Expenditures  Equip. Purchases with Grant Funds  Equip. Purchases with Local Revenue  Equip. Purchases with Rate Generated Rev.	\$ -	\$25,771,874	\$28,296,660	1.8%	9.8%	
Allocated Indirect apital Expenditures Equip. Purchases with Grant Funds Equip. Purchases with Local Revenue Equip. Purchases with Rate Generated Rev. Capital Debt Service - Principal & Interest	\$ -			1.8%	9.8%	
Allocated Indirect apital Expenditures Equip. Purchases with Grant Funds Equip. Purchases with Local Revenue Equip. Purchases with Rate Generated Rev. Capital Debt Service - Principal & Interest	\$ -	\$25,771,874	\$28,296,660	1.8%	9.8%	
Allocated Indirect  apital Expenditures  Equip. Purchases with Grant Funds  Equip. Purchases with Local Revenue  Equip. Purchases with Rate Generated Rev.  Capital Debt Service - Principal & Interest  Total Expenditures =	\$ -	\$25,771,874	\$28,296,660	1.8%	9.8%	
Allocated Indirect  apital Expenditures  Equip. Purchases with Grant Funds  Equip. Purchases with Local Revenue  Equip. Purchases with Rate Generated Rev.  Capital Debt Service - Principal & Interest  Total Expenditures =	\$ -	\$25,771,874	\$28,296,660	1.8%	9.8%	
Allocated Indirect apital Expenditures Equip. Purchases with Grant Funds Equip. Purchases with Local Revenue Equip. Purchases with Rate Generated Rev. Capital Debt Service - Principal & Interest  Total Expenditures =	\$ -	\$25,771,874	\$28,296,660	1.8%	9.8%	

#### **Budgeted Rate Base Worksheet** CTC: Broward County County: Broward County 1. Complete applicable GREEN cells in column 3: YELLOW and BLUE cells are automatically completed in column 3 2. Complete applicable GOLD cells in column and 5 Upcoming Year's BUDGETED What amount of the What amount of the Budgeted Revenue in col. 2 will be generated at the rate per unit determined by this spreadsheet, OR used as local what amount of the Subsidy Revenue in col. 4 will come from funds to purchase equipment, OR will be used as match for the purchase of equipment? Oct 1st of 2018 Budgeted Rate to Sept 30th of Subsidy Revenue match for these type revenues? EXcluded from 2019 the Rate Base REVENUES (CTC/Operators ONLY) Local Non-Govt Farebox Medicaid Co-Pay Received Donations/ Contributions YELLOW cells are <u>NEVER</u> Generated by Applying Authorized Rates In-Kind, Contributed Services Other Bus Pass Program Revenue Local Government \$ - \$ BLUE cells District School Board 23,949,592 434,707 23,949,592 434,707 Compl. ADA Services Should be funds generated by rates in this spreadsheet County In-Kind, Contributed Services City Cash City In-kind, Contributed Services Other Cash Other In-Kind, Contributed Services Bus Pass Program Revenue CTD ocal match red GREEN cells Non-Spons. Trip Program Non-Spons. Capital Equipment Rural Capital Equipment MAY BE Revenue Generated by Applying 3,912,361 3,912,361 \$ \$ \$ 434,707 Authorized Rate per Mile/Trip Cha Other TD Bus Pass Program Revenue Fill in that portion of budgeted revenue in Column 2 that will be <u>GENERATED</u> through the application of authorized per mile, per USDOT & FDOT trip, or combination per trip plus per mile rates. Also, include the amount of funds that are Earmarked as local match for Transportation Services and <u>NOT</u> Capital Equipment 49 USC 5307 \$ 49 USC 5310 49 USC 5311 (Operating) purchases. 49 USC 5311(Capital) \$ If the Farebox Revenues are used as a source of Local Match Service Development Dollars, then identify the appropriate amount of Farebox Revenue that represents the portion of Local Match required on any state or federal grants. This does not mean that Farebox is Commuter Assistance Other DO Bus Pass Program Revenue the only source for Local Match. Medicaid Other AHCA Please review all Grant Applications and Agreements containing State and/or Federal funds for the proper Match Requirement levels and allowed sources. Bus Pass Program Revenue DCF Alcoh, Drug & Mental Health Family Safety & Preservation Comm. Care Dis./Aging & Adult Serv. Other DCF GOLD cells Bus Pass Program Revenue DOH Fill in that portion of Budgeted Rate Subsidy Revenue in Column 4 that will come from Funds Earmarked by the Funding Source for Purchasing Capital Equipment. Also include the portion of Local Funds earmarked as Match related to the Children Medical Services Other DOH Bus Pass Program Revenue Purchase of Capital Equipment if a match amount is required by DOE (state) the Funding Source Carl Perkins Div of Blind Services Vocational Rehabilitation Day Care Programs Other DOE Bus Pass Program Revenue AWI WAGES/Workforce Board Bus Pass Program Revenue DOEA Community Care for Elderly Other DOEA Bus Pass Program Revenue Community Services Other DCA Bus Pass Program Revenue

