

Finance and Administration Services Department

PURCHASING DIVISION

115 S. Andrews Avenue, Room 212, Fort Lauderdale, Florida 33301 | 954-357-6066 | FAX 954-357-8535 | broward.org/Purchasing
Hours of Operation: Monday through Friday 8:30 a.m. to 5:00 p.m.

PURCHASING AGENT'S REPORT

DATE: May 1, 2018

TO: Brenda J. Billingsley, Director
Purchasing Division

THRU: Karen Walbridge, Purchasing Manager **KAREN WALBRIDGE**
Purchasing Division Digitally signed by KAREN WALBRIDGE
DN: dc=city, dc=broward, dc=bc,
ou=Organization, ou=BCC, ou=PU,
ou=Users, cn=KAREN WALBRIDGE
Date: 2018.05.02 07:55:26 -0400

FROM: Bernadette Green, Purchasing Agent *Bernadette N. Green* **BERNADETTE GREEN**
Purchasing Division Digitally signed by BERNADETTE GREEN
DN: dc=city, dc=broward, dc=bc,
ou=Organization, ou=BCC, ou=PU,
ou=Users, cn=BERNADETTE GREEN
Date: 2018.05.01 15:15:31 -0400

SUBJECT: THRESHOLD INCREASE
R2112431G1, SolarWinds Maintenance
Expires: February 13, 2019
Current Expenditures: \$244,150.94
Using Division(s): Enterprise Technology Division, Aviation Department, Water and Wastewater Division, Transit Division, Traffic Engineering Division, Office of Regional and Communications Technology

REFERENCE: Folder No. 2112431, RQM No. ETS0000178
ESTIMATED VALUE: \$385,000

AGENT ANALYSIS: The submission of this Purchasing Agent's Report is for the recommendation of approval of a third threshold increase for Contract No. R2112431G1, SolarWinds Maintenance. The Agreement is being piggybacked from GSA Contract No. GS-35F-267DA, in which DLT Solutions, LLC. is the vendor. SolarWinds' "Orion" product, is the only software that can be used at the time without a major redesign of the County's supporting infrastructure along with additional expenditure funds. Per the Broward County Procurement Code, 21.36 – Procurement from Contracts of Other Governments and Published Catalog: *"The Director of Purchasing may purchase directly, without bid or quotations, from GSA contracts, or from offers whose price exactly equals GSA contracts from vendors awarded such GSA contracts..."* Under Master Agreement R2112431G1, the Enterprise Technology Services Division (ETS) is requesting a final increase for use in pending procurements estimated at \$755,000. Per ETS, the increase will allow various User Agencies to continue the procurement of product and services provided by this Agreement.

The SolarWinds Orion system monitors all IT communication infrastructure points in the County down to the port level of 14,000 ports. When there is a communication failure within a port, the system provides an alert along with analysis reporting that assists with troubleshooting performance or other irregular issues.

SolarWinds Maintenance was approved on February 14, 2017, in accordance with GSA Contract No. GS-35F-267DA's current pricing. The Initial Award Amount was for \$58,012.01 plus any additional licenses necessary for the County per the GSA Contract. The total, not-to-exceed amount was for an estimated amount of \$99,396. This contract is utilized by multiple County agencies in addition to ETS. The Master Agreement renews in accordance with the GSA pricing. The authorized reseller for the GSA Contract is DLT Solutions, LLC.

Purchasing Agent's Report [PAR] Form 7 (rev 09/2012)

Two subsequent threshold increases were approved. The first threshold increase was approved on June 22, 2017, increasing the then initial award amount threshold from \$58,012 to \$120,000 and increased the total not-to-exceed amount through April 2021 from \$99,396 to \$187,000 (Exhibit 1).

The second threshold increase was retroactively approved on August 10, 2017 and increased the then initial award amount threshold from \$120,000 to \$200,000 as well as increasing the total not-to-exceed amount through April 10, 2021 from \$187,000 to \$385,000 (Exhibit 2).

