

## Summary of Travel

Board Meeting Date: May 8, 2018  
Meeting/Travel Dates: May 22 - 25, 2018  
Location: Orlando, FL  
Reason for Agenda Item: More than five staff are traveling from the same Department  
Department: Libraries, Parks, and Cultural  
Purpose of Travel: Florida Libraries Association Annual Conference

Libraries Division Staff Traveling: Estimated Cost of Travel (some costs paid from the Library Trust Fund)

Allen Jr, Billy G	\$803.00
Buggs, Daniel T	\$803.00
Dec, Autumn R	\$803.00
Diaz, Minerva	\$803.00
Echavarria, Kathy A	\$803.00
Figueroa, Clara I	\$803.00
Gremillion, Joseph A	\$803.00
Grubb, Steve K	\$803.00
Hoppe, Renee N	\$803.00
Manners, Lisa P	\$803.00
Martin, Joan M	\$803.00
Miess, Janet A	\$803.00
Russo, Carol A	\$368.00
Sakhnovsky, Nicholas A	\$803.00
Sheikhnia, Hadi J	\$803.00
Skir, Holly P	\$803.00
Solomon, Nina	\$803.00
Standish, Constance A	\$803.00
Total Estimated Costs:	\$14,019.00

**WORKSHEET AGREES WITH ACCOUNTING VOUCHERS**

FLORIDA LIBRARY ASSOCIATION ANNUAL CONFERENCE ORLANDO, FLORIDA MAY 22, 2018 TO MAY 25, 2018									
Staff Traveler	Location	Comm District	Classification	Previous Attendance	Presenter or Committee Member	General Fund Estimate	Trust Fund Estimate	Travel Days/Hotel Stay	Estimated Days for Meals
Allen, Billy	Pembroke Pines	5	Librarian	No	No	\$803.00	\$0.00	4 DAYS/3 NIGHTS	4
Buggs, Daniel	Carver Ranches	8	Librarian	Yes, 2006	No	\$803.00	\$0.00	4 DAYS/3 NIGHTS	4
Dec, Autumn	Main Library	7	Librarian, Senior	No	No	\$803.00	\$0.00	4 DAYS/3 NIGHTS	4
Diaz, Minerva	West Regional Library	5	Librarian	No	No	\$0.00	\$803.00	4 DAYS/3 NIGHTS	4
Echavarría, Kathy	Jan Moran Collier City	2	Librarian	No	No	\$803.00	\$0.00	4 DAYS/3 NIGHTS	4
Figueroa, Clara	Tamarac	3	Librarian	Yes, 2007	No	\$0.00	\$803.00	4 DAYS/3 NIGHTS	4
Gremillion, Joseph	Tyrone Bryant	9	Librarian, Senior	Yes, 2014-17	Yes	\$803.00	\$0.00	4 DAYS/3 NIGHTS	4
Grubb, Stephen	Administration E-Services	All	Marketing Manager	Yes, 2012-17	Yes	\$803.00	\$0.00	4 DAYS/3 NIGHTS	4
Hoppe, Renee	North Lauderdale	9	Librarian	No	No	\$303.00	\$500.00	4 DAYS/3 NIGHTS	4
Manners, Lisa	Main Library	7	Library Regional Manager	Yes, 2012-17	Yes	\$803.00	\$0.00	4 DAYS/3 NIGHTS	4
Martin, Joan	Imperial Point	4	Community Library Manager	No	No	\$803.00	\$0.00	4 DAYS/3 NIGHTS	4
Miss, Janet	South Regional-BC Library	6	Librarian	No	No	\$0.00	\$803.00	4 DAYS/3 NIGHTS	4
Russo, Carol *	Administration	All	Acting Assistant Director	Yes, 2012-17	Yes	\$368.00	\$0.00	4 DAYS/3 NIGHTS	4
Sakhnovsky, Nicholas	Main Library	7	Librarian Senior	Yes, 2009, 2017	Yes	\$803.00	\$0.00	4 DAYS/3 NIGHTS	4
Sheiknia, Hadi	Tamarac	3	Librarian	No	No	\$0.00	\$803.00	4 DAYS/3 NIGHTS	4
Skir, Holly	Northwest Regional Library	3	Librarian	No	No	\$0.00	\$803.00	4 DAYS/3 NIGHTS	4
Solomon, Nina	North Regional-BC Library	2	Librarian	No	No	\$0.00	\$803.00	4 DAYS/3 NIGHTS	4
Standish, Connie	Weston	1	Librarian	No	No	\$0.00	\$803.00	4 DAYS/3 NIGHTS	4
<b>Estimated Total</b>						<b>\$7,898.00</b>	<b>\$6,121.00</b>		

**\$14,019.00**

**Total Amount for travel vouchers for 2018 FLA Annual Conference**

Total Travelers: 18

**\* 1 Estimated costs lower due to shared room and mode of transportation**