#### **Budgeted Rate Base Worksheet** CTC: Broward County County: Broward County 1. Complete applicable GREEN cells in column 3: YELLOW and BLUE cells are automatically completed in column 3 2. Complete applicable GOLD cells in column and 5 Upcoming Year's BUDGETED What amount of the What amount of the Budgeted Revenue in col. 2 will be generated at the rate per unit determined by this spreadsheet, OR used as local match for these type revenues? what amount of the Subsidy Revenue in col. 4 will come from funds to purchase equipment, OR will be used as match for the purchase of equipment? Oct 1st of 2018 Budgeted Rate to Sept 30th of Subsidy Revenue EXcluded from 2019 the Rate Base APD Office of Disability Determination Developmental Services Other APD Bus Pass Program Revenue DJJ Bus Pass Program Revenue xxx Bus Pass Program Revenue Other Revenues Interest Earnings Bus Pass Program Revenue Balancing Revenue to Prevent Deficit Actual or Planned Use of Cash Reserve S Total Revenues = \$ 28,296,660 3,912,361 \$ 24.384.299 EXPENDITURES (CTC/Operators ONLY) \$ 24.384.299 Operating Expenditures Amount of <u>Budgeted</u> Operating Rate Subsidy Revenue 686,361 Labor Fringe Benefits 229,463 Fringe Benefits Services Materials and Supplies Utilities Casualty and Liability Taxes 1,920,000 Purchased Transportation: Purchased Bus Pass Expenses School Bus Utilization Expenses Contracted Transportation Services 23,968,636 Other 1,322,000 Miscellaneous Operating Debt Service - Principal & Interest Leases and Rentals Contrib. to Capital Equip. Replacement Fund In-Kind, Contributed Services Allocated Indirect <sup>1</sup> Rate Base Adjustment Cell Capital Expenditures Equip. Purchases with Grant Funds Equip. Purchases with Local Revenue Equip. Purchases with Rate Generated Rev. If necessary and justified, this cell is where you If necessary and justified, this cell is where you could optionally adjust proposed service rates up or down to adjust for program revenue (or unapproved profit), or losses from the <u>Actual</u> period shown at the bottom of the Comprehensive Budget Sheet. This is not the only acceptable location or method of reconciling for excess gains or losses. If allowed by the respective funding sources, excess gains may also be adjusted by providing system subsidy revenue or by the purchase of additional trips in a period following the Actual period. If such an adjustment has been made, provide notation in the respective exlanation area of the Comprehensive Budget tab. Capital Debt Service - Principal & Interes Total Expenditures = \$ 28,296,660 minus EXCLUDED Subsidy Revenue = \$ Budgeted Total Expenditures INCLUDED in 24,384,299 Rate Base Adjustment<sup>1</sup> = Adjusted Expenditures Included in Rate Base = \$ 3,912,361 <sup>1</sup> The Difference between Expenses and Revenues for Fiscal Year: 2016 - 2017

Once Completed, Proceed to the Worksheet entitled "Program-wide Rates"

### **Worksheet for Program-wide Rates**

CTC: Broward County Version 1.4

County: Broward County

1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips (GREEN cells) below

Do **NOT** include trips or miles related to Coordination Contractors!

Do NOT include School Board trips or miles UNLESS......

INCLUDE all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators!

Do NOT include trips or miles for services provided to the general public/private pay UNLESS..

Do NOT include escort activity as passenger trips or passenger miles unless charged the full rate for service!

Do NOT include fixed route bus program trips or passenger miles!



Fiscal Year 2018 - 2019

Avg. Passenger Trip Length = 12.3 Miles

Rates If No Revenue Funds Were Identified As Subsidy Funds

Rate Per Passenger Mile = \$ 15.98

Rate Per Passenger Trip = \$ 196.56

Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"