ETS requests that the Board of County Commissioners now set the annual threshold to \$185,000 for the remaining renewal years of the Agreement, for a total, not-to-exceed amount of \$755,000 (\$200,000 for the initial one-year term, which began on February 14, 2018, and \$185,000 for each of the three one-year terms, ending on April 10, 2018) (Exhibit 3).

In accordance with Broward County Procurement Code 21.31.a.4, any contract, exceeding \$400,000 on a multi-year basis with the same vendor, is to be awarded by the Board of County Commissioners.

RECOMMENDATION AND REASONS: I recommend approval for the third threshold increase, which is to be taken to the Board of County Commissioners for final approval. This is recommended due to the fact that the first two threshold increases brought by ETS proved to be insufficient to the amount of demand of the product and support needed by various Broward County agencies.

Exhibit 1 – Purchasing Agent's Report for Threshold Increase of R2112431G1, SolarWinds Maintenance, dated June 22, 2017

Exhibit 2 – Purchasing Agent's Report for Threshold Increase of R2112431G1, SolarWinds Maintenance, dated July 27, 2017

Exhibit 3 – Request for Third Threshold Increase, DLT Solutions – R2112431G1_1, SolarWinds Maintenance

APPROVAL AUTHORITY

APPROVE DISAPPROVE
 RECOMMEND APPROVAL BY THE BOARD OF COUNTY COMMISSIONERS

This request will require Board action.

BRENDA
BILLINGSLEY

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ou=Organization, ou=BCC, ou=PU,
o=Users, cn=BRENDA BILLINGSLEY
Date: 2018.05.02 10:26:27 -04'00'

Signature/Title



Finance and Administration Services Department

PURCHASING DIVISION

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PURCHASING AGENT’S REPORT

DATE: June 22, 2017
TO: Glenn Marcos, Assistant Director, Purchasing Division
THRU: Karen Walbridge, Purchasing Manager, Purchasing Division
FROM: Bernadette Green, Purchasing Agent, Purchasing Division
SUBJECT: **THRESHOLD INCREASE**

KAREN WALBRIDGE
Bernadette N. Green
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DN: dc=cty, dc=broward, dc=bc,
ou=Organization, ou=BCC, ou=PU,
ou=Users, cn=KAREN WALBRIDGE
Date: 2017.06.22 17:49:14 -0400
Digitally signed by BERNADETTE GREEN
DN: dc=cty, dc=broward, dc=bc,
ou=Organization, ou=BCC, ou=PU,
ou=Users, cn=BERNADETTE GREEN
Date: 2017.06.22 17:27:50 -0400

R2112431G1, SolarWinds Maintenance
Expires: February 13, 2018
Current Expenditures: \$58,645.24
Using Division[s]: Enterprise Technology Division, Aviation Department, Water and Wastewater Division, Transit Division, Traffic Engineering Division, Office of Regional and Communications Technology

REFERENCE: Folder No. 2112431, RQM No. ETS0000178
ESTIMATED VALUE: \$58,012.01

AGENT ANALYSIS: The submission of this Purchasing Agent Report is for approval of a threshold increase for Contract No. R2112431G1, SolarWinds Maintenance. SolarWinds’ “Orion” product, is the only software that can be used at the time without a major redesign of the County’s supporting infrastructure along with additional expenditure funds. Under Master Agreement R2112431G1, the Enterprise Technology Services Division (ETS) is requesting the following threshold increase for use in pending procurements estimated at \$187,000. \$61,354.76 is requested to be added to the Master Agreement for the initial term for a total of \$120,000, with a total not-to-exceed amount increasing from \$99,396 to \$187,000.

