



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

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MEMORANDUM

DATE: February 20, 2018

TO: Gregory M. Balicki, Director
Water & Wastewater Engineering Division

THRU: Sandy-Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager *FC*
Office of Economic and Small Business Development

SUBJECT: RLI No. R1025211R1- Continuing Engineering Services for Water Distribution, Wastewater Collection and Stormwater (WDWCSW) Collection Systems
CBE Evaluation for Work Authorization: CTA 13-37
Project No. 9218- Davis Isles New Sewer and Water Main Replacement
Prime Consultant: Craven Thompson & Associates, Inc.

The Office of Economic and Small Business Development (OESBD) has conducted a review of Craven Thompson & Associates, Inc.'s CBE Participation for RLI No. R1025211R1 Continuing Engineering Services for Water Distribution, Wastewater Collection and Stormwater (WDWCSW) for Work Authorization CTA 13-37. The overall CBE goal for the agreement is 25%. As a part of this contract, professional services are performed through the issuance of work authorizations. The proposed CBE Participation for WA CTA 13-37 is 51%. An overview is provided as follows:

Craven Thompson & Associates, Inc., Prime	<u>Category</u>	<u>CBE Participation</u>
Hillers Electrical Engineering, Inc.	CBE	5%
Nova Consulting, Inc.	CBE	44%
Tierra South Florida	CBE	2%
	Total	51%

- Work Authorization CTA 13-37 amount is \$343,143.00

RLI No. R1025211R1
Continuing Engineering Services Agreement for WDWCSW
CBE Evaluation for WA CTA 13-37
Prime Consultant: Craven Thompson & Associates, Inc.
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Evaluation for RLI No. R1025211R1 Continuing Engineering Services Agreement:

- Current Agreement Amount Not to Exceed: \$ 5,000,000.00
- Total Payments to prime consultant to date: \$1,158,761.52
- Total CBE sub consultant payments to date: \$460,166.50
- Overall CBE participation for the agreement to date: 39.71%

Compliance Comments

Craven Thompson & Associates, Inc. committed to 25% and has attained 39.71% CBE participation to date. OESBD will continue to monitor Craven Thompson & Associates, Inc.'s compliance with the established overall goal.

cc: Freddy Castillo, Small Business Development Manager, OESBD
Ecaterina Suli, Contract Grant Administrator, WWS
James Vose Jr., Small Business Development Specialist, OESBD