



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: February 1, 2018

TO: Tracey Gordon, Program/Project Coordinator, Senior Human Resources Division

THRU: Sandy-Michael McDonald, Director *SM*
 Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager *FC*
 Office of Economic and Small Business Development

SUBJECT: No CBE Goal for Group Prepaid Legal Insurance

The Human Resource Division is seeking a vendor to provide 100% voluntary employee paid group, prepaid legal services plan to all benefit-eligible employees. This project requires the vendor to provide a Legal Expense Insurance Certificate of Authority, issued by the Florida Department of Insurance Regulation (FLOIR), which authorizes the vendor to engage in the legal expense insurance business in the state of Florida as required by Chapter 642, Florida Statutes. The project manager has indicated that due to the confidentiality nature of the services being provided, subcontracting opportunities are limited and are not recommended for this contract. Therefore, consistent with the Broward County Business Opportunity Act of 2012, Section 1-18.3(b) (2), no CBE goal is applicable to this project. In the event the vendor elects to use subcontractors, the County encourages the vendor to give full consideration to use CBE firms to perform work under the contract.

This contract is not subject to the Broward County Workforce Investment Program.

This assessment is made based upon the examination of the scope of work as submitted to the Office of Economic and Small Business Development by the using agency. Please contact the office at (954) 357-6400 with any concerns.

cc: Marcia Young, Small Business Development Specialist, OESBD