SolarWinds Maintenance was approved on February 14, 2017, in accordance with GSA Contract No. GS-35F-267DA’s current pricing. The Initial Award Amount was for \$58,012.01 plus any additional licenses necessary for the County per the GSA Contract. Renewal amount for the first renewal term was approval for an estimated amount of \$99,396. The Master Agreement renews in accordance with the GSA pricing. The authorized reseller for the GSA Contract is DLT Solutions, LLC.

The SolarWinds Orion system monitors all IT communication infrastructure points in the County down to the port level of 14,000 ports. When there is a communication failure within a port, the system provides an alert along with analysis reporting that assists with troubleshooting performance or other irregular issues.

RECOMMENDATION AND REASONS: Increase the current threshold from \$58,012 to \$120,000, with a total not-to-exceed amount through April 2021 from \$99,396 to \$187,000.

APPROVAL AUTHORITY

APPROVE

DISAPPROVE

Reason/suggested action (if disapproved):

**GLENN
MARCOS**

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MARCOS
DN: dc=cty, dc=broward, dc=bc,
ou=Organization, ou=BCC,
ou=ETS, ou=ERP, ou=Users,
cn=GLENN MARCOS
Date: 2017.06.22 18:04:20 -04'00'

Assistant Purchasing Director

Signature/Title

PURCHASING DIVISION

PURCHASING AGENT'S REPORT

DATE: July 27, 2017
TO: Brenda Billingsley, Director, Purchasing Division
THRU: Karen Walbridge, Purchasing Manager, Purchasing Division
FROM: Bernadette Green, Purchasing Agent, Purchasing Division
SUBJECT: **THRESHOLD INCREASE**
R2112431G1, SolarWinds Maintenance
Expires: February 13, 2018
Current Expenditures: \$119,934.81
Using Division[s]: Enterprise Technology Division, Aviation Department, Water and Wastewater Division, Transit Division, Traffic Engineering Division, Office of Regional Communications and Technology
REFERENCE: Folder No. 2112431, RQM No. ETS0000178
ESTIMATED VALUE: \$120,000

KAREN WALBRIDGE
Digitally signed by KAREN WALBRIDGE
DN: dc=city, dc=broward, dc=bc,
ou=Organization, ou=BCC, ou=PU,
ou=Users, cn=KAREN WALBRIDGE
Date: 2017.08.09 16:22:39 -0400
Bernadette N. Green
Digitally signed by BERNADETTE GREEN
DN: dc=city, dc=broward, dc=bc,
ou=Organization, ou=BCC, ou=PU,
ou=Users, cn=BERNADETTE GREEN
Date: 2017.08.09 16:25:24 -0400

AGENT ANALYSIS: The submission of this Purchasing Agent's Report is for the approval of a second threshold increase for Contract No. R2112431G1, SolarWinds Maintenance. SolarWinds' "Orion" product, is the only software that can be used at the time without a major redesign of the County's supporting infrastructure along with additional expenditure funds. Under Master Agreement R2112431G1, the Enterprise Technology Services Division (ETS) is requesting a final increase for use in pending procurements estimated at \$385,000. \$80,000 is requested to be added to the Master Agreement for the initial term for a total of \$200,000, with a total not-to-exceed amount increasing from \$187,000 to \$385,000.

The SolarWinds Orion system monitors all IT communication infrastructure points in the County down to the port level of 14,000 ports. When there is a communication failure within a port, the system provides an alert along with analysis reporting that assists with troubleshooting performance or other irregular issues.

SolarWinds Maintenance was approved on February 14, 2017, in accordance with GSA Contract No. GS-35F-267DA's current pricing. The Initial Award Amount was for \$58,012.01 plus any additional licenses necessary for the County per the GSA Contract. The renewal amount for the first renewal term was approval for an estimated amount of \$99,396. The Master Agreement renews in accordance with the GSA pricing. The authorized reseller for the GSA Contract is DLT Solutions, LLC.

