

**WORK AUTHORIZATION FOR HUB PARKING TECHNOLOGY
SOFTWARE AND EQUIPMENT MAINTENANCE AGREEMENT**

Contract Number: Z1388105A1

Work Authorization No. 22 ("Work Authorization")

This Work Authorization is between Broward County, a political subdivision of the State of Florida ("County"), and Hub Parking Technology USA Inc., a Delaware corporation ("Provider"), and is entered into pursuant to the HUB Parking Technology Software and Equipment Maintenance Agreement ("Agreement"), effective July 1, 2015. In the event of any inconsistency between this Work Authorization and the Agreement, the provisions of the Agreement shall govern and control.

Services to be provided:

Provider shall provide and install six (6) pay stations in the public parking floors (Levels 7, 8, and 9) of the Cypress Garage at Fort Lauderdale Hollywood International Airport ("FLL") and one (1) fee computer at the cashier booth on Level 7, and shall upgrade all twelve (12) exit lanes at the Main Exit Plaza and all six (6) exit lanes at the Cypress Garage, all as set forth in Exhibit A attached hereto and incorporated herein. All Equipment (hereinafter defined) shall be Europay, Mastercard, and Visa ("EMV") compliant and comply with the current Payment Card Industry Data Security Standard ("PCI DSS") in effect at the time of Final Acceptance (hereinafter defined) by County.

Budget Source: Not-to-Exceed Optional Services, budgeted at \$4,250,000.

Term: The term of this Work Authorization shall commence on the date of execution of this Work Authorization by County and shall terminate ninety (90) calendar days after the Contract Administrator's Notice-to-Proceed is issued, unless otherwise extended by the Contract Administrator as provided herein.

Fee Determination: Payment for the Services (hereinafter defined) and Equipment under this Work Authorization shall be as follows:

Installation Services Expenses	\$ <u>75,000</u>
Equipment/parts Expenses	\$ <u>524,230</u>
Total Cost:	\$ <u>599,230</u>

The Total Cost shall be invoiced by Provider to County as follows: 100% upon written Final Acceptance by the Contract Administrator of all Services and Equipment provided under this Work Authorization.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Work Authorization #22 under the Hub Parking Technology Software and Equipment Maintenance Agreement between Broward County and Hub Parking Technology USA Inc.: BROWARD COUNTY, through its BOARD OF COUNTY COMMISSIONERS, signing by and through its Mayor or Vice-Mayor, authorized to execute same by Board action on the ___ day of _____, 2018, and HUB PARKING TECHNOLOGY USA INC. signing by and through its _____, duly authorized to execute same.

BROWARD COUNTY

ATTEST:

BROWARD COUNTY, by and through
its Board of County Commissioners

Broward County Administrator, as
Ex-officio Clerk of the Broward County
Board of County Commissioners

By _____
Mayor or Vice-Mayor
____ day of _____, 20__

Approved as to form by
Andrew J. Meyers
Broward County Attorney
Aviation Office
2200 SW 45 Street, Suite 101
Dania Beach, Florida 33312
Telephone: (954) 359-6100
Telecopier: (954) 359-1292

Insurance requirements
approved by Broward County
Risk Management Division

By _____ 3-23-18
Tracy Meyer, Esq. (Date)
Risk Insurance and Contracts Manager

By _____ 3/23/18
Carlos A. Rodriguez-Cabarrocas (Date)
Assistant County Attorney

By _____ 3/23/18
Alexander J. Williams (Date)
Senior Assistant County Attorney

**WORK AUTHORIZATION #22 UNDER THE HUB PARKING TECHNOLOGY SOFTWARE AND
EQUIPMENT MAINTENANCE AGREEMENT BETWEEN BROWARD COUNTY AND HUB PARKING
TECHNOLOGY USA INC.**

HUB PARKING TECHNOLOGY USA INC.

WITNESSES:

HUB PARKING TECHNOLOGY USA INC.

Carolyn Hodge
Signature

Carolyn Hodge
Print Name of Witness

[Signature]
Signature

Ercilia Martinez
Print Name of Witness

By [Signature]
Authorized Signor

Mark Ribbitt Deputy Director
Print Name and Title

23 day of March 2018

ATTEST:

Corporate Assistant Secretary

(CORPORATE SEAL OR NOTARY)

Work Authorization No. 22
Exhibit A – Statement of Work

Provider and County agree that Provider shall provide the following Services and Equipment under this Work Authorization:

1. Project Request

Provider shall provide and install six (6) Zeag brand Pay On Foot (“POF”) Stations in the elevator lobbies that service the public parking floors (Levels 7, 8, and 9) of the Cypress Garage at FLL. The POF Stations will be used by FLL parking patrons to process and pay for their parking fees just prior to exiting the Cypress Garage. The POF Stations installed by Provider shall be dual media capable, accepting both cash and credit cards.

Provider shall provide and install one (1) Zeag brand fee computer for cash and credit card acceptance by a live cashier in the cashier booth on Level 7 of the Cypress Garage.

Provider shall upgrade the payment capabilities of each of the six (6) exit lanes at the Cypress Garage by installing Zeag brand Exit Stations featuring Secure Credit Card Readers and Contactless Antenna (Near Field Communication – for payment via smartphone). Implementation of this equipment will allow for automated, unattended exit lanes to expedite customer checkout from the Cypress Garage.

Provider shall upgrade the payment capabilities of each of the twelve (12) exit lanes at the Main Exit Plaza by installing Zeag brand Exit Stations featuring Secure Credit Card Readers and Contactless Antenna (Near Field Communication – for payment via smartphone). Seven (7) of the Main Exit Plaza lanes are operable with a live cashier or in automated mode and five (5) of the Main Exit Plaza lanes operate as automated, unattended express checkout lanes at all times.

