



**OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT**

**Governmental Center Annex**

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

**MEMORANDUM**

**DATE:** February 14, 2018

**TO:** Thomas Gibson, Safety and Occupational Health Manager  
Risk Management Division

**THRU:** Sandy-Michael McDonald, Director *SM*  
Office of Economic and Small Business Development

**FROM:** Freddy Justino Castillo, Small Business Development Manager *FC*  
Office of Economic and Small Business Development

**SUBJECT:** Bid No. F1154201B1 Qualified Vendors List (QVL) for Environmental Consultant Services  
County Business Enterprise (CBE) Compliance Evaluation for the First Amendment to Work Authorization (WA) No. 22 for Indoor Air Quality Inspections

The Office of Economic and Small Business Development (OESBD) has conducted a review of the CBE participation for this agreement as of January 22, 2018. As a part of this Agreement, environmental consultant services are performed through the issuance of work authorizations. The overall CBE goal and commitment for the agreement is 30%. An overview is provided as follows:

<b>CBE Firms</b>	<b>Category</b>	<b>Reported</b>	<b>Verified</b>
Absolute Civil Engineering Solutions, LLC	CBE	\$ 34,250.00	\$ 34,250.00
Airquest Environmental Inc	CBE	\$ 940,190.38	\$ 940,190.38
Environmental & Marine Consulting Services, Inc.	CBE	\$ 52,735.00	\$ 52,735.00
EPAC Environmental Services Inc	CBE	\$ 12,003.00	\$ 12,003.00
Nova Consulting Inc.	CBE	<u>\$ 145,246.19</u>	<u>\$ 130,721.09</u>
<b>Total:</b>		<b>\$1,184,424.57</b>	<b>\$1,169,899.47</b>

- Estimated Expenditures Five (5) Year Amount: \$6,000,000.00
- Total amount paid to qualified vendors: \$2,574,022.37
- Total payments to CBE firms: \$1,169,899.47
- Total CBE participation: 45.45% ( $\$1,169,899.47 \div \$2,574,022.37$ )
- Original amount for WA No. 22: \$105,000
- Proposed Amendment 1 Amount for WA No. 22: \$150,000
- Revised amount for WA No. 22: \$255,000

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**Compliance Comments:**

The CBE attainment to date on this project is 45.45%. Payments made to Environmental & Marine Consulting Services, Inc. were verified through Broward County's Purchasing Division. All other payments were verified through the independent payment verification process. The CBE goal does not apply to Work Authorization No. 22 as a non-CBE will be performing this scope of work.

cc: Nichole Francis, Small Business Development Specialist