



# SHELTERED MARKET REVIEW FORM

Project Title: QVL for Construction Trades Agency Contact: Lisette Forrest/Sean McSweeney

This form is to review projects estimated within the Sheltered Market Solicitation threshold (< \$250K fixed or initial term). **This form does not apply for sole source projects, qualified vendor list projects, or for any federal, state, or other grant-funded projects.**

**TYPE OF CONTRACT : Check one and include dollar amount**

- Fixed Contract Estimate: \$ est <250,000 per quotation request
- Initial Contract Term Estimate: \$ Term QVL; individual fixed projects  Estimate Including Renewals: \$ \_\_\_\_\_

**FUNDING SOURCE:** County  State  Federal

**TYPE OF PURCHASE: Check one and include all applicable NAICS code(s):**

- Commodity  Commodity and Service (ex. supply and install) 238140
- Contract Service  Construction Project (ex. supply and install, with licensing) 238220

**NAICS CODES:** 238350 238990 238320 238220 517311 238160

**SOLE BRAND SOLICITATION:** Is this a Sole Brand solicitation?  Yes  No 238390

If Yes, is there a limited distribution vendor list?  Yes  No; If Yes, **attach a list of sole brand vendors.**

**SUPPORTING INFORMATION FOR REVIEW:**

Scope of Work: Establish a QVL for Construction Trades, such as: closed circuit television (CCTV) and alarm systems, electrical services, fencing, general building/contracting, heating, ventilation and air conditioning (HVAC), mechanical, plumbing, roofing, and various other disciplines, based on licensing requirements for individual projects.  
Individual projects to be bid to the QVL on an as-needed basis.

Has this commodity/services been previously provided to the County?  Yes  No

List Vendor Name/Names if previously supplied: QVL No. V0741706B1; multiple vendors, generally SBE.  
Recommend reserve for Small Business Enterprises (SBE) for individual projects less than \$250,000 issued to the QVL, and reserved for CBE for >\$250k.

**--THE FOLLOWING DOCUMENTS MUST BE ATTACHED--**

- Specifications  Insurance Requirements Document from Risk Management
- Licensing Requirements\*  Additional Applicable Supporting Documentation\*\*

\*If Not Applicable, this must be stated in writing \*\*e.g. Sole Brand/Source Request, Sole Brand Vendors List, etc.

***This Section to be completed by Office of Economic and Small Business Development only:***

Solicit to **Sheltered Market**\*\*\*  Yes  No

\*\*\*If no SBE vendor applies or this is not awarded from the Sheltered Market solicitation, then:

- Solicit to **Non-Sheltered Market**. No goals will apply to this solicitation.
- Solicit to **Non-Sheltered Market**. Goals may apply to this solicitation. Using agency must submit a Request for Goals at that time.

Approved by: 

Print Name and Title: Sandy-Michael McDonald, Director Date: 3-28-2018

Office of Economic and Small Business Development

DC



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

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**MEMORANDUM**

**DATE:** March 28, 2018

**TO:** Connie Mangan, Purchasing Manager  
Purchasing Division

**THRU:** Sandy- Michael McDonald, Director *S.McDonald*  
Office of Economic and Small Business Development

**FROM:** Freddy Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** QVL for Construction Trades - **CBE Reserve**

**This QVL is a reserve opportunity for CBE firms.**

**NAICS Codes:** 238350, 238990, 238320, 238220, 238140, 238160, 238390, 517311...

**Scope of Services:** Construction trades including but not limited to: Masonry, HVAC, CCTV, Fencing, Painting, Roofing, Waterproofing, Wall Covering, Finishing, Carpentry, Plumbing.

The Purchasing Division is seeking to establish a Qualified Vendor List (QVL) for Construction Trades based on licensing requirements of individual projects that will be bid to the QVL on an as-needed basis. These solicitations are reserved for Certified County Business Enterprises (CBE).

Eligibility for the CBE program is based on economic/size standards; the program does not utilize race or gender criteria for either certification or goal methodology purposes. The above assigned goal for County Business Enterprises is based on our examination of the scope of work and cost estimate as submitted to the Office of Economic and Small Business Development by the using agency. If you have any concerns regarding available subcontracting opportunities, please contact our office at (954) 357-6400.

cc: Sean McSweeny, Purchasing Agent, Sr., Purchasing Division  
Lisette Forrest, Purchasing Agent, Purchasing Division  
Oswaldo Casco, Small Business Development Specialist, OESBD