All Equipment shall be EMV compliant and comply with the current PCI DSS in effect at the time of Final Acceptance by County. The location of all Equipment shall be designated by the Contract Administrator.

Provider represents that the Equipment and related Services provided under this Work Authorization will provide the required functionality and solution required by County.

2. Services Description

Provider shall perform the following Services (“Services”) as part of this Work Authorization:

- A. Coordinate with the parking operator or any other person designated by the Contract Administrator for the removal of any funds from the existing equipment (funds shall be itemized, documented, and turned over to the parking operator’s representative for inclusion in the daily deposit);
- B. Disconnect all communication and power cabling to the existing equipment;

- C. Remove and store (in an area designated by the Contract Administrator) the existing equipment for surplus;
- D. Install the replacement Equipment in the same location as the existing equipment unless otherwise instructed by the Contract Administrator;
- E. Properly connect all communication and power cabling to the replacement Equipment;
- F. Test all functions of the replacement Equipment, assuring proper operation;
- G. Test default reporting functions of the replacement Equipment, assuring proper operation;
- H. Coordinate with the parking operator or any other person designated by the Contract Administrator for the loading of change funds in the replacement Equipment;
- I. Complete Final Acceptance testing;
- J. Complete the training required herein;
- K. Put the replacement Equipment in service for customer use; and
- L. For each pay station and the fee computer, provide documentation to the Contract Administrator detailing the installation location and the equipment make, model, serial number, purchase price, life expectancy, and warranty duration. This will be used for Asset Tagging by County.

Any subcontractors utilized by Provider must be approved in advance by the Contract Administrator. Provider and its subcontractors shall be solely responsible for obtaining any and all necessary permits for the Services provided by Provider or its subcontractors.

All Equipment and Services shall be warranted in accordance with the Agreement, including, without limitation, that the Equipment shall be fully compliant with the applicable PCI DSS for the duration of the Agreement.

A. Software.

No new software is necessary for the work contemplated in this Work Authorization. All new Equipment is peripheral in nature and communicates with the existing parking and revenue control software currently in use.

B. Equipment.

Provider shall provide the following Equipment ("Equipment"), all of which shall constitute "Equipment" under the terms of the Agreement, including for warranty and Support and Maintenance purposes:

Quantity	Equipment <i>(identify by model number or other specific identification)</i>	Comments
6	Zeag Dual Media APS Pay On Foot Stations for U.S. Dollar bill and credit card acceptance. EMV and Near Field Communication ("NFC")	Equipment will be new, installed in the Cypress Garage, and networked to the

	equipped (for payment via smartphone). Magnetic Stripe ticket technology, Stainless Steel Cabinet, Thermal Paper Receipt Printer, Heating and Cooling units / thermostats. Re-use existing Commend Intercom substations. The specifications for such Equipment is more fully described in Exhibit B attached hereto and made a part hereof.	existing software. Equipment will be connected to the existing Commend Intercom substations.
6	Zeag Lane Exit Stations for pre-paid and credit card acceptance. EMV and NFC equipped. Magnetic stripe or barcode ticket technology, Stainless Steel. The specifications for such Equipment is more fully described in Exhibit B.	Equipment will be new and installed in the Cypress Garage.
12	Zeag Exit Stations for credit card acceptance. EMV and NFC equipped. Magnetic Stripe ticket technology, Stainless Steel, Thermal Paper Receipt Printer, Heating and Cooling units / thermostats. Re-use existing Commend Intercom substations. Seven (7) of the units are Patron Interface Display mounted and five (5) of the stations are free standing. The specifications for such Equipment is more fully described in Exhibit B.	Equipment will be new and installed in the Main Exit Plaza. Equipment will be connected to the existing Commend Intercom substations.
1	Zeag Fee Computer for cash and credit card acceptance with EMV credit card equipment. Touch screen (15" screen) industry standard Point-Of-Sale terminal.	Equipment will be new and installed in the Cypress Garage. Equipment will use the existing software.

3. Technical Approach

A. Phases

Provider will complete all Services and install all Equipment under this Work Authorization, and submit such work to the Contract Administrator for Final Acceptance testing, within ninety (90) calendar days after the Contract Administrator's Notice-to-Proceed, unless such timeframe is extended in writing by the Contract Administrator. Any delays in Equipment delivery or implementation plan acceptance shall be reasonably considered by the Contract Administrator to extend this deadline.

B. Implementation

Provider will submit a detailed implementation plan and design to the Contract Administrator for

review and approval. The implementation plan and design will include the system installation plan and timeline. The Contract Administrator will review and submit any edits or comments, which shall be incorporated by Provider in the final implementation plan and design. Provider will provide a detailed implementation plan upon receipt of the Notice-to-Proceed.

C. **Responsibilities**

County will provide access to the airport network, connection ports, and network switches. Except as to the connection ports and network switches, Provider will provide all necessary Equipment, software, and Services to provide the full functionality set forth in this Work Authorization.

D. **Security/Access**

Provider will comply with all County security standards, as stated in the Agreement, as amended.

4. Managerial Approach & Communication

Provider will ensure that the persons responsible for Provider's performance of the Services under this Agreement and, to the extent applicable, identified below (collectively "Key Personnel"), are appropriately trained and experienced and have adequate time and resources to perform in accordance with the terms of this Work Authorization. To the extent Provider seeks or is required to make any change to the composition of the Key Personnel, Provider will provide the Contract Administrator with thirty (30) calendar days' advance notice (or as much advance notice as is possible if thirty (30) calendar days' notice is not possible) regarding such changes and the management plan associated with such changes. County shall not be responsible for any additional costs associated with a change in Key Personnel.

