

Evaluation Criteria

Continuing Engineering Services for Transportation and General Civil Engineering Projects

		Total Points
Ability of Key Personnel (25 Points)		
1)	Describe the qualifications and relevant experience of the proposed Project Manager and all key personnel including CBE sub-consultants that are most likely to be assigned to this project.	10
2)	Provide an Organizational Chart of the Firm's and Team's key personnel showing roles or position titles, staff names and licenses, if any, area of expertise for the project, years of experience, and lines of authority.	5
3)	Include resumes for the Project Manager and all key personnel proposed. Include the qualifications, certifications and relevant experience of all proposed staff, including certified CBEs to be used on this project.	10
Project Approach (20 Points)		
4)	Describe the prime proposer's understanding of the project scope, challenges and key milestones. Identify potential issues or challenges related to continuous engineering services. Describe how your project approach will resolve these issues.	10
5)	Describe the prime proposers approach and understanding of Consultants Continuous Engineering services and responsibilities.	5
6)	Describe the prime proposers approach to implementation of Complete Streets initiatives.	5
Evidence of Knowledge and Experience (22 Points)		
7)	Provide evidence of knowledge and experience with FDOT, Broward County and industry standards, specifications, design procedures and plans production pertaining to the following areas: <ul style="list-style-type: none"> • Roadway and civil engineering improvements • Construction Engineering and Inspection (CEI) Services • Traffic signal intersection and operations • Advanced transportation management systems • Traffic signal communication system technologies • School zone flasher systems 	10
8)	Describe the Prime Proposer firm's design and construction management methods and techniques. Include details on firm's ability to make decisions and facilitate resolution of disputes.	7
9)	Describe the Prime Proposer firm's knowledge and experience with scheduling.	5
Past Performance (10 Points)		
10)	Describe prime Vendor's experience on projects of similar nature, scope and duration, along with evidence of satisfactory completion, both on time and within budget, for the past five years. Provide a minimum of three projects with references. Vendor should provide references for similar work performed to show evidence of qualifications and previous experience. Refer to Vendor Reference Verification Form and submit as instructed. Only provide references for non-Broward County Board of County Commissioners contracts. For Broward County contracts, the County will review performance evaluations in its database for vendors with previous or current contracts with the County. The County considers references and performance evaluations in the evaluation of Vendor's past performance.	10

Quality Control (8 Points)									
11) Describe the firm's techniques to quality control. At a minimum describe the firm's technique to control design and contract documentation, including record keeping.	8								
Workload of the Firm (5 Points)									
12) For the <u>prime Vendor only</u> , list all completed and active projects that Vendor has managed within the past five years. In addition, list all projected projects that Vendor will be working on in the near future. Projected projects will be defined as a project(s) that Vendor is awarded a contract but the Notice to Proceed has not been issued. Identify any projects that Vendor worked on concurrently. Describe Vendor's approach in managing these projects. Were there or will there be any challenges for any of the listed projects? If so, describe how Vendor dealt or will deal with the projects' challenges.	5								
Location (5 Points)									
13) Refer to Vendor's Business Location Attestation Form and submit as instructed. A Vendor with a principal place of business location (also known as the nerve center) within Broward County for the last six months, prior to the solicitation submittal, will receive five points; a Vendor not meeting all of the local business requirements will receive zero points. The following applies for a Vendor responding as a Joint Venture (JV): if a member of the JV has 51% or more of the equity and meets all of the local business requirements, the JV will receive three points; if a member of the JV has 30 to 50% of the equity and meets all of the local business requirements, the JV will receive two points; and if a member of the JV has 10% to 29% of the equity and meets all of the local business requirements, the JV will receive one point.	5								
Willingness to Meet Time and Budget Requirements (2 Points)									
14) This solicitation is for the award of a continuing contract. The specific projects requiring professional services under the agreement have not yet been identified. However, in general, please explain your firm's approach in meeting "project specific" time and budget requirements and indicate whether Vendor is committed to meet these requirements when identified under this agreement. Completion Date Requirement: Contract duration is five (5) years Project Budget: \$1,000,000 per year, per consultant YES = 2 Points NO = 0 Points	2								
Volume of Previous Work (3 Points)									
15) Refer to Volume of Previous Work Attestation Form and the Volume of Previous Work Attestation Joint Venture Form and submit as instructed. The calculation of Volume of Previous Work is all amounts paid to the Prime Vendor by Broward County Board of County Commissioners at the time of solicitation opening date within a five-year timeframe. The calculation of Volume of Previous Work for a prime Vendor previously awarded a contract as a member of a Joint Venture firm is based on the actual equity ownership of the Joint Venture firm. List all Broward County projects (active and completed), including the project number(s) for which your firm has received payments from Broward County during the past five (5) years. Points Value: (Dollar Volume for prime Vendor ONLY will be determined by the Purchasing Division): <table style="margin-left: 40px;"> <tr> <td>\$0 - \$3,000,000</td> <td>= 3 Points</td> </tr> <tr> <td>\$3,000,001 - \$7,500,000</td> <td>= 2 Points</td> </tr> <tr> <td>\$7,500,001 - \$10,000,000</td> <td>= 1 Points</td> </tr> <tr> <td>Over \$10,000,000</td> <td>= 0 Points</td> </tr> </table>	\$0 - \$3,000,000	= 3 Points	\$3,000,001 - \$7,500,000	= 2 Points	\$7,500,001 - \$10,000,000	= 1 Points	Over \$10,000,000	= 0 Points	3
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TOTAL NUMBER OF POINTS									
100									