



OFFICE OF ECONOMIC AND SMALL BUSINESS DEVELOPMENT
Governmental Center Annex

115 S. Andrews Avenue, Room A680 • Fort Lauderdale, Florida 33301 • 954-357-6400 • FAX 954-357-5674

MEMORANDUM

DATE: October 27, 2017

TO: Sara Townsend, Senior Program/ Project Coordinator
Parks and Recreation Division

THRU: Sandy- Michael McDonald, Director *SM*
Office of Economic and Small Business Development

FROM: Freddy Castillo, Small Business Development Manager *FC*
Office of Economic and Small Business Development

SUBJECT: No CBE Goal for US Communities Agreement No. 16154-RFP with Home Depot

The Parks and Recreation Division (PRD) is requesting a contract for the purchase of Maintenance, Repair and Operating (MRO) Supplies for PRD's Parks Maintenance Group. This agreement will be through the existing U.S. Communities Contract No. 16154-RFP with Home Depot. Since this project involves the purchase of materials, supplies and installation through a pre-existing contract, the project cannot be reviewed for goals and does not fall under the review authority of the Office of Economic and Small Business Development (OESBD). Therefore, based upon the foregoing, no CBE goal is applicable for this project.

This assessment is made upon the examination of the scope of work as submitted to the Office of Economic and Small Business Development by the using agency. Please contact our office at (954) 357-6400 with any concerns.

cc: Kelton P. Harvey, Administrative Assistant, PRD
James Vose, Jr., Small Business Development Specialist, OESBD