Key Personnel:

- HUB Project Manager: John Hatzis
- HUB Account Manager : Harvey Schwartz
- HUB Technician: Roland Patterson
- HUB Technician: Rob Hage

Provider and County will adhere to the following communication and reporting schedule unless otherwise agreed in writing by the parties: Provider will communicate weekly (in person or by telephone) with the Contract Administrator, the parking operator, and any other person designated by the Contract Administrator to provide project status updates. Any and all obstacles that may delay completion of the project schedules are to be communicated immediately to the Contract Administrator, the parking operator, and any other person designated by the Contract Administrator.

5. Training

Upon completion of the installation of the Equipment, Provider will provide on-site training to the Contract Administrator, the parking operator, and any other person designated by the Contract Administrator, addressing all aspects of operation of the newly installed Equipment. Training time must be sufficient, as determined by the Contract Administrator in his or her reasonable judgment, so that such individuals obtain complete understanding of the new Equipment.

6. Final Acceptance Test Plan:

Upon completion of all Services and the installation of all Equipment required by Provider under this Work Authorization, Provider shall provide written notice to the Contract Administrator that the upgraded Equipment is ready for final acceptance testing. Upon installation and testing of all Equipment components, the Contract Administrator will inspect the installation and operation of each machine assuring full compliance to all elements of the Work Authorization. Final acceptance ("Final Acceptance") shall be issued by the Contract Administrator upon successful completion of the Acceptance Criteria Check Sheets, attached hereto and made a part hereof as Exhibit C, for each piece of equipment.

7. Support and Maintenance Services:

Equipment provided and installed under this Work Authorization shall be deemed included in the Equipment Schedule of supported Equipment under the Agreement. Following Final Acceptance, Provider shall provide Support and Maintenance Services in accordance with the Agreement, and Support and Maintenance Services Fees shall begin to accrue one year after Final Acceptance. County shall be invoiced as follows:

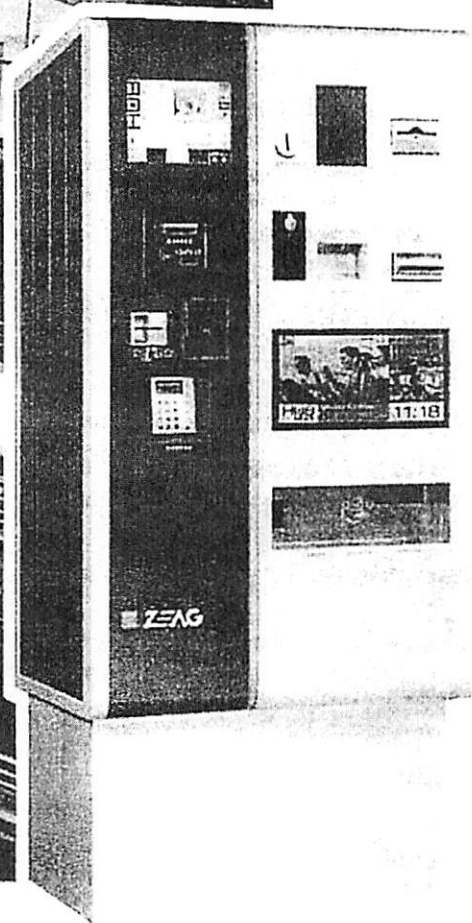
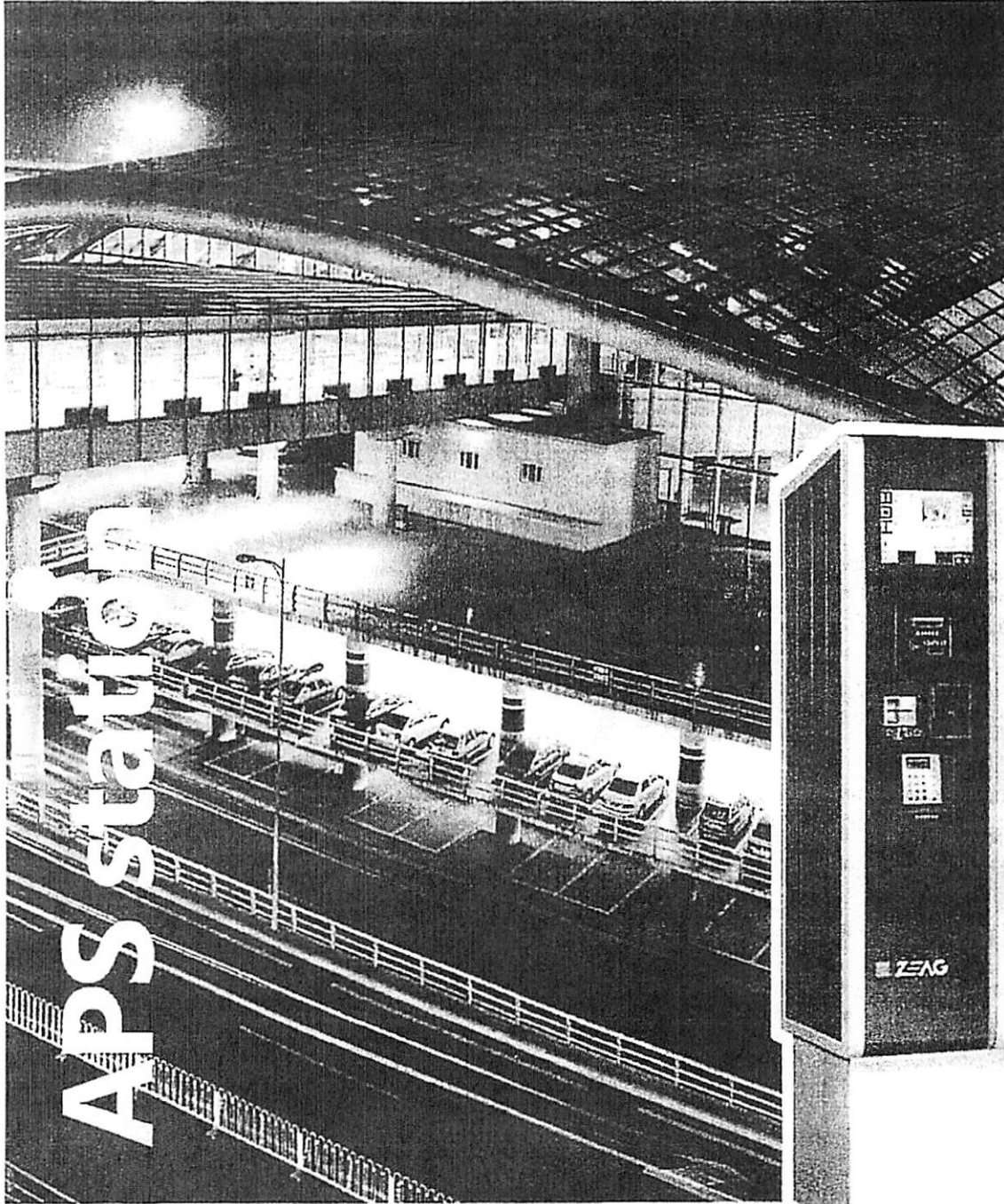
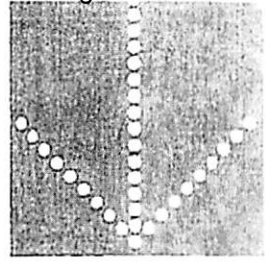
Description	Applicable Term	Invoicing	Amount
Support and Maintenance Services for Equipment under this Work Authorization	Annually commencing one year after Final Acceptance*	Quarterly in Arrears	Annual Total of \$50,773

