


**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**
**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301

954-357-6400 • FAX 954-357-5674 • TTY 954-357-5664

**MEMORANDUM**
**DATE:** October 30, 2017

**TO:** John Pokryfke, Acting Director of Airport Operations  
Aviation Department

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT: Ground Transportation Management Services at Fort Lauderdale-Hollywood International Airport**

The Airport Concession Disadvantaged Business Enterprise (ACDBE) Goal assigned to the above mentioned project is as follows:

**ACDBE GOAL: 25%**
**NAICS Codes: 561320, 485310, 541513, 561110, 561720**

**Scope of Services:** *Curbside Management & Operation, Hold Lot Management, Curbside Vehicle Access Coordination, Staffing Ground Transportation Booths, Taxi Dispatch Services, Management of Automatic Vehicle Identification Tracking System (AVITS), Administrative Support Services, Janitorial (office and hold lot)*

The above assigned goal for the Advertising Concession is based on our examination of the scope of services as submitted to the Office of Economic and Small Business Development by the using agency.

**The ACDBE program and the projects issued thereunder are not subject to the Broward County Workforce Investment Program.**

If you have any concerns regarding subcontracting opportunities that may be available, please contact our office at (954) 357-6400.

**Cc:** Donna-Ann Knapp, Small Business Development Specialist, BCAD/OESBD  
Karolynn Willman, Senior Program Project Coordinator, BCAD