

**Item # 33**

**ADDITIONAL MATERIAL**

**10:00 a.m. Regular Meeting**

**FEBRUARY 27, 2018**

**SUBMITTED AT THE REQUEST OF**

**FINANCE and ADMINISTRATIVE  
SERVICES DEPARTMENT**



Finance and Administrative Services Department  
**RISK MANAGEMENT DIVISION – Safety and Occupational Health Section**  
115 S. Andrews Avenue, Room 218 • Fort Lauderdale, Florida 33301 • 954-357-6565 • FAX 954-357-5700

**MEMORANDUM**

DATE: February 23, 2018

TO: Board of County Commissioners

THRU: Kevin B. Kelleher, Deputy CFO/Deputy Director  
Finance and Administrative Services Department

Digitally signed by KEVIN  
KELLEHER  
Date: 2018.02.23  
11:28:55 -05'00'

FROM: Roger Moore, Assistant Director  
Risk Management Division

Digitally signed by Roger Moore  
DN: cn=Roger Moore, o=Risk  
Management Division, ou,  
email=rmoore@broward.org, c=US  
Date: 2018.02.23 11:13:33 -05'00'

SUBJECT: February 27, 2018 - Commission Meeting - Agenda Item No. 33 – Scrivener’s Error to Motion to Approve Work Authorization No. 22, Amendment No. 1, for EE&G Environmental Services, LLC.

Attached is the revised Work Authorization, Amendment No. 1 (Exhibit 2), which reflects the following changes:

**SCRIVENER’S ERRORS:**

Currently Reads: “MOTION TO APPROVE First Amendment to Work Authorization No. 22, ...”

Should Read: “MOTION TO RETROACTIVELY APPROVE First Amendment to Work Authorization No. 22, ...”

Currently Reads: Exhibit 2, page 1, lines 9 and 10 currently state: “Total Labor Expenses are \$75,000.00 and total reimbursable expenses are \$75,000.00 (if applicable). An as needed minimum of \$255,000.00 costs are to be charged against:”

Should Read: “Total Labor Expenses are \$75,000.00 and total reimbursable expenses are \$75,000.00 (if applicable). An as needed total maximum not to exceed of \$255,000.00 for labor and reimbursable expenses..”

Attachment

- cc: Bertha Henry, County Administrator
- Andrew J. Meyers, County Attorney
- Robert Melton, County Auditor
- Monica Cepero, Deputy County Administrator
- George Tablack, CPA, Chief Financial Officer
- Michael J. Kerr, Deputy County Attorney

**AMENDMENT 1 TO WORK AUTHORIZATION NO. 22**

**Over Purchasing Director's Award Authority for Professional Services.**

THIS WORK AUTHORIZATION IS BETWEEN BROWARD COUNTY AND EE&G ENVIRONMENTAL SERVICES, LLC (CONSULTANT) PURSUANT TO THE QUALIFIED VENDORS LIST FOR ENVIRONMENTAL CONSULTANT SERVICES (SOLICITATION NO. F1154201B1) APPROVED BY THE BROWARD COUNTY COMMISSION ON 10/22/2013 WHICH SAID LIST EXPIRES ON 10/21/2018, NOTHING CONTAINED IN THIS WORK AUTHORIZATION SHALL ALTER, MODIFY OR CHANGE IN ANY WAY THE TERMS AND CONDITIONS OF THE CONTRACT WITH THE COUNTY.

THIS WORK AUTHORIZATION PROVIDES FOR TECHNICAL SERVICES IN ACCORDANCE WITH SOLICITATION NO. F1154201B1 AND FURTHER DETAILED IN THE SCOPE OF SERVICES ATTACHED HERETO AS EXHIBIT "A."

PAYMENT(S) FOR SUCH SERVICES SHALL BE IN ACCORDANCE WITH ARTICLE(S) 22 AS NOTED IN THE SPECIAL INSTRUCTIONS TO BIDDERS, ATTACHED TO THE SOLICITATION.

TOTAL LABOR EXPENSES ARE \$75,000.00 AND TOTAL REIMBURSABLE EXPENSES ARE \$75,000.00 (IF APPLICABLE). AN AS NEEDED TOTAL MAXIMUM NOT TO EXCEED OF \$255,000.00 FOR LABOR AND REIMBURSABLE EXPENSES.:

DIVISION NAME: Risk Management REQUISITION NO.: TBD BUDGET NO.: 35805000-50015-512670  
Dept. Fund Account

SCOPE OF WORK: Perform environmental testing as requested in County facilities for indoor air quality and other environmental concerns

THE TIME PERIOD FOR THIS WORK AUTHORIZATION WILL CONSIST OF      WORKING DAYS, 1,095 CALENDAR DAYS (CHOOSE ONE) FROM NOTICE TO PROCEED DATE, OR TIME NECESSARY TO COMPLETE PROJECT.