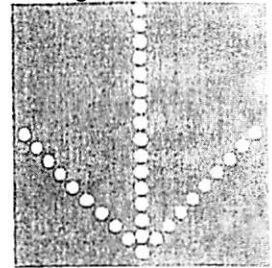
*Pursuant to the Agreement at Section 7.1 and Exhibit B, the Equipment will be warranted for a one year period, and therefore no additional Support and Maintenance Services fees shall accrue for the Equipment until one year from Final Acceptance.

EXHIBIT B

Pay Station

Automated Pay Station





Pay Station

Automated Pay Station

BASE MODEL

- Multilingual high contrast LCD display for user instructions
- Read/Write ticket unit for Magnetic stripe or Barcode tickets
- Illuminated navigation to guide customers step-by-step through the payment process
- Stainless steel cabinet
- Standard color - Housing (RAL 9006 White Aluminium) plus side/front panels (RAL 7021 Black Grey)
- Self-refilling coin processing system with coin safe
- Bank note/bill validator and stacker safe (600 bills)
- Quick change inserts for customer and tariff information
- Thermal paper receipt printer
- Peripheral control unit
- Power Supply
- Heating and cooling units with separate thermostats
- Intercom call button and loudspeaker
- Ticket collection bin
- Individual security lock
- Illuminated coin return tray

OPTIONS

- 10.4" color TFT display and touchscreen
- Chip & PIN plus Wave & Pay terminals (various models supported, country specific certification)
- Range of contactless RFID proximity readers
- Customized side/front panel color
- Customized Housing and side/front panel colors
- Sea/Ocean special protective treatment
- Recycling coin unit with 6 high volume self-refilling hoppers
- Bank note/bill dispenser with 2 or 3 cassettes
- Bill-to-Bill - bank note/bill recycling device incl. stacker safe (1000 bills)
- Ticket box holder for 5'000 tickets
- Barcode scanner (1D or 2D options) - reads discount barcode vouchers issued by retailers, shops or others
- Variety of base heights (Standard 400mm, reduced 200mm)
- Magnetic door lock & Door open sensor options
- Digital Signage

The APS is a Pay-on-Foot pay station. It is a comprehensively flexible unit capable of working independently or as part of a networked system. It accepts a variety of tickets and offers customized rates and a wide range of payment methods (coins, bills/ bank notes, credit card, debit card, value or city cards or electronic purse).

STANDARD FEATURES

- Online operation (RS422/485 or TCP/IP) or standalone
- Payment for parking tickets using coins, bills/ bank notes, bank or credit cards & pre-paid value cards
- Change by coins and/or bills/bank notes (subject to the station's specification)
- Advanced payment to avoid queuing up
- Credit card payment (Magnetic Credit Card - subject to country specific certification)
- Chip & PIN plus Wave & Pay terminals (subject to country specific certification)
- PCI-DSS certified together with Parking Management System
- Lost ticket (fixed rate)
- Remote lost ticket (variable charge)
- Extend contract/monthly cards
- Reload value cards (Magnetic/RFID proximity/ Barcode)
- Accept Rebate/Chaser/discount tickets
- Convert ticket into contract card
- Read discount barcode vouchers
- Money changer (e.g. for shopping trolley)
- Park & Ride - Pay for parking ticket plus optional Public Transport tickets (printed on receipt paper).
- Receipt issued for payment

Dimensions

- Width: 800mm / 31,5"
- Height: 1700mm / 66,9" (including standard base)
- Depth: 555mm / 21,9"
- Standard height base: 400mm / 15,7"
- Reduced height base: 200mm / 7,9"
- Weight: approx. 170 kg (incl. standard base)