A previous threshold increase was approved on June 22, 2017, increasing the then current threshold from \$58,012 to \$120,000, also increasing the total not-to-exceed amount through April 2021 from \$99,396 to \$187,000 (Exhibit 1). ETS provided a memo requesting the final threshold increase, stating that the demand on the Master Agreement increased as User Agencies began to standardize the product line and even after the initial threshold increase, the purchases quickly reached the newly established initial not-to-exceed amount (Exhibit 2).

\$200,000

RECOMMENDATION AND REASONS: Increase the current threshold from \$120,000 to ~~\$180,000~~^{\$187,000}, with a total not-to-exceed amount through April 2021 from ~~\$180,000~~^{\$187,000} to \$385,000.

Purchasing Agent's Report [PAR] Form 7 (rev 09/2012)

Exhibit 1 – Purchasing Agent's Report for Threshold Increase of R2112431G1, SolarWinds Maintenance,
dated June 22, 2017

Exhibit 2 – Request for Threshold Increase DLT Solutions – R2112431G1_1, SolarWinds Maintenance

APPROVAL AUTHORITY

APPROVE DISAPPROVE

Reason/suggested action (if disapproved):

This is a retroactive approval. June 2017.

BRENDA
BILLINGSLEY

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BILLINGSLEY
DN: dc=city, dc=broward, dc=bc,
ou=Organization, ou=BCC, ou=PU,
ou=Users, cn=BRENDA BILLINGSLEY
Date: 2017.08.10 15:38:25 -0400

Signature/Title



Enterprise Technology Services
1 N University Drive, Suite 4300A • Plantation, Florida 33324 • 954-357-8500 • FAX 954-357-5601

DATE: 02/01/2018

TO: Brenda J. Billingsley, Director
Purchasing Division

THROUGH: Leahann Jo Licata, CPPB, Purchasing Agent IV
Purchasing Division

FROM: Keith A. Wolf, Director, Information Systems Administrator, Infrastructure Services
Enterprise Technology Services

SUBJECT: Threshold Increase DLT Solutions - R2112431G1_1, Solarwinds Product and Support

KEITH WOLF
2018.02.01 11:12:06 -05'00'

The Enterprise Technology Services Division is seeking Board level approval to increase the potential estimated annual contract value for R2112431G1_1 to the amount of \$185,000 with a total four-year contract value of \$755,000.

On February 14, 2017, Enterprise Technology Services (ETS), in conjunction with the Purchasing Division initiated a Sole Brand contract utilizing the GSA contract GS-35F-267DA with DLT Solutions, Inc. as a procurement vehicle for the purchase of Solarwinds product and support subscriptions. Solarwinds provides a variety of Helpdesk software, and Systems Monitoring tools for use within large, campus networks. As a County standard, ETS sought input from various Agencies on their needs related to the use of Solarwinds licensing and support plans. Additional research indicated Agencies created various independent awards for their specific use along with P-card, and use of miscellaneous contract vehicles.

Based on this research, ETS created a single procurement vehicle allowing County Agencies to utilize the same contract thus, eliminating a need for multiple contracts for the same product and manufacturer. ETS estimated an annual potential contract threshold of \$58,012. In June of 2017, the demand on this catalog reached the initial threshold and requests continued as Agencies standardized on the product line. The Purchasing Division then adjusted the potential estimated annual amount to \$120,000. An analysis determined new product licensing drove a considerable amount of the expenditures. As additional Agencies purchased product and support, the purchases collectively reached the newly established threshold and locked the catalog from further use.

in accordance with Procurement Code 21.31.a.4, ETS recommended a final increase of \$80,000 for the current contract term totaling \$200,000, and a total potential estimated contract value increasing from \$187,000 to \$385,000. This increase to the current term allowed remaining Agencies to purchase necessary licensing and support. With the use of the GSA contract (*expiration 04/10/2021*), ETS is requesting Board action to set an annual threshold amount of \$185,000 for the remaining years of the agreement.

Thank you in advance for your considerations and as always, please don't hesitate to reach out to kawolf@broward.org or (954) 357-5918.