Original Work Authorization \$105,000.00  
1<sup>st</sup> Amendment \$150,000.00  
New Work Authorization Amount \$255,000.00

**WITNESSES:**

\_\_\_\_\_  
\_\_\_\_\_

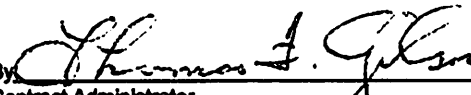
**COUNTY**

Broward County, by and through its  
BOARD OF COUNTY COMMISSIONERS

By \_\_\_\_\_ Date \_\_\_\_\_

Approved as to form by  
Office of County Attorney for Broward County, Florida  
Andrew J. Meyers, County Attorney  
Governmental Center, Suite 423  
115 South Andrews Avenue  
Fort Lauderdale, Florida 33301  
Telephone: (954) 357-7800  
Telecopier: (954) 357-7600

By  2/20/18  
Michael J. Kerr  
Deputy County Attorney

By   
Contract Administrator

Thomas F. Gibson

Print Name

Date 2/20/18

**CONTRACTOR/CONSULTANT WITNESSES:**

  
Signature

PABLO VEGAS  
Print Name

  
Signature

DOROTHY MARTIN  
Print Name

**CONTRACTOR/CONSULTANT:**

By   
President/Vice President

Carolyn Bailey  
Print Name

Date 2/20/18

Note: The dollar amounts indicated for reimbursables and labor are estimates only and may be interchanged by the Contract Administrator as directed by job requirements, not to vary 5 per cent of original amounts in each category; and not to exceed total guaranteed maximum amount of work authorization. If interchange between reimbursable and labor is greater than 5 per cent, an amended work authorization will be required. Such interchanges shall not cause or authorize any increase in the total dollar amount authorized in this work authorization. Any such increase by virtue of any interchange is null and void.

**BID SHEET**  
**INDUSTRIAL HYGIENE & SAFETY CONSULTANT SERVICES**

<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
<b>1. Safety Consultant Services</b>		
1a. (100 Hrs.) Certified Safety Professional*	\$ <u>110</u>	\$ <u>11,000.00</u>
<b>2. Industrial Hygiene Consultant Services</b>		
<del>2a. (100 Hrs.) Certified Industrial Hygienist*</del>	<del>\$ <u>115</u></del>	<del>\$ <u>11,500.00</u></del>
2b. (100 Hrs.) FL Licensed Asbestos Consultant*	\$ <u>115</u>	\$ <u>11,500.00</u>
2c. (100 Hrs.) FI Licensed Mold Assessor*	\$ <u>62</u>	\$ <u>6,200.00</u>
2d. (100 Hrs.) Industrial Hygiene Technician	\$ <u>62</u>	\$ <u>6,200.00</u>
2e. (50 Hrs.) CAD Drawing Technician	\$ <u>40</u>	\$ <u>2,000.00</u>
2f. (100 Hrs.) Administrative (Report writing)	\$ <u>30</u>	\$ <u>3,000.00</u>
<b>2g. Laboratory Analysis</b>		
(1000 ea.) Asbestos PLM (EPA/600/R-93/116)	\$ <u>9</u>	\$ <u>9,000.00</u>
(50 ea.) Asbestos PLM-PCM (<0.25%)	\$ <u>32</u>	\$ <u>1,600.00</u>
(100 ea.) Asbestos PCM (NIOSH 7400)	\$ <u>8</u>	\$ <u>800.00</u>
(100 ea.) Asbestos PCM (NIOSH 7400) TAT 3-Hour	\$ <u>25</u>	\$ <u>2,500.00</u>
(50 ea.) Asbestos TEM (AHERA App.A, Sub.E)	\$ <u>80</u>	\$ <u>4,000.00</u>
(50 ea.) Asbestos TEM (AHERA App.A, Sub.E) TAT 6-Hour	\$ <u>95</u>	\$ <u>4,750.00</u>
(100 ea.) Total Fungi Spore Count (Air-O-Cell)	\$ <u>38</u>	\$ <u>3,800.00</u>
(100 ea.) Total Fungi Spore Count (Air-O-Cell) TAT 3-Hour	\$ <u>105</u>	\$ <u>10,500.00</u>
(100 ea.) Fungi Surface Samples (Identification of fungal structures via direct examination; tape lift, bulk, swab, wipe)	\$ <u>32</u>	\$ <u>3,200.00</u>

2g. Contractor must identify the laboratories to be utilized under this contract and include the laboratory electronic price list as part of the bid with the Contractor's percentage markup of the catalog fee for analyses not listed above: 15 %

Laboratory EMSL

Laboratory \_\_\_\_\_

\*ABIH Certified Industrial Hygienist must be a full time employee of the responding firm and also hold State of Florida licenses as an Asbestos Consultant and Mold Assessor. BCSP Certified Safety Professional may be a sub-consultant to the responding firm.

**Other items to add/delete:**

1. Contractor's Certified Industrial Hygienist (CIH) must be able to respond to emergencies and be on-site within 2 hours from notification from the S&OH Section. Emergencies may occur after normal business hours and on weekends and/or holidays. Contractor must provide contact numbers for all personnel expected to work on this project and be available 24/7.
2. Contractor must have an arrangement with a local AIHA Accredited laboratory for conducting asbestos and mold spore analyses for Emergencies that occur after normal business hours and on weekends and/or holidays.
3. Provide resumes for all staff members who will be assigned to this contract. Evaluation will be based on the extent to which the key personnel submitted by the Contractor meet, or exceed, the education, experience, knowledge, necessary skills and expertise required in performing the work.
4. Provide the Contractor's number of years experience. The Contractor must have a minimum of five (5) years experience in air monitoring, sample analysis, data interpretation, report recommendations and related IH Services.
5. Contractor must provide with the bid documents all licenses and certifications required to meet the eligibility requirements for staff members, including technicians' qualifications, who will be assigned to this contract.