Power

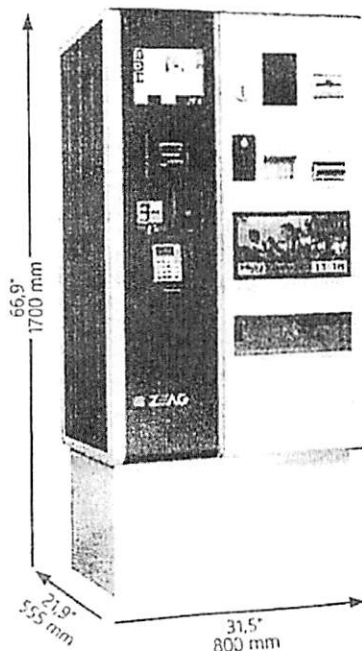
- 90 to 240 VAC, 47 to 63 Hz

Power Consumption

- Regular load: 114 W
- With Heating: 350 W

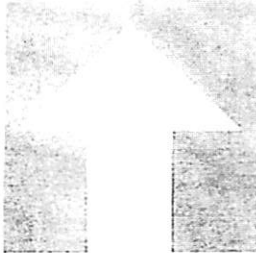
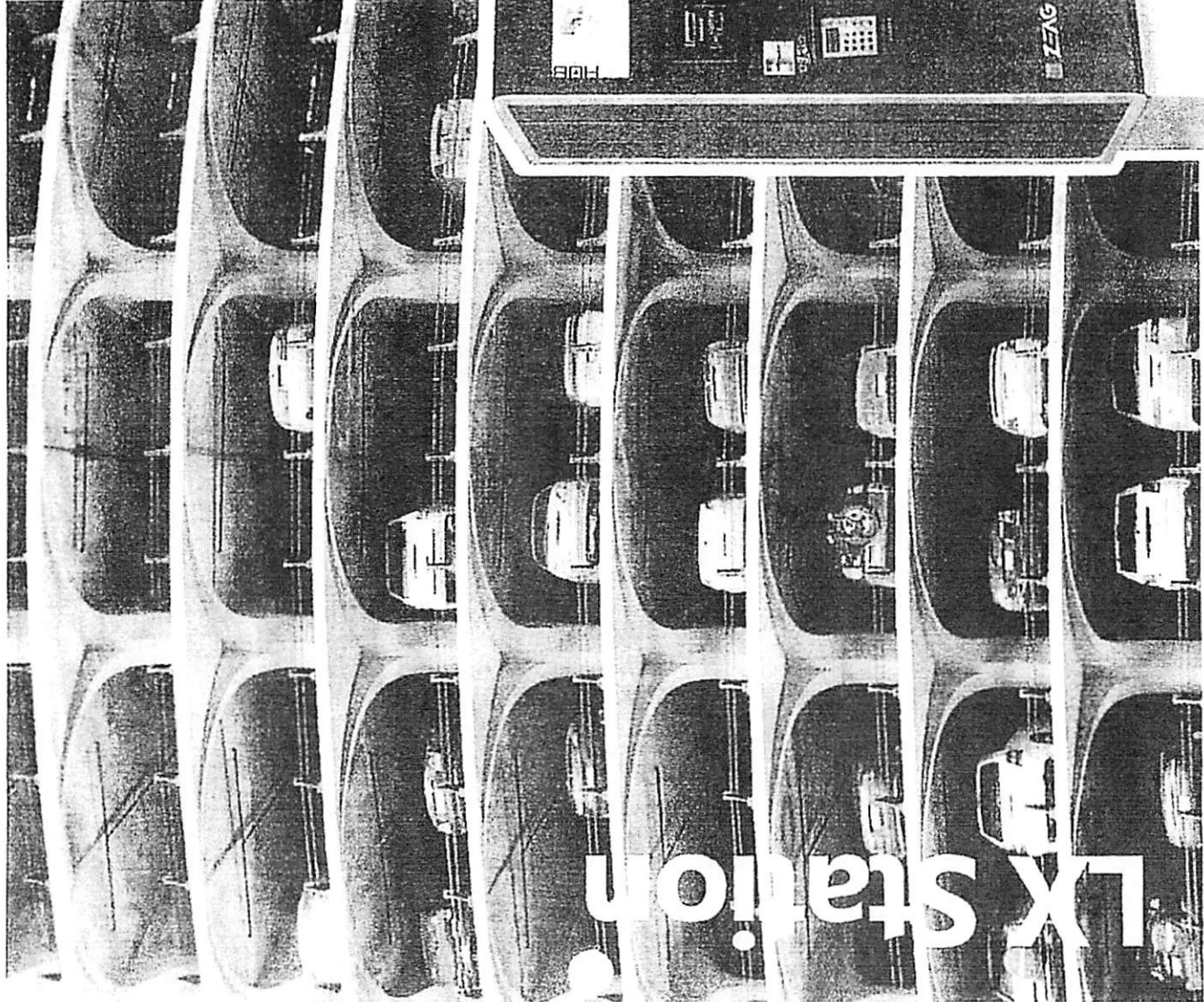
Environment

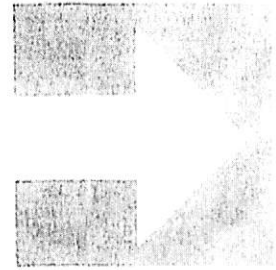
- Ambient temperature: -20°C / -4 F to +50°C / 122 F (in covered/ protected environment)



Exit Station

Lane Exit Station





Exit Station

Lane Exit Station

BASE MODEL

Multilingual high contrast LCD display for user instructions (4x20 characters)

Read/Write ticket unit for Magnetic stripe or Barcode tickets

Illuminated navigation to guide customers step-by-step through the exit process

Stainless steel cabinet

Standard color - Housing (RAL 9006 White Aluminium) plus side/front panels (RAL 7021 Black Grey)

Peripheral control unit

Power Supply

Heating and cooling units with separate thermostats

Intercom call button and loudspeaker

Collection bin for used ticket

Individual security lock

OPTIONS

10.4" color TFT display and touchscreen

Chip & PIN plus Wave & Pay terminals for Credit Card In/ Credit Card Out (country specific certification)

Range of contactless RFID proximity readers

Range of long range AVI readers

Customized side/front panel color

Customized housing and side/front panel colors

Sea/Ocean special protective treatment

Thermal paper receipt printer

Veliscan barcode scanner (1D or 2D options)