#### Vehicle Miles

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

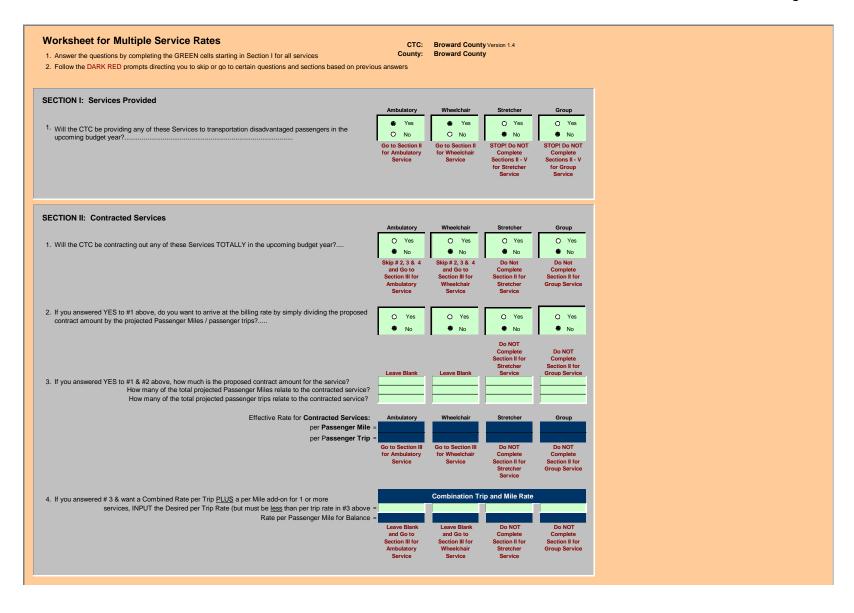
#### Vehicle Revenue Miles (VRM)

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

Deadhead
Operator training, and
Vehicle maintenance testing, as well as
School bus and charter services.

### Passenger Miles (PM)

The cumulative sum of the distances ridden by each passenger.



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Worksheet for Multiple Service Rates  1. Answer the questions by completing the GREEN cells starting in Section I for all services  2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers	Broward County Version 1.4 Broward County		
SECTION III: Escort Service  1. Do you want to charge all escorts a fee?			
2. If you answered Yes to #1, do you want to charge the fee per passenger trip OR  per passenger mile?  3. If you answered Yes to #1 and completed #2, for how many of the projected	Leave Blank		
Passenger Trips / Passenger Miles will a passenger be accompanied by an escort?  4. How much will you charge each escort?	Leave Blank		
SECTION IV: Group Service Loading  1. If the message "You Must Complete This Section" appears to the right, what is the projected total  Do NOT Complete Section IV			
number of Group Service Passenger Miles? (otherwise leave blank)	Loading Rate 0.00 to 1.00		
SECTION V: Rate Calculations for Mulitple Services:  1. Input Projected Passenger Miles and Passenger Trips for each Service in the GREEN cells and the Rates for each Service wi  1. Miles and Trips you input must sum to the total for all Services entered on the "Program-wide Rates" Worksheet, MINUS mil and trips for contracted services IF the rates were calculated in the Section II above  1. Be sure to leave the service BLANK if you answered NO in Section I or YES to question #2 in Section II			
	Ambul Wheel Chair	Stretcher Grot Leave Blank Leave Blank	ир
Projected Passenger Miles (excluding totally contracted services addressed in Section II) = 1,770,720  Rate per Passenger Mile =	\$1.96 \$3.36	\$0.00 \$0.00 per passenger	\$0.00 per group
	Ambul Wheel Chair	Stretcher Ground Leave Blank Leave Blank	ир
Projected Passenger Trips (excluding totally contracted services addressed in Section II) = 143,961	= 118,048 + 25,913		
Rate per Passenger Trip =	\$24.08 \$41.28	\$0.00 \$0.00 per passenger	\$0.00 per group
Rate per Passenger Trip =  2 If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services,	\$24.08 \$41.28	\$0.00 \$0.00	per group up
Rate per Passenger Trip =	\$24.08 \$41.28	\$0.00 \$0.00  per passenger  aution Trip and Mile Rate  Stretcher Groi	per group
Rate per Passenger Trip =  2 If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired Rate per Trip (but must be less than per trip rate above) =	\$24.08 \$41.28  Combination  Ambul Wheel Chair  \$1.96 \$3.36	\$0.00 \$0.00 per passenger sation Trip and Mile Rate Stretcher Grot Leave Blank \$0.00 \$0.00 per passenger	per group  \$0.00  \$0.00 per group
Rate per Passenger Trip =  2 If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired Rate per Trip (but must be less than per trip rate above) =	\$24.08 \$41.28  Combination  Ambul Wheel Chair  \$1.96 \$3.36	\$0.00 \$0.00 per passenger  tation Trip and Mile Rate  Stretcher Leave Blank  \$0.00 \$0.00	per group \$0.00 \$0.00 per group
Rate per Passenger Trip =  2 If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services, INPUT the Desired Rate per Trip (but must be less than per trip rate above) =  Rate per Passenger Mile for Balance =	\$24.08 \$41.28  Combin Ambul Wheel Chair  \$1.96 \$3.36  Rates If No Revenue Fur	\$0.00 \$0.00 per passenger  tation Trip and Mile Rate  Stretcher Leave Blank  \$0.00 \$0.00 per passenger  the stretcher blank  Stretcher blank	per group  \$0.00 \$0.00 per group  \$0.00 per group

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Broward CTDRateCalc 04022018.xlsx: Multiple Service Rates