Base (standard: 60mm, increased height for Chip & PIN: 200mm)

Magnetic door lock & door open sensor options

Double height frame (truck and car)

Dimensions

- Width: 460mm / 18,1"
- Height: 1360mm / 53,3" (including standard base)
- Height: 1500mm / 59,1" (including Chip & PIN base)
- Depth: 422mm / 16,6"
- Standard height base: 60mm / 2,4"
- Increased height base for Chip & PIN: 200mm / 7,9"
- Weight: 53 kg / 116 lbs approx. (incl. standard base)

Power

- 90 to 240 VAC, 47 to 63 Hz

Power Consumption

- Regular load: 114 W
- With heating: 350 W

Environment

- Ambient temperature: -20°C / -4 F to +50°C / 122 F

ZEAG Lane Exit Stations are installed at the exit of the parking area and can process pre-paid tickets or take payments using credit cards. It accepts a wide range of discount tickets.

STANDARD FEATURES

- Fast ticket read (magnetic stripe or barcode tickets)
- Read after write and anti-pass back control
- Online operation (RS422/485 or TCP/IP) or standalone
- Contract, Season or Monthly parking using a wide range of media (magnetic cards, barcode, proximity, AVI, LPR)
- Value card entry, exit and payment
- Accept rebate/ chaser/ discount tickets
- Read discount barcode vouchers
- Credit in/Credit Out (subject to country specific certification)
- Payment for parking tickets using credit or value cards
- Credit card payment (magnetic Credit Card – subject to country specific certification)
- Chip & PIN plus Wave & Pay terminals (subject to country specific certification)
- PCI-DSS certified together with Parking Management System
- Remote lost ticket (variable charge)
- Retraction of alarm tickets and retention of invalid cards
- Barrier gate control
- Pre-booking and pre-payment

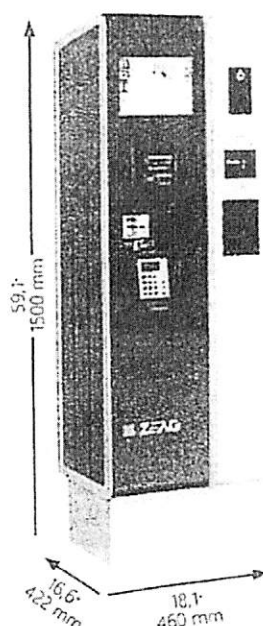


EXHIBIT C

Acceptance Criteria: ENTRY STATION

Location:

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Will not issue ticket without vehicle present	Pass / Fail	
Ticket Transaction		
Detects approaching vehicle	Pass / Fail	
Navigation lighting activates	Pass / Fail	
LCD Screen displays instructions	Pass / Fail	
Ticket processes when ticket button pressed	Pass / Fail	
Read after Write verification takes place	Pass / Fail	
Ticket issued in reasonable time (< 5 sec)	Pass / Fail	
Printed portion of ticket is legible & complete	Pass / Fail	
Gate opens upon ticket removal	Pass / Fail	
Ticket retracted if not taken within 15 seconds	Pass / Fail	
Gate closes once vehicle passes	Pass / Fail	
Transaction verified in WebParcs	Pass / Fail	
DP Card Transaction		
Detects approaching vehicle	Pass / Fail	
Navigation lighting activates	Pass / Fail	
LCD Screen displays instructions	Pass / Fail	
DP Card is read	Pass / Fail	
DP Card is returned	Pass / Fail	
Gate opens upon card removal	Pass / Fail	
Card retracted if not taken within 15 seconds	Pass / Fail	
Gate closes once vehicle passes	Pass / Fail	
Transaction verified in WebParcs	Pass / Fail	
AVI (SunPass) Transaction		
Detects approaching vehicle	Pass / Fail	
Reads AVI transponder	Pass / Fail	
Activates AVI sign	Pass / Fail	
Gate opens	Pass / Fail	

Gate closes once vehicle passes	Pass / Fail	
AVI sign resets	Pass / Fail	

Criteria	Result	Comment
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QR / Bar Code Transaction		
Detects approaching vehicle	Pass / Fail	
Navigation lighting activates	Pass / Fail	
LCD Screen displays instructions	Pass / Fail	
Reads QR/Bar Code properly	Pass / Fail	
Ticket generated	Pass / Fail	
Read after Write verification takes place	Pass / Fail	
Ticket issued in reasonable time (< 5 sec)	Pass / Fail	
Printed portion of ticket is legible & complete	Pass / Fail	
Gate opens upon ticket removal	Pass / Fail	
Ticket retracted if not taken within 15 seconds	Pass / Fail	
Gate closes once vehicle passes	Pass / Fail	

Determination / Signature

Inspection Date:

Determination: PASS / FAIL

Print Name:

Signature:

Acceptance Criteria: PAY STATION Cashless Location:

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Cabinet locks work	Pass / Fail	
Powered	Pass / Fail	
Intercom tested and operational	Pass / Fail	
LCD Display Active	Pass / Fail	
Multilingual instructions available	Pass / Fail	
Accepts and reads ticket	Pass / Fail	
Proper fee is displayed	Pass / Fail	
Navigation Lighting activated	Pass / Fail	
Accepts Chip & Pin Credit Card	Pass / Fail	
Pin Keypad works without issue	Pass / Fail	
Verify transaction processes through WebParcs	Pass / Fail	
Ticket is dispensed	Pass / Fail	
Ticket marked as Paid	Pass / Fail	
Printing on ticket is legible and complete	Pass / Fail	
Receipt is printed	Pass / Fail	
Receipt is dispensed	Pass / Fail	
Printing on receipt is legible and complete	Pass / Fail	

Determination / Signature

Inspection Date:	
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Determination:	PASS / FAIL
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Print Name:	
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Signature:	
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Acceptance Criteria: PAY STATION Dual Media Location:

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Cabinet locks work	Pass / Fail	
Powered	Pass / Fail	
Intercom tested and operational	Pass / Fail	
LCD Display Active	Pass / Fail	
Multilingual instructions available	Pass / Fail	
Credit Card Transaction		
Accepts and reads ticket	Pass / Fail	
Proper fee is displayed	Pass / Fail	
Navigation Lighting activated	Pass / Fail	
Accepts Chip & Pin Credit Card	Pass / Fail	
Pin Keypad works without issue	Pass / Fail	
Verify transaction processes through WebParcs	Pass / Fail	
Ticket is dispensed	Pass / Fail	
Ticket marked as Paid	Pass / Fail	
Printing on ticket is legible and complete	Pass / Fail	
Receipt is printed	Pass / Fail	
Receipt is dispensed	Pass / Fail	
Printing on receipt is legible and complete	Pass / Fail	
Cash Handling & Transaction		
Bill-to-Bill recycling devices (3) set up	Pass / Fail	
Bank note/bill validator set up	Pass / Fail	
Accepts and reads ticket	Pass / Fail	
Proper fee is displayed	Pass / Fail	
Navigation Lighting activated	Pass / Fail	
Bill accepted	Pass / Fail	
Amount due adjusted by bill amount entered	Pass / Fail	
Correct change amount dispensed	Pass / Fail	
Ticket marked as Paid	Pass / Fail	

Printing on ticket is legible and complete	Pass / Fail	
Receipt is printed	Pass / Fail	
Criteria	Result	Comment
Receipt is dispensed	Pass / Fail	
Printing on receipt is legible and complete	Pass / Fail	
Verify transaction processes through WebParcs	Pass / Fail	

Determination / Signature

Inspection Date:	
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Determination:	PASS / FAIL
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Print Name:	
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Signature:	
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Acceptance Criteria: EXIT STATION

Location:

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Cabinet locks work	Pass / Fail	
Powered	Pass / Fail	
Intercom tested and operational	Pass / Fail	
LCD Display Active	Pass / Fail	
Multilingual instructions available	Pass / Fail	
Ticket Transaction		
Accepts and reads ticket	Pass / Fail	
Proper fee is displayed	Pass / Fail	
Navigation Lighting activated	Pass / Fail	
Accepts Chip & Pin Credit Card	Pass / Fail	
Pin Keypad works without issue	Pass / Fail	
Verify transaction processes through WebParcs	Pass / Fail	
Ticket is dispensed	Pass / Fail	
Ticket marked as Paid	Pass / Fail	
Printing on ticket is legible and complete	Pass / Fail	
Receipt is printed	Pass / Fail	
Receipt is dispensed	Pass / Fail	
Printing on receipt is legible and complete	Pass / Fail	
Gate opening is triggered	Pass / Fail	
Gate closes once vehicle passes	Pass / Fail	
DP Card Transaction		
Detects approaching vehicle	Pass / Fail	
Navigation lighting activates	Pass / Fail	
LCD Screen displays instructions	Pass / Fail	
DP Card is read	Pass / Fail	
DP Card is returned	Pass / Fail	
Gate opens upon card removal	Pass / Fail	
Card retracted if not taken within 15 seconds	Pass / Fail	

Gate closes once vehicle passes	Pass / Fail	
Transaction verified in WebParcs	Pass / Fail	

Criteria	Result	Comment
AVI (SunPass) Transaction		
Detects approaching vehicle	Pass / Fail	
Reads AVI transponder	Pass / Fail	
Activates AVI sign	Pass / Fail	
Gate opens	Pass / Fail	
Gate closes once vehicle passes	Pass / Fail	
AVI sign resets	Pass / Fail	

Determination / Signature

Inspection Date:	
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Determination:	PASS / FAIL
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Print Name:	
--------------------	--

Signature:	
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Acceptance Criteria: BARRIERS

Location:

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Cabinet locks work	Pass / Fail	
Powered	Pass / Fail	
Gate opens smoothly upon activation	Pass / Fail	
Gate closes smoothly when vehicle passes	Pass / Fail	
Manual controls tested	Pass / Fail	

Determination / Signature

Inspection Date:

Determination: PASS / FAIL

Print Name:

Signature:

Acceptance Criteria: UPS Unit

Location:

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Cabinet locks work	Pass / Fail	
Powered	Pass / Fail	
LCD display shows healthy unit	Pass / Fail	
Test Procedure		
Remove power source		
Unit activates immediately	Pass / Fail	
Attached equipment operates normally	Pass / Fail	
Unit continues working for at least 20 minutes	Pass / Fail	
Batteries recharge when source power resumed	Pass / Fail	

Determination / Signature

Inspection Date: _____

Determination: PASS / FAIL

Print Name: _____

Signature: _____

Acceptance Criteria: SECTION CONTROL

Location:

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Cabinet locks work	Pass / Fail	
Powered	Pass / Fail	
Detects approaching vehicle	Pass / Fail	
Navigation lighting activates	Pass / Fail	
LCD Screen displays instructions	Pass / Fail	
Accepts and reads ticket	Pass / Fail	
Ticket processes with new Parker Group	Pass / Fail	
Read after Write verification takes place	Pass / Fail	
Ticket issued in reasonable time (< 5 sec)	Pass / Fail	
Printed portion of ticket is legible & complete	Pass / Fail	
Gate opens upon ticket removal	Pass / Fail	
Ticket retracted if not taken within 15 seconds	Pass / Fail	
Gate closes once vehicle passes	Pass / Fail	
Transaction verified in WebParcs	Pass / Fail	

Determination / Signature

Inspection Date:

Determination: PASS / FAIL

Print Name:

Signature:

Acceptance Criteria: FEE COMPUTER

Location:

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Powered up	Pass / Fail	
Fee software active and displayed	Pass / Fail	
Cashier able to log in	Pass / Fail	
Exterior display sign active	Pass / Fail	
Detects approaching vehicle	Pass / Fail	
Exterior display states instructions	Pass / Fail	
Interior display notes vehicle arrival	Pass / Fail	
Ticket accepted - exterior reader	Pass / Fail	
Ticket accepted - interior reader	Pass / Fail	
Fee calculated correctly	Pass / Fail	
Exterior display shows fee due	Pass / Fail	
Interior display shows fee due	Pass / Fail	
Cash Transaction		
Cashier able to enter cash tendered amount	Pass / Fail	
Accurate change displayed on cashier screen	Pass / Fail	
Accurate change displayed on exterior screen	Pass / Fail	
Cash drawer opens automatically	Pass / Fail	
Receipt printed	Pass / Fail	
Print is legible and clear	Pass / Fail	
Gate opens when cash drawer is closed	Pass / Fail	
Gate closes when vehicle passes	Pass / Fail	
Verify transaction recorded in WebParcs	Pass / Fail	
Credit Transaction		
Accepts chip enabled credit card	Pass / Fail	
Customer able to enter PIN number	Pass / Fail	
Transaction processes / credit approved	Pass / Fail	
Cash drawer opens automatically	Pass / Fail	
Receipt printed	Pass / Fail	

Print is legible and clear	Pass / Fail	
Gate opens when cash drawer is closed	Pass / Fail	
Criteria	Result	Comment
Gate closes when vehicle passes	Pass / Fail	
Verify transaction recorded in WebParcs	Pass / Fail	
Chaser ticket (Voucher) Transaction		
Cashier able to enter Voucher ticket	Pass / Fail	
Accurate charge amount displayed on screen	Pass / Fail	
Cash drawer opens automatically	Pass / Fail	
Receipt printed	Pass / Fail	
Print is legible and clear	Pass / Fail	
Gate opens when cash drawer is closed	Pass / Fail	
Gate closes when vehicle passes	Pass / Fail	
Verify transaction recorded in WebParcs	Pass / Fail	
DP Card Transaction		
Customer able to enter DP Card	Pass / Fail	
Card reads and is promptly returned	Pass / Fail	
Gate opens when cash drawer is closed	Pass / Fail	
Gate closes when vehicle passes	Pass / Fail	
Verify transaction recorded in WebParcs	Pass / Fail	

Determination / Signature

Inspection Date:	
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Determination:	PASS / FAIL
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Print Name:	
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Signature:	
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Acceptance Criteria: Commend Intercom **Location:**

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
	Pass / Fail	
	Pass / Fail	
	Pass / Fail	
Test Procedure		
Call Button works smoothly	Pass / Fail	
Call is annouced at Base Station	Pass / Fail	
Proper call location shows on Base Station	Pass / Fail	
Two-way communication works Base-to-Unit	Pass / Fail	
Call disconnects when complete	Pass / Fail	
If call forwarding is expected:		
Does call forward to alternate Base location	Pass / Fail	

Determination / Signature

Inspection Date:	
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Determination:	PASS / FAIL
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Print Name:	
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Signature:	
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Acceptance Criteria: SunPass Sign

Location:

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Powered	Pass / Fail	
Test Procedure		
Sign activates upon tranponder read	Pass / Fail	
If Declined		
Displays appropriate "Declined" message	Pass / Fail	
Message clears when car clears loop	Pass / Fail	
If Accepted		
Displays appropriate "Accepted " message	Pass / Fail	
Displays appropriate Fee Amount	Pass / Fail	
Message clears when car clears loop	Pass / Fail	

Determination / Signature

Inspection Date:

Determination: PASS / FAIL

Print Name:

Signature:

Acceptance Criteria: Park Assist Sign

Location:

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Powered	Pass / Fail	
Test Procedure		
Message Panel illuminated	Pass / Fail	
Characters clear and bright	Pass / Fail	
Message updates appropriately	Pass / Fail	

Determination / Signature

Inspection Date:

Determination: PASS / FAIL

Print Name:

Signature:

Acceptance Criteria: Daktronics VMS Sign **Location:**

Criteria	Result	Comment
Securely mounted in designated position	Pass / Fail	
No dents, dings, other appearance issues	Pass / Fail	
Powered	Pass / Fail	
Test Procedure		
Message Panel illuminated	Pass / Fail	
Characters clear and bright	Pass / Fail	
Message updates appropriately	Pass / Fail	

Determination / Signature

Inspection Date:	
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Determination:	PASS / FAIL
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Print Name:	
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Signature:	
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Acceptance Criteria: Intermec Handheld

Location:

Criteria	Result	Comment
No dents, dings, other appearance issues	Pass / Fail	
Powered	Pass / Fail	
Test Procedure		
Unit Powers up on demand	Pass / Fail	
Message Panel illuminated	Pass / Fail	
Characters clear and bright	Pass / Fail	
Applications start on demand	Pass / Fail	
Keyboard functional	Pass / Fail	
Communication with sever tested	Pass / Fail	
Data clears/resets on demand	Pass / Fail	
Battery life acceptable (4 hours plus)	Pass / Fail	

Determination / Signature

Inspection Date:	
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Determination:	PASS / FAIL
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Print Name:	
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Signature:	
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Acceptance Criteria: Park Assist Rooftop LPR **Location:**

Criteria	Result	Comment
Loops in place for two-way traffic	Pass / Fail	
LPR Camera in place both directions	Pass / Fail	
Test Procedure		
Count increments when car enters	Pass / Fail	
Count decrements when car leaves	Pass / Fail	
LPR has captured plate number and location	Pass / Fail	
Plate is found in Car Finder	Pass / Fail	

Determination / Signature

Inspection Date:	
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Determination:	PASS / FAIL
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Print Name:	
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Signature:	
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